



2020 ANNUAL REPORT

ANNUAL MEETING
JANUARY 31, 2021



Holy Trinity is called to recognize, communicate, and celebrate
God's presence within, among and around us.



**Holy Trinity Church
Southbridge, Massachusetts
Annual Parish Meeting for the Year 2018
January 26, 2020**

Minutes from the 2019 Annual Meeting of Holy Trinity Church

The meeting was called to order at 9:40 A.M. by Fr. Richard. A motion was made, seconded and carried to accept the minutes from the 2019 annual meeting.

The service continued with Psalm 27.

Susan Howland had presented the Treasurer's report and the vestry-approved 2020 balanced budget of \$115,654 in an informational meeting preceding the 9:30 A.M. service. Susan expressed her thanks for the opportunity to serve as Treasurer for seven years. Fr. Richard commended Susan for her excellent work and her deep knowledge and careful stewardship of our funds.

The slate of officers, vestry members and other elected positions was presented by John Grant:

Diane Nichols, Senior Warden

Lynn Garland, Junior Warden

John Grant, Treasurer

Peg Nelson, Clerk

Robin Yates, Vestry Member for a 3-year term

Convention delegates:

Nancy Waugh, vestry delegate

Jean Frost, non-vestry delegate

John Grant, vestry alternate delegate

Tamsin Lucey, non-vestry alternate delegate

At 9:53 A.M. Fr. Richard opened the floor for any additional nominations.

The service continued.

After the homily, Trisha Briere was nominated for vestry membership, but she declined at this time. At 10:20 A.M. nominations from the floor were closed. A motion was made, seconded and approved to accept the slate as presented.

John Grant presented his Senior Warden's annual report. Fr. Richard expressed appreciation for John's work as Senior Warden.

Fr. Richard opened the floor for discussion of any old or new business. There being none, a motion to adjourn the meeting was made, seconded and approved at 10:26.

Respectfully submitted,

Peg Nelson

Secretary for the 2019 Annual Meeting

WORSHIP

- Altar Guild Report
- Organist/Choir Director's Report
- Worship Assisting Ministries Report
- Usher Report

PASTORAL CARE

- Flower Delivery to Shut-Ins Report
- Episcopal Church Women Report
- Hospitality Report
- Stewardship Prayer Team Report
- Daughters of the King Report

CHRISTIAN EDUCATION AND NURTURE

- Family Worship Report
- Vacation Bible School Report

MISSION & OUTREACH

- Childreach Report
- Mission & Outreach Report
- Food Pantry at Blessed John Paul II Parish Ministry Report
- United Thank Offering
- Winter Coat Closet

WARDEN'S REPORTS

- Senior Warden's Report
- Junior Warden's Report

ADMINISTRATIVE AND BUILDING

- Building and Grounds Report
- Website Report
- Finance Committee Report
- Treasurer's Report

Respectfully submitted Peg Nelson, Clerk

Vestry motions made in 2020

Vestry Meeting – January 8, 2020

A motion was made, seconded and approved to accept the December 2019 vestry meeting minutes.

A motion was made, seconded and approved to accept the December 2019 Treasurer's report.

A motion was made, seconded and approved to add \$180 to the Legacy Fund principle.

A motion was made, seconded and approved to add a flat rate of \$45 to the Bread Box Company rent for gas.

A motion was made, seconded and approved for the Daughters of the King to work with Suzy Sharp to identify ministries to be recipients of our mission plate offerings and bring the suggestions to the vestry with information about why the ministries were chosen.

A motion was made, seconded and approved to add \$2,000 given by John Dirlam to the Dirlam Fund.

A motion made, seconded and approved to pass the 2020 budget.

Vestry Meeting - February 12, 2020

A motion was made, seconded and approved to accept the January 2020 vestry meeting minutes.

A motion was made, seconded and approved to accept the January 2020 Treasurer's report.

A motion was made, seconded and approved to use Bruce Rockwell to do an outside audit.

Motion was made, seconded and approved to accept Susan Howland's proposed role as media and communication director

Vestry Meeting – March 11, 2020

A motion was made, seconded and approved to accept the February 2020 vestry meeting minutes.

A motion was made, seconded and approved to accept the February 2020 Treasurer's report

A motion was made, seconded and approved to accept the appointment Nancy Waugh as clerk pro-temporary

Zoom Vestry Meeting – April 15, 2020

A motion was made, seconded and approved to accept the March 2020 vestry meeting minutes.

A motion was made, seconded and approved to accept the March 25, 2020 special vestry meeting minutes.

A motion was made, seconded and approved to accept the March 2020 Treasurer's report.

A motion was made, seconded and approved to pay Tasse's \$2,600 for an emergency repair from 2019.

A motion was made, seconded and approved to charge the building committee with obtaining a quote from P&P Construction to repair brick work at the same time repair the flashing also replace the missing and slipped slates.(Doing all the repairs at the same time will be cost effective because a lift would be needed for all the repairs).

A motion was made, seconded and approved for the Tasse's quote to replace the steam valve \$1,495 using the oil budget.

A motion was made, seconded and approved to spend \$3,200 to replace the motor and repair the swell box.

Motion made, seconded and approved to not reduce her pay with the reduction of her hours during Covid 19.

Zoom Vestry Meeting – May 13, 2020

A motion was made, seconded and approved to accept the April 2020 vestry meeting minutes.

A motion was made, seconded and approved to accept the gifts to the John C. Dirlam Endowment Fund, the Legacy Endowment Fund and the Christian Education account as directed by the giver.

A motion was made, seconded and approved to accept the April 2020 Treasurer's report.

A motion was made, seconded and approved to buy a used lawn mower \$100 plus the trade in of the old mower and any additional cost of servicing.

A motion was made, seconded and approved to accept the April 2020 Treasurer's report.

A motion was made, seconded and approved to buy a used lawn mower \$100 plus the trade in of the old mower and any additional cost of servicing.

Zoom Vestry Meeting – June 10, 2020

A motion was made, seconded and approved to accept the May 2020 vestry meeting minutes.

Vestry members did not have time to review the May treasurer's report. Therefore we will approve by email.

A motion was made, seconded to send the endowment gift to the diocese.

John attended a zoom meeting from Steve Abdow and the diocese.

Zoom Vestry Meeting – July 8, 2020

A motion was made, seconded, and approved to accept the June 2020 vestry meeting minutes.

A motion was made, seconded, and approved to accept the May revised treasurer's report.

A motion was made, seconded, and approved to accept the June treasurer's report.

Motion was made, seconded, and approved to change from Verizon to Spectrum for internet Service.

Motion was made, seconded, and approved to purchase a Yeti micro-phone and camera

Email motion Wednesday, 22 July; at 7:30 PM

The motion is to spend \$27,300 minimum with an addition of \$7,500 if the flat roof needs to be replaced for a total of \$34,800.

Zoom Vestry Meeting – August 12, 2020

A motion was made, seconded, and approved to accept the July 2020 vestry meeting minutes with corrections.

A motion was made, seconded, and approved to accept the July treasurer's report

A motion was made, seconded, and approved to appoint Josh Spooner until the next annual meeting.

Email motion Mon 8/17/2020 11:30 AM

A motion the vestry is in agreement with the sub committee's rational and recommendation to add on the \$10,500 tower wood repair/paint.

Email motion Tue 8/25/2020 3:06 PM

A Motion to purchase the add-on streaming license from Onelicense.net for about \$38

Email motion Sat 8/29/20 1:27PM

A motion to approve the appointment of Susan Howland to the position of Jr. Warden.

Zoom Vestry Meeting – September 9, 2020

A motion was made, seconded, and approved to accept the August 2020 vestry meeting minutes.

A motion was made, seconded, and approved to accept the August treasurer's report.

Zoom Vestry Meeting – October 14, 2020

A motion was made, seconded, and approved to accept the September 2020 vestry meeting minutes.

