**Approved 8/9/2022**

Holy Trinity Episcopal Church Vestry Meeting June 8, 2022

Minutes

Present: Lynn Garland, Lana Pieczynski, Mother Judith Lee, Eileen DeMings, Lorraine Brumskine, Jean Frost, Susan Howland, John Grant, Peg Nelson, Nancy Waugh Guest: Cat Reith-Lowery Regrets: Robin Yates

At 7:05 pm Holy Eucharist service began

**BUSINESS:**

Lynn announced two new agenda items. 1. The appointment of Jean Frost to the position of clerk of the vestry and Cat Reith-Lowery to fill Jean’s Vestry position after the Nelsons leave for their new home in New Hampshire. Jean will begin her term as clerk with tonight’s meeting 2. Coffee Hour Issues to be discussed under New Business.

Also, there is a Thank You card for Emily, for her service as interim secretary, which will be passed around for everyone to sign.

**A motion was made, seconded and carried to appoint Jean Frost to be clerk and a motion was made, seconded and carried to appoint Cat to fill Jean’s seat until the next Annual Meeting.** Cat’s term will start in July. We appreciate Peg’s service over the years.

**A motion was made, seconded and carried to approve minutes from Vestry Retreat/Meeting held on May 11, 2022.**

Treasurer’s report – Nancy had sent out the financials prior to the meeting. Susan had a question about the deficit for Mission Plate – Nancy explained that was due to the donations for Ukraine – waiting for a refund from Walmart. Susan felt that should have been under the other Mission line rather than the Mission Plate since that is just what comes in and goes out for the identified recipient for the proscribed period. Nancy is comfortable leaving it as it is.

**A motion was made, seconded and carried to accept the Treasurer’s report.**

Priest’s Report

 Pastoral Care Check-in - due to respecting confidentiality no notes were made

What have we done well? – Bishop’s visit, Pentecost service with Youth participants

Anything that could have been better? – turning microphone on for Facebook Live

**NEW BUSINESS:**

 Repairing the Fire Escape - Jean went over, briefly, the repairs needed, with help from Susan. Financing for repairs can come from Savings. **A motion was made, seconded and carried to approve proposal from the Building Committee.**

Licensing agreement – no questions or discussion. Equipment for Wi-Fi installation has already been paid for and funds for window coverings and locks for the doors can be part of building maintenance. **A motion was made, seconded and carried to approve licensing agreement with Jessica Cahill.**

Parish Covenant Agreement: Clergy, Vestry, Congregation **A motion was made, seconded and carried to accept Mutual Ministry Covenant.** Copies will be available on Sunday to discuss with congregation

Prayer Shawl Ministry – Susan would like to establish an informal Prayer Shawl Ministry. Prayer shawls could be knit or crocheted. One Sunday a month possibly a knitting, crocheting circle. Crochet is a legitimate form of prayer. This would be a wonderful thing to teach the children. Praying Hands Ministry includes this and more. Susan is happy to call it a praying Hands Ministry. July 17 will be the time to bless the Prayer Shawls. Knitting Into the Mystery: A Guide to the Shawl-Knitting Ministry is a book Susan mentioned about this ministry**. A motion was made, seconded and carried to approve this Praying Hands Ministry.**

Is there any interest in a Baby Shower for Robert and Melinda who are expecting a baby in September? Tamsin will be coordinating what is needed. Sometime in August perhaps the last Sunday in August after the service. Lynn will add some details if there is support for this from the vestry. The vestry indicated there was support for holding a Baby Shower.

Card for Emily – passed around for everyone to sign.

Coffee Hour Issues – We no longer have a working structure. Barbara Wilson is no longer organizing everything. During COVID – we got away from trying to stay “Green”. We have a fast sanitizer downstairs but getting the dishes up and down the stairs is an issue. Would getting the teenagers involved be possible? Having a back-up plan if there is no one to carry dishes downstairs – compostable dishes and utensils that can go in the regular trash. Barbara Wilson bought all the sugar for the church. Coffee has been ordered from Equal Exchange. It was last bought in August 2019. Just needing to get more now. Tamsin is the SafeServe person. Question about using the Kurig for decaf or hot chocolate should be taken to her. Machine would need to be cleaned regularly since it would not be used frequently enough. Cat offered to help organize like Barbara was doing. John indicated that Susan is willing to continue to organize the people interested in service during coffee hour. The budget for Hospitality was decreased during Covid but could be increased again. Looking for something for the kids to drink. The large bottles of juice go bad before all the juice has been consumed. Smaller containers or individual containers such as juice boxes, containing real juice.

Organizers Cat will organize volunteers for creamer, juice- maybe once a month

Communications Coordinator – Susan is working on a job description for the job. Daughters of the King helped out with updating the website. Susan started working on updating the Welcome Card since Fr. Richard’s name is still on the one in the pews. Many people will be doing little pieces to get the new Welcome Card ready.

Susan has been working on an article on the Ukraine fundraisers and will send it to the National ECW, and maybe the Diocese. There was a lovely picture taken after the service at Mary Hicks 99th Birthday celebration. Mother Judith will ask Mary’s son if we can reprint his message in the parish newsletter and maybe the picture.

Building Report – report sent by Tamsin.

Family Worship/Faith Formation - Eileen reports– 3 aspects of Adult Faith Formation – book group, bible study, maybe with Bethlehem Lutheran church and a Praying Hands Ministry which offers options for all ages. Planning to do VBS – evening possibly – will determine theme and more after first meeting. Dates for VBS would be Aug 15-18. Cat and Eileen do not feel they need to spend money on a curriculum this year. After school gets out, they will start planning. They are moving into classroom and storage space now which is very time consuming. At the next meeting Fall programming will be discussed. Families are feeling good about the youth services. John asked about the curriculum – Practicing Our Faith. – It will start in July. It is a free curriculum, Episcopal based. There are some furniture issues – tables that may need to be repaired or replaced. Susan informed us that there is money available. Cat asked about buying vestments for younger kids who would like to acolyte, but robes are too large. There are some funds available for Christian Formation which might be used to cover that expense.

Daughters of the King report – Lorraine reported that it is difficult to find the barrels to ship things to Liberia and when she can find them, they have gone up in price significantly. There is money from the grant available for buying the barrels. The shipper will be sending out emails about the next shipping times. Shipping will be earlier to take shipping delays into account.

Stewardship -There will be an insert in the bulletin on Pentecost.

Closing Prayer was said by Peg Nelson at 9:12 pm