

Minutes
HOLY TRINITY CHURCH
Vestry Meeting – November 10, 2021

Present: Fr. Richard, Lynn Garland, Susan Howland, Nancy Waugh, Eileen DeMings, Lana Pieczynski, Rose Reith, Josh Spooner, Robin Yates, Peg Nelson.

Regrets: Lorraine Brumskine.

Fr. Richard opened the meeting at 7:05 p.m. with prayer and Bible study: Mark 13:1-8.

BUSINESS ITEMS

A motion was made, seconded and approved to accept the October 13, 2021, vestry meeting minutes, as amended.

A motion was made, seconded and approved to accept the October 2021 Treasurer's report.

RECTOR'S REPORT

Fr. Richard will be taking with him Items that he has shared, such as his icons, vestments, books, etc.

Advent liturgies will be close to the normal Sunday liturgy. The advent candle lighting will take place during the opening hymn. The Alleluia chant will be changed to reflect that Advent is about waiting and letting God's healing power come into us and redirect us. It will be in a minor key to represent the tone and mood of the season.

In Fr. Richard's absence, we will have Morning Prayer on November 21.

Christmas Eve will be Fr. Richard's last service with us. The December 26 service will be lessons and carols led by a lay leader.

With the uptick in COVID cases, particularly in Worcester County, it was agreed that we will continue to exercise caution. At the same time, we need to be considerate of people who are too cold with the temperatures dropping and the windows open. **A motion was made, seconded and approved that we close the windows until April 1.** Also, **a motion was made, seconded and approved to purchase 4 COVID self-test packages (8 tests) for Fr. Richard.** Josh agreed to seek and purchase these.

Licenses for lay readers are due for renewal. Fr. Richard will recommend that we maintain the current list plus add Josh as a Morning Prayer worship leader. Susan recommends that we remove Judy from the list.

OTHER BUSINESS

Invitations to the Celebration of Ministry on December 5th

In addition to invitations to Bishop Fisher and Canon Simpson, invitations will be extended to the ecumenical group with whom Fr. Richard has worked. Fr. Richard will provide those names to Lynn. After some discussion, it was decided that masks will not be required at the party.

Counters

Susan will count UTO money each Sunday. If she is not at church, lock it in the safe.

Rose will update the counters' instruction sheet. It is important that we follow these instructions so that we

complete all steps.

Vestry changes in 2022

Rose and Josh will be stepping down from the vestry, and John Grant and Jean Frost have agreed to come on.

Consideration for plans for Epiphany in January

Eileen is happy to work on a January 6 event, perhaps involving some vignettes about why we are celebrating and possibly a 3 Kings Cake. Plans will be announced.

MINISTRY/COMMITTEE REPORTS/UPDATES AS APPROPRIATE

Communication Report

Susan continues to clean up the website and is posting information from the Tidings. John Grant continues to handle live streaming the service, after which Susan puts it on the website with a link to the bulletin. The E-newsletter is going out as needed. Susan continues to check in on Emily. The church email is being forwarded to an unused email address for Susan to take a second look. Susan has removed Chris Bolte as a FB editor and has changed the WordPress account password for the secretary while checking on and cleaning up various online accounts and passwords. All logins and passwords are held in two secure Google documents that are available to the rector, secretary, treasurer, church administrator (recommend John Grant), director of communications and senior warden. Susan will continue to make necessary changes and will reassess when Mother Judith arrives.

The Pastoral Relations Committee met to update our church register and list.

Building Committee

Tamsin has submitted a committee report, which is attached to these minutes.

Letters of appreciation from Fr. Richard and the vestry will be sent to Greg, Brian and Will for refurbishing the Winter Coat Closet area. A letter of appreciation from Fr. Richard will be sent to Tamsin for her ongoing and extensive Building Committee work. A \$50 gas card will be given to Will in thanks for his many hours spent painting.

Daughters of the King

Robin reported that during a committee Zoom meeting, Monica Burden had suggested that the committee apply for a grant from the Daughters of the King for the Liberia project. The application has been prepared asking for \$3,000, \$400 of which will be used to purchase barrels 4 times a year and \$2,000 of which will be used for shipping. The remaining \$600 would supplement donations from the parish. **A motion was made, seconded and approved to apply for a grant from the Daughters of the King for our Liberia project.** Robin will confirm the shipping amount, and she and Susan Grant will talk to Monica about the time frame for use of the funds based on the terms of the application.

Stewardship Committee

Nancy hopes that everyone will turn in pledge cards on November 14.

Closing prayer – Prayer for the Parish

Meeting adjourned at 8:55 p.m.

Next Vestry Meeting December 8, 2021 @ 7:00 PM, in person

Respectfully submitted by Peg Nelson, Clerk