A motion was made, seconded, and approved to accept the September 2020 treasurer's report.

A motion was made, seconded, and approved to get estimates to modify the building for Food Share use.

Zoom Vestry Meeting – November 11, 2020

A motion was made, seconded, and approved to accept the October 2020 vestry meeting minutes.

A motion was made, seconded, and approved to accept the revised September 2020 treasurer's report.

A motion was made, seconded, and approved to accept the October 2020 treasurer's report.

A motion was made, seconded, and approved to accept the 2019 Audit report from Stephen Hasbrouck.

Motion was made, seconded, and approved to affirm the plan to move forward with vestry's blessing and support of the community project.

Vestry Motions made in 2020 continued on page 6

Motion was made, seconded, and approved to establish a sub fund for monetary and tangible goods collected to send to Liberia.

Motion was made, seconded, and approved for Holy Trinity to apply for the Diocesan technology reimbursement grant.

Email motion 12/8/20

The finance committee would like to recommend a \$750 bonus for Fr. Richard this year (Not budgeted). His reimbursable budget was under spent by ~\$1,800 and we think this would be a nice gesture for all the disruption and time he spent to keep us safe and moving along during the pandemic.

Zoom Vestry Meeting – December 9, 2020

A motion was made, seconded, and approved to accept the November 2020 vestry meeting minutes with edits.

A motion was made, seconded, and approved to accept the November 2020 treasurer's report.

A motion was made, seconded, and approved to accept the finance committee's proposed draft budget

Motion was made, seconded, and approved to renew license for Eucharistic Ministers Lorraine Brumskine, Joe Salvatore, Lynn Garland, Tamsin Lucey, Laura Gervais, Josh Spooner

Lay Eucharistic Visitor Judy Reich, Lynn Garland, Laura Gervais

Worship leaders Jean Frost, Mick Kalber, Tamsin Lucey

Motion to purchase a new laptop for streaming that will be faster and would be reimbursed by the diocese.

FROM THE PARISH REGISTER 2020

DEATHS

Catherine Theodoss

Judy Morse

Diane Nichols

BAPTISMS

Madisynn Abbygale Segarra

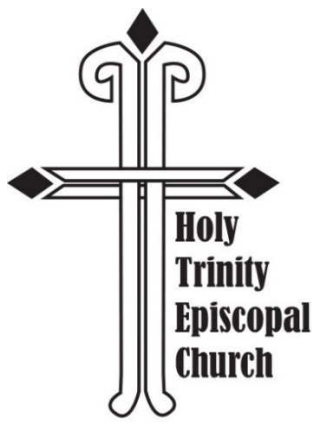
Tabitha Hikaru Clark

Tammy Lee Segarra

PRAYER FOR THE PARISH

O God, by whom the meek are guided in judgment, and light *riseth* up in darkness for the godly: Grant us, in all our doubts and uncertainties, the grace to ask what *thou wouldst* have us to do, that the Spirit of wisdom may save us from all false choices, and that in *thy* light we may see light, and in *thy* straight path may not stumble; through Jesus Christ our Lord. **Amen.**

(from the Book of Common Prayer, p. 832)



Dear Friends,

Whatever ministry goals we may have considered for 2020 at this time last year, the Covid-19 explosion shattered any expectations we may have harbored. In fact, we were taken immediately to consider how organizations survive under absolute duress. We continued our primary identifiers, and on reflection, grew tremendously.

First, we never lost sight of the fact we are a worshipping community. For 4,000 years we have "enthroned Yahweh on the praises of Israel," we have made "the shout as of those who went up to holy day,..." to adore God and offer Thanksgivings. Our lives placed before God, our failures laid at the foot of the cross; ourselves humbled and yet filled with Holiness; and given back to us with God's invitation to return to the Garden, to play yet again, and build the signs of God's reign. Set free, empowered, restored. The act of worship sets us apart for God's work, for God's use; and Grace makes us whole. And so we pray, sing, offer gifts, bend our steps to share God with our neighborhood. Our common life is based in sharing this mission, as we share the call to be servants in God's house. In a pandemic or not, this is the reason there is a Church, an altar, a Common Prayer book; to facilitate our need to give back to God and show the reign of God.

Second, we have served God as we embraced the needy, and those struggling with unemployment, eviction, hunger. Again, pandemic or not; such is a prime cause we are in existence.

Third, we have met repeatedly to further the visible presence of our community within our larger neighborhood, to hold the mirror to people's lives that shows God in the center of it all.

Fourth; we have provided a building to house the Holy vessels and ceremonies that invoke this living presence of God in Christ. This we continue to offer to one and all, even as we await the restored shared community life we remember. Mission has grown and thrived! So we wait, patiently, with the cry of God's people, "Next year in Jerusalem;" right on Hamilton St.!!

I remain, Your friend and Rector, (The Reverend) Richard S. Signore

WORSHIP

ALTAR GUILD REPORT

"Life is like playing a violin in public and learning the instrument as one goes on."—Samuel Butler, English author.

That statement certainly seems to apply to 2020. It is in this spirit that the Altar Guild, a small but dedicated group, safely continued to carry out its ministry each week throughout the year. With Fr. Richard's guidance, we set up for hybrid indoor/outdoor services, backyard services, services in the church with ten parishioners, services with no congregation present, services with no sacraments offered, services with only wafers offered, and, finally, a system to provide consecrated communion wafers to parishioners for pickup at the church. We are all learning as we go. We would welcome new members and would mentor you until you felt comfortable. Please see Peg Nelson or Nancy Waugh if you would like to join us in this ministry.

We would like to thank Mick and Barbara Kalber, Nancy Waugh, Suzy Sharp, and Bill and Peg Nelson.

ORGANIST/CHOIR DIRECTOR'S REPORT

Like all of you, 2020 has been a year I will never forget. In 2020 I hoped to celebrate my 50 years in this profession. I remember speaking to Diane Nichols about planning a special Sunday in September to celebrate music, singing in the church service, and praising God through music. When Diane got sick and COVID-19 arrived in March, our plans had to change.

I had no way of knowing that the virus would be as virulent and transmissible. I prepared for our time at home with almost a vacation attitude, picking up a puzzle, going to the library to get some books to read, and planned outdoor walks. I also felt that we would be worshipping together during the summer, at the latest.

There are so many people that are helping us get through this difficult time. Our church musicians have come out to help us during this time. Thank you for the giving of your time, Joe, Susan, Cat, Lynn, Jean, John, Lana, and Father Richard. I appreciate the giving of your time and talent to fill in when I am away and to add to our service when I reach out to you.

I love congregations that enjoy singing and I love hearing a congregation sing out. Spiritually, the singing in a congregation brings joy to my soul. I never would have guessed that singing in the church would come to a halt, one of the most enjoyable aspects of my work at a church. I love picking out hymns that are singable, have text that speaks volumes to my spirituality and that I hoped would touch others in their faith journey. I love trying new hymns that are from this century. This can be a difficult process, but it was a challenge I relished and enjoyed.

The year of the virus has moved me to explore some of my instrumental music that I haven't thought about or played for a while. The changes to our worship have pushed me to go back to some improvisation of hymns that I had stopped doing, to add more singing to the service.

I hoped to take the music to another level of spirituality. I am focused on hymns that people know and can find comfort in. I am searching for music that brings peace to our souls. Our lives feel out of control, and any peace and spirituality that you feel as you participate in the service is my goal. The words of the hymns are printed in the bulletin for you to sing at home. We have some people at the church building to sing, to encourage you to participate in the service in your home.

I look forward to the time we can all worship together, even if we can't sing together yet. When the time is right, we

Organist/Choir Director's Report continued on page 10

will be back together. Then we will gradually add the music to our service. We can never go back to the way it was, but with the help of The Trinity, we will go forward.

