

**HOLY TRINITY EPISCOPAL CHURCH
MINUTES OF VESTRY MEETING**

APPROVED

December 14, 2022

See, I am doing a new thing! Now it springs up; do you not perceive it?

I am making a way in the wilderness and streams in the wasteland. [Isaiah 43:19]

Present: Jean Frost, Lana Pieczynski, Susan Howland, Nancy Waugh, Mother Judith, Eileen DeMings, Cat Reith-Lowery, Robin Yates, John Grant

Regrets: Lynn Garland, Lorraine Brumskine

HOLY EUCHARIST

OPENING BUSINESS

Acceptance of Minutes: November 9, 2022 – Jean Frost A motion was made to accept minutes, it was seconded, and carried.

Treasurer's Report: November– Nancy Waugh A motion was made to accept the Treasurer's report, it was seconded and carried.

PRIEST'S REPORT

Pastoral check-in

Update: Christmas Eve service will be at 4:00pm, Christmas Day Service will be at 9:30am, Epiphany Celebration will occur on January 6th beginning at 5:30 pm in the church with a service and a play by the Family Worship group.

Staff Reviews: Chris McTigue; Greg Nikolla; Anne Bouvier-Monroe

Debriefing: What have we done well? Ecumenical Thanksgiving service, Clarinet concert and the reception. Anything we could have done better? – no comments

NEW BUSINESS:

Resolution: 2023 Budget Susan went over the budget, there was no further discussion, a motion was made, it was seconded and carried.

Resolution: 2023 Housing Resolution for Mother Judith (included at the end of the minutes)– a motion was made to accept the 2023 housing resolution, it was seconded and carried.

Resolution: Shift from PLAN (Childreach) to Mampong Babies Home monthly sponsorship – Susan spoke about this. (See email from SH attached) A motion was made to accept the change, it was seconded and carried.

Resolution: Authorization of a survey for hospitality planning designed, compiled, and overseen by Cat Reith-Lowery – A motion was made, it was seconded, and carried.

Cat was under the impression that at our June meeting she had offered to take on Barbara Wilson's role as the Hospitality Coordinator. She would have liked to have been invited to the meeting that occurred recently. Susan Grant's role is not well defined either. Susan Howland has spoken to Tamsin about washing the dishes we have by hand. This can be done upstairs, and the dishes just need to air dry, they do not need to be sprayed with bleach unless they are going to be stacked wet. We may need a larger dish drainer. Being able to use and wash our own dishes, rather than buying compostable cups and plates, will be kinder to our budget.

Review: Expectations for Coffee Hour Coordinator & Coffee Hour Hosts – will be discussed at another time.

Review: New Storage Plan for the Undercroft – Thanks was given to Tamsin for her plan.

Update: New bench in front of the church – all the parts are here. It will need to be put together outside due to the weight of the complete bench. The plan is to do it in the Spring.

Update: Teen Ministry: Food Collection for JP2 Eileen spoke with Rose about the possibility of having the Teens help her with this ministry. Teens will do the transportation; Rose will drive and organize.

Update: Building Committee Proposal for the girls' bathroom in the classroom wing – Jean Frost reported that Gordon, the plumber did look at the girls' bathroom – the toilets are fine, they are not leaking, and the water on the floor was from condensation. The toilets need to have water in them to prevent noxious odors. He does not recommend removing the toilets until we are ready to renovate. Doing nothing is fine for now.

Update: Greening of the Church: December 18th

Debriefing: Blue Shades Clarinets Concert – December 11 It was a great success!

MINISTRY REPORTS

- Communications – Susan Howland – She has been sending out newsletters, doing website updates, and working with Chris McTigue. Our website (with Wordpress) is totally free, grandfathered when we first got it. We may get charged \$5/month by the web host unless we can upgrade the PHP. It has something to do with updated software. There is a beta version of Wordpress that is supposed to be compatible with the updated PHP. John made a recommendation to wait until Wordpress is out of its beta stage. The Vestry accepted the recommendation.
- Building Committee – Tamsin Lucey – report sent by email
- Cooking for Life – Tamsin Lucey no report
- Landscaping Committee – Lynn Garland – no report
- Family Worship/Faith Formation – Eileen DeMings reported that Family Worship group is going to try to do a play for Epiphany, to go along with a service and potluck dinner. Mother Judith will speak with Cat and Eileen later to plan the service.
- Daughters of the King- Lorraine Brumskine, Robin Yates – John Grant met the shipper and gave the check, 2 boxes and a very large barrel were sent. No more shipping until the Spring. There are probably enough funds left from the grant for one more shipment.
- Stewardship – Nancy Waugh, Lynn Garland – Nancy has ordered pledge envelopes. They have not arrived yet, but she was told they were in production. There are still a few unreturned pledge cards from previous givers, two have been contacted.
- Praying Hands Ministry – Susan Howland – shawls have been going out, more are being made.

Joe Di Salvatore spoke with John Grant about buying a tree for the church to put up during the Christmas season. Vestry agreed to wait on this.

CLOSING PRAYER – Nancy Waugh

ADJOURNMENT 8:57pm

Housing Resolution for the Rev. Judith Lee

December 14, 2022

Whereas the Rev. Judith Lee is compensated by Holy Trinity Church in Southbridge, Massachusetts exclusively for services as a minister of the gospel; and

Whereas Holy Trinity Church does not provide the Rev. Judith Lee with a rectory; therefore, it is hereby

Resolved, that the total compensation paid to the Rev. Judith Lee for the calendar year 2023 shall be \$30,182 (\$25,250 salary + \$4932 health insurance benefit) of which \$25,000. is hereby designated to be a housing allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986 as amended; and it is further

Resolved, that the designation of \$25,000. as a housing allowance shall apply to calendar year 2023 and all future years unless otherwise provided.