God Bless.

Anne M Bouvier-Monroe, Organist at Holy Trinity Church, Southbridge, MA.

WORSHIP ASSISTING MINISTRIES' REPORT

We would like to acknowledge and thank the following people for their service and dedication:

Readers – Those who read during the first 3 months of 2020 were Lorraine Brumskine, Diane Nichols, John Grant, Tamsin Lucey, Joe DiSalvatore, and Lynn Garland. Once we started Facebook Live services, the following volunteers read: Lynn Garland, Josh Spooner, Joe DiSalvatore, Jean Frost, John Grant, and Tamsin Lucey.

Eucharistic Ministers – During the first 3 months of 2020 there were 4 people who served at the altar. Tamsin Lucey, Joe DiSalvatore, Josh Spooner, and Jean Frost. Due to COVID restrictions, no one was able to assist Fr. Richard with the Eucharist thereafter.

Ushers – Those that offered their services as ushers during the first 3 months of 2020 include Paul Aloia, Tricia O'Brien-Briere, Lynn Garland, Susan & John Grant, Mick & Barbara Kalber, Rose Reith, Marilyn Theodoss, Nancy Waugh, and Robin Yates.

Counters – Diane Nichols, Susan Howland, Peg Nelson, Jean Frost, Lynn Garland, Tamsin Lucey, Nancy Waugh, Lorraine Brumskine, John Grant, Robin Yates, Lana Pieczynski, and Rose Reith.

Family Worship – Cat Reith-Lowery, Eileen DeMings, Heather Bousquet, Mary Bridget Burns, Karen Lacey, Rose Reith.

USHER REPORT

Members of the Usher Ministry at Holy Trinity Church during 2020 again served with great distinction. We thank Paul Aloia, Tricia O'Brien-Briere, Lynn Garland, Susan & John Grant, Mick & Barbara Kalber, Rose Reith, Marilyn Theodoss, Robin Yates, and Nancy Waugh for their dedicated service as ushers this past year!

This ministry requires less than two hours of participation each Sunday before, during, and after the 9:30 a.m. worship service about once every two months. We welcome new members!

Please contact any of us if you have any questions and might consider serving as an usher. Thank you!

*Blessings,
Mick Kalber*

PASTORAL CARE

FLOWER DELIVERY TO SHUT-INS

Those who offered their services to deliver flowers during the first 3 months of 2020 include Marilyn Theodoss, Mick & Barbara Kalber, and Laura Gervais.

EPISCOPAL CHURCH WOMEN REPORT

Holy Trinity Episcopal Church Women is an ad hoc group who keep their ears and eyes open for parish and community needs.



We started 2020 by reading **“Things Seen and Unseen,” by Nora Gallagher**. We read the first two chapters, Advent and Christmas, and met at Diane Nichol’s house in January. We met again at Susan Howland’s house on March 8th to talk about the Epiphany and Lent chapters. Both times we had a lively discussion.

Several women “mentored” children who helped at the Mardi Gras Pancake Supper.... many thanks!

For Lent we offered the opportunity to read The Poetry of Lent: A Lenten Companion to Mary Oliver's "Devotions". The ECW [bought a group license for the companion](#) and all information was posted to our Facebook Group.

With Diane’s Cancer diagnosis combined with COVID19 we did not hold any more in person meetings, but there was a fair amount of connection on our Facebook Group, and we were not neglectful of pastoral care. Many women wrote cards, made phone calls, and checked up on parish members and continue to do so.

Diane, Traci, and Hope all had major surgery in August. Along with prayer vigils for all three, \$363 was contributed for flowers and food. Traci, Hope, and Diane had flowers delivered either in the hospital or at home, and Traci and Diane received meals delivered to their houses from the ECW and from others. The total spent was \$282, so we have \$81 in reserve for future pastoral care needs.

In August we started collecting recipes for a new Holy Trinity Cookbook. It will be available in 2021.

We were sad to say good-bye to Diane on October 16th. Her memorial service was held by Zoom from Holy Trinity on October 24th. In Memory of Diane, we offer this poem:

The Gift

Be still, my soul, and steadfast.
Earth and heaven both are still watching
though time is draining from the clock
and your walk, that was confident and quick,
has become slow.

Episcopal Church Women’s Report continued on page 12

So, be slow if you must, but let
the heart still play its true part.
Love still as once you loved, deeply
and without patience. Let God and the world
know you are grateful.

That the gift has been given.
Mary Oliver

Our 30th Annual Christmas Cookie Sale was held "Virtually" on Zoom Sunday, December 21st. We had a good turnout of people. The Burnes' were eating French butter cookies, Peg brought sour cream chocolate chip and fruitcake cookies, Cat and Phoebe brought a "special" small bag of cookies... Jones' favorite are chocolate chip. Eileen and David had decorated sugar cookies, Mick and Barbara brought Russian tea cake, cut cookies and chocolate blossoms; Lynn had Pizzelles and Nancy brought sugar cookies. Robin, Susan, and Tamsin attended. The Virtual Christmas Cookie sale raised \$340: \$170 will go to Foodshare and \$170 will go to the Liberian ministry at HTC.

Worshipfully submitted, Susan Howland

HOSPITALITY REPORT

Can anyone remember back a year ago when all was sane? This virus has caused such chaos. It has left many of us feeling like prisoners in our own homes. Well, we can at least be thankful for great weather. As the Hospitality Chairperson, I have had little opportunity to be hospitable. I miss our "Coffee And" time. I've forgotten what many of our church friends look like. At 91, I hope I can remember everyone once we finally get back to Sunday services. I pray all has been well with everyone. Not having a computer, I am out of touch except for Robin and Dan who have called several times; thanks to them both. Hopefully, I'll see you soon at our "Coffee And" each Sunday.

God Bless you all!

Your Hospitality Chairperson, Barbara Wilson

STEWARDSHIP PRAYER TEAM REPORT

The theme of the pledge campaign this year was Faith Filled Generosity. We hope you were able to read the writings from the Episcopal Network for Stewardship included with the weekly bulletin. We were not able to have testimonies from parishioners like in previous years. These testimonies are always inspiring. Hopefully next year we can hear the personal stories of faith our parish family so freely are willing to share.

Our in-gathering this year looked very different not being able to share a breakfast together and give thanks for your pledges. The Pastor Appreciation ride by was a great way to give thanks from a distance and keep everyone safe. The photo challenge was an opportunity to help teach about stewardship in a unique and fun way. The photos are posted on the website if you have not viewed them yet.

Thank you for supporting Holy Trinity in this pandemic year even though we have been unable worship together in person. Your faithful generosity mailing in your pledges and using Tithely is much appreciated.

Nancy Waugh, Stewardship Co-Chair

DAUGHTERS OF THE KING REPORT

I find it difficult to write this report this year because so much has changed in how we meet and function. If you asked me a year ago what zoom is, I would have responded "something you do to focus a camera." Today, zoom has become our lifeline for communication. However, what has not changed is our focus on our vows of prayer, service and mission.

We had to redefine "how" we do mission under the current conditions of the pandemic. Due to the pandemic, we have been unable to go to the Southbridge Rehabilitation Center, as we did last year, to do arts and crafts with the residents. However, they continue to be in our thoughts and prayers. Also, we have been unable to collect and deliver our supplies (laundry and dish detergent, etc.) to St. Luke's Guest House since our church building and masses have been restricted and closed. Despite this, many of us in the parish continue to give our spiritual and financial support to St. Luke's.

This year through prayer and discernment, we have initiated a new "companion relationship" with the Sons and Daughters of the King in Liberia. The Episcopal Church in the USA has had a decades-long companion relationship with the Episcopal Church in Liberia. Liberia was once a developed nation. The ravages of civil war and political unrest have destroyed the country's infrastructure. The roads are in poor condition; there is little electricity and limited running water. This has led to widespread poverty. The local churches run the schools which have become a "safe haven" for the children.

Our goals are to establish a ministry of prayer and aid through the Sons and Daughters in Buchanan, Grand Bassa County in Liberia. Our mission of aid is to provide critically needed clothing, school supplies and toiletries for the children. We sincerely need the prayers and help of our fellow parishioners in collecting boy's and girl's clothing, school supplies, and toiletries. The need is REAL. Donations are being received at the ramp door to the foyer on Tuesdays and Thursdays when Chris is in the office. We are also accepting monetary donations to help with the shipping costs of these items to Liberia. Church accounts have been set up for the Liberian Project. We ask your support through prayers and donations if you are able to do so.

The Daughters of the King are also members of the Mission and Outreach Committee. We continue our focus on ministry by identifying eligible charities to be recipients of our mission plate donations. We identify charities on local, national, and international levels which we feel reflect the overall mission of our church. We thank everyone who has donated to our mission plate over the past year. Every donation matters, as it empowers us as a parish to better the lives of those in need.

Every Daughter of the King takes a lifetime vow to live by the "Rule of Life". The "Rule of Life" encompasses the "Rule of Prayer", the Rule of Service" and Evangelism. In a Daughter's life, nothing can be substituted for prayer. It is a daily source of life and strength. Through our rule of daily prayer, we strive to grow a deepening relationship with God. We, the Daughters, maintain a prayer list, which we pray daily, petitioning for the healing, guidance, and special concerns of our parish, country and world, in addition to praying for the departed and mourning of our parish. Needless to say, we have been busy in prayer this year!!

The year 2020 has been a year of devastating sickness, death, loss, unemployment, political unrest and division in our country and the world. It has also been a vital year of prayer, hope and courage as we are learning how to reach out and care for each other. More than ever, we as Christians need to exercise the power of prayer. God calls us where we are in love to do His work, through prayer, discernment, service and mission.

For His Sake,

Susan L. Grant

President of the Mary and Martha Chapter of the Daughters of the King and the DOK team

CHRISTIAN EDUCATION AND NURTURE

FAMILY WORSHIP REPORT

Family Worship is the primary Christian Formation program at HTC for children. On average, there are 5-6 children in attendance. We continued to work with the “Lesson Plans that Work” curriculum from the Episcopal Church website. This is the same curriculum we used when Family Worship was created.

There have been a few activities that the Family Worship group has participated in even during the struggles of covid-19. We dropped off ‘Worship from home bags’ that included the BCP, The Hymnal 1982, and the Adventure Bible. This would allow families to continue to join on Sunday mornings and the kids to use the books to follow along. We have taken advantage of zoom. We got ‘together’ for Good Friday/Easter via zoom and created Cross pictures along with window paintings of crosses in a mosaic style. We have talked through service via Facebook comments, zoom coffee hours, and messages between families. The summer was taken off mostly due to Covid-19 and families finding their footings with the changing world around them. We continued to see families participate on Sunday Mornings during Facebook live services through the fall. As everyone finally got into the groove as winter started, we were able to get together after Christmas for Epiphany before the service and create ‘glowing’ stars to put into our windows to help guide everyone to Jesus’ birth.

The Family Worship Ministry is always adapting to the ever-changing needs, ages, and stages of our children - many of whom are considered “pre-teen”! We are currently working through what 2021 will bring us as we continue to learn how to guide our children and get back to meeting via zoom and following the curriculum we have chosen.

Cat Reith-Lowery

VACATION BIBLE SCHOOL REPORT

Vacation Bible School was not held due to the pandemic.

MISSION AND OUTREACH

CHILDREACH REPORT



Our sponsor child is Nicholas Onyango Okondo. Born on November 22, 2004, he is now 16 years old. We would like to sponsor him until he is 18.

Nicholas lives with his mother, father, and a younger sister and brother in the Nyangoma area of Kenya, Africa along the shore of Lake Victoria. The family lives in a house made of mud and sticks with a corrugated metal roof. They get water from a rain catchment in the yard, and they share a latrine with neighbors. They are Christian and speak Luo. Nicholas walks 45 minutes to school and for health care. His favorite subject is Math.

We need \$35.00 a month to pay for the sponsorship. There is an on line sign-up sheet here:

https://doodle.com/poll/qvn59thwwuhr2a68?utm_source=poll&utm_medium=link or you can call the parish secretary, 508-765-9559, and request a month to sponsor. Make your check to Holy Trinity Church with "sponsor child" in the memo and mail to the church: 446 Hamilton St. Southbridge, MA 01550. Or pay through our online giving at Tithely <https://tithe.ly/give?c=83701> All months were covered in 2020; we hope to continue sponsoring Nicholas in 2021. **Thank you to all who helped to make this ministry possible.**

Nicholas would like to receive letters from his adopted family, and he would especially like photos and children's drawings. A birthday card is always welcomed. Include the information below on all enclosures

Whether you sponsor Nichols financially or not you can write to him. To write include this information: Holy Trinity Church S.S # 0328305 Nicholas Onyango Okondo # 2066-801025919 (F) Kenya. Mail to: Plan USA, 155 Plan Way, Warwick RI 02886. You can also send a letter by email. Send to Susan Howland howlands@charter.net and she will send it on for you.

Respectfully Submitted, Susan Howland, for the team

MISSION AND OUTREACH COMMITTEE REPORT

The Mission and Outreach Committee is comprised of Fr. Richard, Suzy Sharp, and Daughters of the King members: Lorraine Brumskine, Susan Grant, Susan Howland, and Robin Yates. We have been charged with identifying 501c3 (not for profit) charities to be recipients of our mission plate donations. In choosing eligible charities, we are mindful to include those on the local, national and international levels which we feel reflect the overall mission of our church. Each year, we pray and vote on which charities to fund, choosing from several eligible charities. We welcome suggestions from our parishioners of names of eligible charities (501c3) for consideration in funding our mission and outreach programs.

The following is the list of organizations funded and the amounts given through our mission plate donations over the past year:

Mission and Outreach Committee Report continued on page 16

Worcester Community Action Council	Jan & Feb 2020 mission plate donations	181.75
Fuel Assistance		
New Hope	March & April 2020 mission plate donations	65.00
Friends of St. Luke's Guesthouse	donation	35.00
Feed My Starving Children	May & June 2020 mission plate donations	237.02
Doctors without Borders	July & August 2020 mission plate donations	252.00
Aids Project Worcester	Sept & Oct 2020 mission plate donations	81.42
FINCA	Nov & Dec 2020 mission plate donations	191.00
Total Mission and Outreach		1,043.19

We on the committee often receive thank you letters from these charities. Each and every dollar we donate represents a life that has been made a little better by our donations. We want to personally thank everyone who has donated during the past year. It has been an incredibly challenging and financially difficult year for so many of our brothers and sisters locally and globally due to the pandemic. Reaching out in mission is one of the pinnacles of love and hope that exemplifies our parishioners.

*Sincerely, Susan L. Grant
Member of the Mission and Outreach Committee*

UNITED THANK OFFERING REPORT

*".... Let the peace of Christ rule in your hearts, to which indeed you were called in the one body. And be thankful."
(Colossians 3: i7)*

This should have been Diane's report to write; she was the bright light of this ministry for Holy Trinity. One of our last conversation before she died was about the United Thank Offering and how much she loved the ministry and how sad she was not being able to do more.

So.... in her stead, I want to thank all who continued to fill their Blue Boxes during this difficult year. I have to say that in the midst of it all there were still opportunities to be thankful.

The Diocesan Convention was held virtually in 2020 but our combined offering of \$582.06 was sent to join with the other UTO offerings from around the world.

In Gratitude, Susan Howland (For Diane Nichols)

WINTER COAT CLOSET REPORT

After meeting with the committee in October it was decided, if approved, we would open for an abbreviated season. Covid-19 Guidelines from the church, local Board of Health and other health sources in touch with DPH were received and followed. We solicited coat donations from the area churches, but found many churches were unable to assist due to not having in person services.

We opened November 7 and closed December 12. Masks were required and the number of people allowed to look through the racks was limited. Surfaces were sanitized after each visit and donations were kept aside for one week to assure safety. We kept a log of clients for contact tracing and kept air circulating with a fan and open window.

We were able to serve close to 90 people and gave out 226 coats in six weeks. The volunteers were: Bill Nelson, Lynn Garland, Tricia O'Brien, Miriam Sanitago, Pedro Sanitago and myself. Sally Baum assisted with thank you's. We are grateful to the church members and staff who are always so supportive.

*Respectfully submitted,
Christine McTigue, Coordinator
Ecumenical Winter Coat Closet*

WARDENS' REPORTS

SENIOR WARDEN'S REPORT

It is wonderful to have the opportunity to reflect on the ways our faith community has followed God's leading during this extremely challenging year. The pandemic outbreak has changed our lives in so many ways, including the way we worship. And yet it has provided an opportunity to be reminded that God is with us always, in every circumstance.

The first unexpected challenge was no longer being able to gather in person for worship. While we did miss a couple of Sundays, members of our community quickly and generously shared their technical skill and time to make it possible to continue our shared worship on-line through Facebook live streaming.

Fr Richard, our organist and the liturgical team have done an amazing job of creating sacred space in the on-line format. We have learned to use Zoom for meetings and social gatherings. Fr Richard has used Zoom to provide Compline on-line on Tuesday evenings at 8pm and "Coffee Hour" after church Sunday morning and Thursday evenings at 8pm. He also conducted an Agape meal on Epiphany, January 6th. Creative solutions have been found for our Family Worship Team and our Stewardship Drive and In-Gathering. More information will be shared in those reports.

It has been important to us to maintain contact with everyone, especially those who are not able to participate on-line. Those folks have stayed connected through phone calls and mailing of the Tidings and the Weekly New Bulletins. Our communications liaison has worked closely with our church secretary to find new ways of sharing information quickly. More information will be shared in a separate Communications report.

In addition to the pandemic, we have felt the impact of the social unrest and calls for Racial Justice this year. Holy Trinity answered the call to become more informed about white privilege and systemic racism. We have provided a "Social Studies" group that meets once a month via Zoom. Currently we are beginning to study the "White Privilege" Curriculum provided by the United Church of Christ.

Holy Trinity did continue one in-person ministry this year. The ecumenical Coat Closet provided free coats again for six Saturdays in November and December. Safe practices were followed as recommend by the CDC. We were able to give out 226 warm winter coats in addition to scarves, hats mittens and snow pants.

Another unexpected challenge this year was the death of our beloved parish member, Diane Nichols, who had just started her first term as senior warden. Her loss has been deeply felt. As I had just started my first term as junior warden at the time, it was a big change for me to move into the role of senior warden. It has been a steep learning curve. Fortunately, we have an active and supportive parish and vestry. I am grateful for the support and patience that have been accorded me during this transition.

I am also grateful for the many examples of faithful service I have witnessed in our community. God's presence and the love of Jesus continue to sustain us. May we all remain open to receive and share these blessings as we continue our journey together.

Yours in Christ, Lynn Garland Senior Warden

JUNIOR WARDEN'S REPORT

It is with some sadness that I write this report as last year's Jr. Warden Report was written by Diane Nichols. It is because of her illness and subsequent death that I felt called to step into the Jr. Warden position. Technically I replaced Lynn Garland who replaced Diane who was Sr. Warden in 2020, but the whole vestry and parish stepped up to the plate to continue the work of the vestry despite the pandemic challenges and leadership changes. My appointment was in September.

My primary function as Jr. Warden was to keep an eye on Communication, which became not only challenging but critical, as we were forced to physical distance and socially isolate. This communication journey is covered in the Website and Communications report.

The Bishop is offering monthly Town Hall Zoom meetings for Wardens and I attend on behalf of Holy Trinity bringing back any pertinent information to the vestry.

*Susan Howland, Jr. Warden
January 11, 2021*

ADMINISTRATIVE AND BUILDING

BUILDING AND GROUNDS REPORT

Grounds and Building 2020 Annual Report.

2020 was a busy year for the Building and Ground Committee, there were building issues that needed to be addressed. The following report is a summary of the work undertaken throughout the year. It is not in chronological order nor is it in order of importance. Similar items are grouped together purely for ease of reading.

Tower: slate roof, replaced missing/damaged slates and repositioned slipped slates

Flashing replaced in 3 locations – addressing 1 known leak that manifested in damaged ceiling tiles in the undercroft on two separate occasions. Replacing the flashing in the 2 additional locations were preventative measures.

Trim – all the trim, including the ridges, dials, and crown molding on the tower roof above the bell tower opening was scraped, primed, and painted.

Flat Roof: was leaking, the old insulation was badly compromised, and because the drains were poorly designed run off water caused damage to the brick work at the front of the building resulting in water causing damage to the frame of the first window in the narthex and possible damage to ceiling tiles in the storage room that houses the electrical panel & fire panel. The roof was replaced, in doing so it was pitched to drain towards the back thus doing away with the need for drains at the front – by the foyer door. (the drains that are left in place are cosmetic only!) The water drains to the back of the roof to a new gutter and down spout.

Repointing was done to a small area of brick work between the foyer entrance way and the first window in the Narthex.

All the wiring, box and hardware associated with the town fire alarm system was removed at the request of the town fire department.

The grounds were admirably maintained by the small but very able mowing team, throughout the year even though the grounds and building were not used much by the parish because of COVID 19. A used lawn mower was purchased. Repair to the blade of the old mower was not cost effective.

The rail to the handicap ramp was identified as needing to be replaced – it is in bad repair and not building code compliant. The Building Inspector requires a sketch with specifications submitted before work can proceed. The building committee is working on getting a sketch and specifications done.

Repairs to the sidewalk to the undercroft will be ongoing. The chunk of concrete that broke off when the handrail fell down several years ago is not easily repaired and will need annual patching to maintain its integrity. (pass the building inspection)

Snow removal was taken care of by Greg Nickola, a separate agreement from his duties as sexton.

The approximate outer edges of the oil tank have been established.

The building passed inspection in January 2020

The Board of Health passed the kitchen inspection in November. There are 2 food service inspections each year.

Building and Grounds Report continued on page 21

The Church was required to pay \$200 for the inspection this year – previously this fee has been waived by the town because the church provided opportunities for the public to eat for free at events like the Pancake Supper – these events did not take place in 2020 because of the COVID 19 – so no waiver could be applied for.

Both emergency light fixtures in the parish hall needed to be replaced. The light fixture in the Narthex bathroom needed to be replaced. The units were purchased by the church and installed free of charge by the sexton's brother-in-law, a licensed electrician.

The sexton, Greg Nickola, was retained despite the drop in building use due to COVID 19. Holy Trinity received a grant to help cover employee wages if they were retained during the pandemic. Greg continued to provide excellent service, performing his duties as required. He also facilitated moving family worship and coat closet items as needed. The parish hall floor was washed and waxed. Areas of the building got a spring clean.

A new de-humidifier was purchased to replace an old one no longer working properly. De-humidifiers are used in the classrooms and undercroft storage area and storage room, continuously spring through the fall to maintain air quality and prevent mold growth.

The need for adequate storage for Family Worship resources was discussed at length. A plan was established to provide storage for all the Family Worship resources in the storage room in the undercroft – the room closest to the external entrance door. (This storage room is currently used by The Coat Closet). Some work was started in the fall: All the family worship resources kept in Fr Richard's office were removed, all Family Worship items previously stored on the stage and in the parish hall were sorted out. A plan is in place to sort out the Family Worship resources currently in a classroom and an undercroft storage closet. The items in the parish hall will be moved downstairs in preparation for moving all the Family Worship resources in to the new Family Worship storage room when it is ready. To allow for the Family worship resources to be stored in the undercroft storage room, closest to the external door, the coats stored in that room for The Coat Closet will be moved to the storage area behind the undercroft storage closets. Plans in place to modify the space that houses the electrical and fire system panels to make it more useable for The Coat Closet.

Major repairs to the steam boiler were undertaken – the steam valve, activator and auxiliary switch and the condensate pump. Both boilers were serviced in the fall ready for the heating season. The Sanctuary radiators were drained and metal shims put in place to facilitate condensate return and help minimize leaks and knocking in the system.

When the church moved to Charter for phone and internet service – it was necessary to install a new phone line for the fire system.

The Building Committee continued exploring the opportunity to rent some of the classroom space to a local non-profit – in December 2020 it became apparent that there were too many obstacles to over-come to make the space viable for the potential non-profit.

Minor plumbing issues were handled by Greg Nickola and Brian Canty. Major plumbing issue was taken care of by Gordon Plumbing.

Brian Canty Joined the Building Committee in the fall of 2020

On behalf of the Rector, Vestry and parish I extend grateful thanks to all the Building and Ground Committee members, to the Sexton and to the Crew that maintain the grounds.

Report compiled and respectfully submitted by Tamsin Lucey, for an on behalf of the Building Committee: Jean Frost, Nate Lowery, Susan Howland, Brian Canty, Tamsin Lucey



WEBSITE AND COMMUNICATIONS REPORT

Holy Trinity's investment in on-line communication became essential with the suspension of in-person services. Our leadership team immediately investigated and launched a few ways to keep our community connected.

First, we purchased a Zoom account to start meeting virtually to plan our way forward.

Second, we gathered the equipment (Computer, webcam, microphone etc.) to broadcast our services from our Facebook page using Facebook Live, bringing virtual services to our church community. We used our "Zoom Room" as a place to gather for a virtual coffee hour after the service. The recording of the service is made available on our Facebook page, and on our website. To comply with copyright law, we purchased a streaming/podcast license add-on to our Onelicense printing license.

Fr. Richard started offering weekly Evening Prayer, Compline and fellowship evenings on Zoom. Zoom is now used for vestry and other group meetings and we hosted Diane Nichols' memorial service on Zoom.

In January we set up an E-newsletter account with MailChimp, and in March started sending out weekly and then twice a week communication to keep people up-to-date on the fast-moving changes. In addition to being direct mailed to 73 people, the bulletin and a printed copy of the E-news is mailed to people without internet/computer.

The website was changed to be more friendly for virtual services: bulletin, Prayer Book and other service material and resources.

On the technology front, John Grant installed an Ethernet cable for a more stable connection to the internet. We switched to Spectrum Cable as Verizon could not provide the internet speed we needed for a good Audio and Visual experience on Facebook Live and Zoom.

Cat Reith-Lowery has spent nearly every Sunday since March setting up for the Facebook Live recording and providing tech support. Susan Howland is her "back-up" and otherwise monitors the live production, posting in the live chat relevant portions of the service.

The diocese is offering a grant of up to \$2,000 for technology expense incurred to stream the service and conduct virtual meetings. Susan Howland will complete the application due in April.

Susan is in weekly communication with Chris Bolte to bring information to and from the vestry and “communications” has extended into some pastoral care as we check in on parishioners, especially if they do not have computers and internet.

*Susan Howland, Communications
January 11, 2021*

FINANCE COMMITTEE REPORT

The HTC Finance Committee for 2020 consisted of Susan Howland, Josh Spooner, Peg Nelson, and John Grant (Treasurer).

The mission and purpose of the Finance Committee is to serve as stewards of the financial resources of the parish. While the Vestry has ultimate responsibility for all the resources of the parish, the Finance Committee can share this responsibility, and that of the treasurer, by bringing its knowledge and experience to bear on parish financial matters.

The Finance Committee is a Committee of advice to the Vestry. The Vestry approves its members.

The responsibilities of the Finance Committee are to provide the Treasurer with a group of thoughtful, committed members of the parish with whom the treasurer can discuss ideas and parish financial matters, and assist in the development of the annual parish budget.

The Finance Committee met twice in 2020, on November 5th and on December 7th. In addition to the committee, our Rector, Father Richard, and our Senior Warden, Lynn Garland, were invited to these meetings. Both of these meetings took place on ZOOM.

The focus of the November 5th meeting was the creation of a budget for the year 2021. In addition to the budget the agenda for the December meeting included additional topics, most importantly was the re-allocation of the Treasurer’s task. Shifting some responsibilities to the Finance Committee Chair, recognizing the significant workload and responsibilities on the Treasurer.

The budget development continued during the December 7th meeting. The budget that resulted from this meeting was slightly in the red. As more pledges came in, a balanced budget became possible. Between the December Finance Committee Meeting and the January Vestry Meeting more modifications on the budget were put into place. The Finance Committee was kept apprised of these updates via email. A balanced budget was accepted by the Vestry at the January 13th, 2021 Vestry Meeting and is now ready for presentation at the Annual Meeting.

This balanced budget would not have been possible without the expertise and efforts of Susan Howland, who went above and beyond. I would have not survived this year without Susan’s help and council.

Finance Committee Report continued on page 24

Thanks also to our Pledge Secretary, Mick Kalber, and our Stewardship Chair Lynn Garland. I also need to mention our bookkeeper, Chris Bolte, for keeping the nuts and bolts of the process in place, allowing this well-oiled machine to continue functioning.

*John Grant, chair for the committee: Peg Nelson, Josh Spooner, and Susan Howland
Annual Meeting January 31, 2020*

TREASURER'S REPORT

The year 2020 has presented us with challenges, many of which were financial. The expectation was that there might be a shortfall in donations as we've been worshipping mostly remotely this year. I am pleased to report that our parishioners came through with pledges meeting our goals, within the budgeted margin. We, in fact, came in with arrearage less than that which was budgeted. Parishioners sent in pledge checks to the church and many of us used the online giving platform Tithe.ly, accessible from our church's website. Pledges and the mission plate were supported. We also received generous pledge donations from the previous year, 2019. This was most welcome, especially this year. Thank You!!!

Also, the diocese provided grants to parishes which was funded from the Paycheck Protection Program. We received \$9,949.40 from this program. This proved helpful in the middle of the year when things weren't looking up.

We received an unexpected and most generous gift which was directed to our endowments, \$38,000 to the Legacy Fund and \$38,000 to the John C Dirlam Fund. These gifts strengthen our endowments. The Dirlam Fund is restricted to the care and maintenance of our building. Every dollar in the Dirlam Fund generates interest income which is directed to the care of our church building. We are so grateful. We all look to take care of our church, our parish, now and in the future.

As you look to the financial reports that follow you will notice that balance of our bank account was \$92,517.00 at the start of the year and \$71,509.50 at the end of the year. This appears to be troubling. However, we did \$48,658.97 in repairs and maintenance to our building this year. This was deferred work that was well in need of being done. Please refer to the Building and Grounds report for details. But I can assure you that every penny was well spent. So almost \$50,000 was spent and our accounts were only down \$21,000.

I regret to inform you, that this, although this was my first year as treasurer, it will also be my last. I learned at least a couple of things this year. First, the job of Treasurer is extremely arduous. And second, I'm not the right person for the job.

I've only been able to get through this year with Susan Howland's and Chris Bolte's help, and with the emotional support of my wife, Sue. Without which I'd surely have drowned.

As I've moved into retirement, I assumed that I'd have more time to take on this task. Now I know why people retire, we have to. I made a list of things to do after I retired. Now I know I need to add another task, take naps.

In the future, my understanding is that the Treasurer's tasks will be divided between the Treasurer and the Chair of the Finance Committee. Please give them every support and consideration. Sometimes we say jobs like this are thankless, but even in my stumbling, I've felt the gratitude of everyone in the congregation and in parish leadership. Bless you all.

Faithfully Yours, John W Grant, Treasurer HTEC

Holy Trinity Church 2020

Budget vs. Actual

January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Flowers			
4087 · Flowers-Weekly	168.00	0.00	168.00
4088 · Flowers-Christmas	20.00	250.00	-230.00
4089 · Flowers- Easter	225.00	250.00	-25.00
Total Flowers	413.00	500.00	-87.00
Fundraising- Operating Budget			
4085 · Fundraising			
4986 · VBS Income	0.00	0.00	0.00
4989 · Coffee Donations	28.00	150.00	-122.00
4085 · Fundraising - Other	32.00	500.00	-468.00
Total 4085 · Fundraising	60.00	650.00	-590.00
Total Fundraising- Operating Budget	60.00	650.00	-590.00
Income All Other			
4040 · Checking Interest	603.66		
4086 · Online giving fees (Tithe.ly)	-401.92		
4099 · All Other Donations	550.00	550.00	0.00
Total Income All Other	751.74	550.00	201.74
Plate Offering			
4001 · Loose Plate	432.00	1,500.00	-1,068.00
4002 · Initial Offering	92.50	60.00	32.50
4003 · Easter Offering	803.14	550.00	253.14
4004 · Christmas Offering	1,243.34	600.00	643.34
4009 · Plate Offering - Regular/ Other	2,852.17	3,600.00	-747.83
4923 · Vigil Light	70.00		
Total Plate Offering	5,493.15	6,310.00	-816.85
Pledge Offering			
4013 · Pledge - Last Year	1,497.32		
4014 · Pledge - Current Year	84,107.58	89,824.00	-5,716.42
4015 · Pledge - Next Year	400.00		
Total Pledge Offering	86,004.90	89,824.00	-3,819.10
Rental Income			
4090 · Rental Income	4,140.00	3,600.00	540.00
Total Rental Income	4,140.00	3,600.00	540.00
Trust Income			
4043 · Storey Interest	580.85	602.00	-21.15
4044 · Hobbs Interest	171.43	170.00	1.43
4046 · Wells Interest	8,414.69	8,376.00	38.69
4047 · Shepherd Interest	107.89	160.00	-52.11
4048 · Watson Fund Interest	81.53	81.00	0.53
4053 · Fannie Wall Interest	244.93	243.00	1.93
4054 · Clergy Housing Interest	5,246.89	5,221.00	25.89
4055 · Buckley Interest	3,037.29	3,038.00	-0.71

Holy Trinity Church 2020

Budget vs. Actual

January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget
4060 • Legacy Fund Interest	1,035.86	540.00	495.86
4061 • Dirlam Fund Interest	807.57	289.00	518.57
Total Trust Income	19,728.93	18,720.00	1,008.93
4019 • Assistance from the Diocese	9,949.40		
5600 • Unfulfilled Pledges	0.00	-4,500.00	4,500.00
Total Income	126,541.12	115,654.00	10,887.12
Gross Profit	126,541.12	115,654.00	10,887.12
Expense			
Christian Formation-Adult			
5195 • Leadership Development	19.00	400.00	-381.00
5236 • Christian Education	239.21	700.00	-460.79
5290 • Stewardship	33.00	50.00	-17.00
5296 • Hospitality			
5295 • Coffee	0.00	200.00	-200.00
5296 • Hospitality - Other	67.80	200.00	-132.20
Total 5296 • Hospitality	67.80	400.00	-332.20
Total Christian Formation-Adult	359.01	1,550.00	-1,190.99
Christian Formation-Youth			
5235 • Christian Ed, Family Worship	38.34	1,000.00	-961.66
5986 • VBS Expense	-22.25		
Total Christian Formation-Youth	16.09	1,000.00	-983.91
Church			
5201 • Utilities - Oil Church	7,950.38	10,500.00	-2,549.62
5202 • Utilities - Gas Church	916.51	500.00	416.51
5203 • Utilities- Electric Church	2,528.46	2,400.00	128.46
5204 • Utilities- Water/Sewer Church	1,029.56	900.00	129.56
5206 • Trash/Recycle	585.00	580.00	5.00
5252 • Telephone/Internet Church	1,337.22	1,390.00	-52.78
5278 • Organ and Piano Maintenance	3,435.00	700.00	2,735.00
5301 • Church Repair/Maintenance	7,377.83	5,000.00	2,377.83
5302 • Church, Capital Improvement	48,420.60	3,500.00	44,920.60
5317 • Building/Liability Insurance	8,277.00	8,195.00	82.00
Total Church	81,857.56	33,665.00	48,192.56
Clergy			
Clergy Sabbatical Fund	0.00	400.00	-400.00
5101 • Clergy Salary			
5101b • Clergy Bonus	750.00		
5120 • Clergy Medical/Dental/Life	802.20	780.00	22.20
5101 • Clergy Salary - Other	29,454.00	29,454.00	0.00
Total 5101 • Clergy Salary	31,006.20	30,234.00	772.20
5102 • Clergy Supply	0.00	750.00	-750.00
5115 • Clergy FICA	2,253.36	2,253.00	0.36
5127 • Clergy Reimbursables	173.72	2,030.00	-1,856.28
5242 • Clergy Continuing Ed	0.00	250.00	-250.00

Holy Trinity Church 2020

Budget vs. Actual

January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget
Total Clergy	33,433.28	35,917.00	-2,483.72
Diocesan Assessment	9,352.00	9,352.00	0.00
Evangelism			
5001 · Parish Visibility	199.27		
5002 · Local Outreach	0.00	200.00	-200.00
Total Evangelism	199.27	200.00	-0.73
Flower Expense			
5087 · Flowers weekly	138.00		
5088 · Christmas Flowers	0.00	250.00	-250.00
5089 · Easter Flowers	135.00	250.00	-115.00
Total Flower Expense	273.00	500.00	-227.00
Liturgical			
5266 · Altar Supplies	431.00	650.00	-219.00
5267 · Wine	0.00	80.00	-80.00
Total Liturgical	431.00	730.00	-299.00
Music Program			
5105 · Organist Salary			
5105a · Organist FICA	776.57	796.00	-19.43
5105b · Organist Continuing Ed	0.00	175.00	-175.00
5105c · Organist Bonus	100.00	100.00	0.00
5105 · Organist Salary - Other	10,051.29	10,400.00	-348.71
Total 5105 · Organist Salary	10,927.86	11,471.00	-543.14
5106 · Organ supply	250.00	625.00	-375.00
5277 · Music	332.50	500.00	-167.50
Total Music Program	11,510.36	12,596.00	-1,085.64
Program			
5221 · Office Supplies	260.96	450.00	-189.04
5222 · Postage	640.08	400.00	240.08
5224 · Copier Expense	1,595.43	1,592.00	3.43
5299 · All Other Program Expense	435.00	100.00	335.00
5303 · Sexton Supplies	205.00	500.00	-295.00
Total Program	3,136.47	3,042.00	94.47
Staff			
5103 · Secretary Salary			
5103a · Secretary FICA	620.12	609.00	11.12
5103b · Secretary bonus	150.00	150.00	0.00
5103 · Secretary Salary - Other	7,956.00	7,956.00	0.00
Total 5103 · Secretary Salary	8,726.12	8,715.00	11.12
5107 · Sexton Salary			
5107a · Sexton's FICA	564.69	557.00	7.69
5107b · Sextons bonus	100.00	100.00	0.00
5107 · Sexton Salary - Other	7,279.92	7,280.00	-0.08
Total 5107 · Sexton Salary	7,944.61	7,937.00	7.61
5118 · Workers Comp	481.00	450.00	31.00

Holy Trinity Church 2020

Budget vs. Actual

January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget
Total Staff	17,151.73	17,102.00	49.73
Total Expense	157,719.77	115,654.00	42,065.77
Net Ordinary Income	-31,178.65	0.00	-31,178.65
Other Income/Expense			
Other Income			
Designated Income			
4911 • Other designated income	2,130.23		
4922 • Food Share& 2nd Sun Loose Plate	460.00		
Total Designated Income	2,590.23		
Restricted Income			
4400 • Mission & Outreach	1,043.19		
4401 • Childreach	435.00	420.00	15.00
4405 • DOK Liberia Project - in	35.00		
4906 • UTO	582.06		
4920 • Memorial Gifts Received	1,455.00		
4930 • ECW Income	702.90		
4942 • Parrettie Income	8,027.18	8,000.00	27.18
4960 • Endowment Additions	84,740.00		
Total Restricted Income	97,020.33	8,420.00	88,600.33
Total Other Income	99,610.56	8,420.00	91,190.56
Other Expense			
Designated Expense			
5911 • Other designated expense	100.23		
5922 • Food Share - Out	460.00		
Total Designated Expense	560.23		
Restricted Expense			
5400 • Mission and Outreach	1,043.19		
5401 • Childreach-Out	435.00		
5906 • UTO - Expense	582.06		
5910 • Rector's Discretionary Expense	2,525.00		
5930 • ECW Expense	316.84		
5942 • Parrettie Disbursements	3,809.83		
Total Restricted Expense	8,711.92		
Total Other Expense	9,272.15		
Net Other Income	90,338.41	8,420.00	81,918.41
Net Income	59,159.76	8,420.00	50,739.76

Respectfully Submitted
John W Grant, Treasurer
12.31.2020

Holy Trinity Church 2020 Statement of Financial Position As of December 31, 2020

Dec 31, 20

ASSETS

Current Assets

Checking/Savings

1003 - HTC Main Checking

Budget Reserve 7,654.00

Temporarily Restricted Funds

Building Fund 347.71

ChristianFormation Extra Budget 4,000.00

Clergy sabbatical & CE 4,549.00

DOK Liberia Project 35.00

ECW Funds 885.03

Endowment Additions 2,240.00

Flower Fund 1,094.28

Legacy Fund Income 1,183.68

Memorials Fund 1,361.68

Mission and Outreach

Mission Donations 2,538.32

Total Mission and Outreach 2,538.32

Next Year's Pledge 400.00

Organ Maintenance Fund 2,484.39

VBS 135.94

Total Temporarily Restricted Funds 21,255.03

Vestry Designated Funds

Altar Guild Fund 1,408.26

Equipment Fund 1,337.26

Fuel Fund 11,186.04

Holy Trinity Savings Fund 19,310.70

Total Vestry Designated Funds 33,242.26

1003 - HTC Main Checking - Other 9,335.99

Total 1003 - HTC Main Checking 71,487.28

1004 - HTC Parrettie Checking 6,013.17

1005 - Petty Cash 11.11

1025 - Clergy Discretionary Fund 834.10

Total Checking/Savings 78,345.66

Total Current Assets 78,345.66

Other Assets

Trust Funds

1101 - Parrettie Fund 160,931.19

1104 - Storey Fund 11,645.17

1105 - Buckley Fund 60,892.31

1106 - Wells Fund 168,699.96

1108 - Hobbs Fund 3,436.76

1109 - Shepherd Fund 2,162.82

1110 - Fannie Wall Fund 4,910.32

1111 - Fitzpatrick Fund 8,686.63

1112 - Emeline & George Watson Fund 1,634.45

1114 - Holy Trinity Legacy Fund 50,080.34

1115 - HTC Clergy Housing Fund 105,190.98

1116 - John C. Dirlam Fund 46,682.35

Total Trust Funds 624,953.28

Respectfully Submitted

John W Grant, Treasurer

12.31.2020

Statement of Cash Flow 2020

Cash Accounts

Main Checking

Account Bank Balance	1-Jan-2020	\$92,517.00
Petty Cash Balance	1-Jan-2020	\$13.19
Total Cash on Hand - Beginning of Year	1-Jan-2020	\$92,530.98
Additions Total Operating income		\$126,541.12
Total Other income		\$99,610.56
(*additions to endowment + other restricted income)		
Total Income		\$226,151.68
Disbursements Total Operating Expense		\$118,557.26
Total Capital Improvements		
(Repair, Maintenance, Capital Improvements)		\$48,658.97
Total Non operating Expense		\$12,074.13
Total Expense		\$179,290.36
Transfers Transfer to Parrettie Fund		\$8,027.18
Transfer to Trust Fund (Legacy Fund)		\$38,000.00
Transfer to Trust Fund (Dirlam Fund)		\$40,500.00
Total Outflow		\$265,817.54
(*a large portion is a pass through to endowments)		
Summary Balances		
HTC Main Checking Bank Balance	31-Dec-2020	\$71,498.39
Petty Cash Balance	31-Dec-2020	\$11.11
Total Cash on Hand	31-Dec-2020	\$71,509.50

Clergy Discretionary Fund Checking Account: restricted

Bank Balance	1-Jan-2020	\$959.10
Additions		
Transfer From Parrettie Fund		\$2,400.00
Disbursements Total Disbursements		\$2,525.00
Bank Balance	31-Dec-2020	\$834.10

Parrettie Fund Checking Account: restricted

Bank Balance	1-Jan-2020	\$4,195.82
Additions Income from Parrettie Trust Fund		\$8,027.18
Disbursements Parrettie recipients		\$3,809.83
Transfer to Rector's Discretionary Fund		\$2,400.00
Bank Balance	31-Dec-2020	\$6,013.17

Holy Trinity Church 2021 Budget

	2021 Budget
Ordinary Income/Expense	
Income	
Total Flowers	500.00
Total Fundraising- Operating Budget	575.00
Total Income All Other	250.00
Total Plate Offering	3,910.00
Total Pledge Offering	88,994.00
Total Rental Income	4,140.00
Trust Income	
4043 - Storey Interest	580.00
4044 - Hobbs Interest	170.00
4046 - Wells Interest	8,400.00
4047 - Shepherd Interest	100.00
4048 - Watson Fund Interest	81.00
4053 - Fannie Wall Interest	243.00
4054 - Clergy Housing Interest	5,221.00
4055 - Buckley Interest	3,038.00
4060 - Legacy Fund Interest	2,500.00
4061 - Dirlam Fund Interest	2,312.00
Total Trust Income	22,645.00
5600 - Unfulfilled Pledges	-5,480.00
Total Income	115,534.00
Expense	
Christian Formation-Adult	800.00
Christian Formation-Youth	500.00
Church	
5201 - Utilities - Oil Church	7,525.00
5202 - Utilities - Gas Church	1,000.00
5203 - Utilities- Electric Church	2,500.00
5204 - Utilities- Water/Sewer Church	900.00
5206 - Trash/Recycle	580.00
5252 - Telephone Church	1,390.00
5278 - Organ and Piano Maintenance	700.00
5301 - Church Repair/Maintenance	5,000.00
5302 - Church, Capital Improvement	5,800.00
5317 - Building/Liability Insurance	8,277.00
Total Church	33,672.00
Total Clergy	36,713.00
Diocesan Assessment	9,374.00
Total Evangelism	200.00
Total Flower Expense	500.00
Total Liturgical	730.00
Total Music Program	12,221.00
Total Program	3,397.00
Secretary Salary	8,715.00
Sexton Salary	8,217.00
Workers Comp	495.00
Total Staff	17,427.00
Total Expense	115,534.00
Net Ordinary Income	0.00
1.14.2021	
2020 Finance Committee/ vestry Approved	