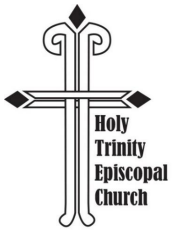


FROM FACENZA 2019

**ANNUAL MEETING
JANUARY 26, 2020**



*Holy Trinity is called to recognize, communicate, and celebrate
God's presence within, among and around us.*



Holy Trinity Church
Southbridge, Massachusetts
Annual Parish Meeting for the Year 2018
January 27, 2019

Minutes from the 2019 Annual Meeting of Holy Trinity Church

The meeting was called to order at 9:40 A.M. by John Grant. Peg Nelson was named secretary, and she declared a quorum was present. A motion was made, seconded and carried to accept the minutes from the 2018 annual meeting.

Susan Howland presented the Treasurer's report and the vestry-approved 2019 balanced budget of \$115,319. Almost \$89,000 of that budget comes from pledges. Susan thanked Nancy Waugh for her many years as Stewardship Chair. She also thanked Lana Pieczynski, Josh Spooner and Peg Nelson as Finance Committee members; Lynn Garland, Josh Spooner and John Grant for their work on the Audit Committee, and Mick Kalber as Pledge Secretary.

The slate of officers, vestry members and other elected positions was presented on a printed sheet and read aloud by John. The floor was opened for nominations. For the Diocesan Convention, nominated as delegates were Lynn Garland (vestry) and Robin Yates (non vestry); as alternate delegates Nancy Waugh (vestry) and Susan Grant (non vestry).

The service continued.

After the homily, nominations from the floor were closed. There being none, the Secretary cast a single vote to accept the slate as provided.

John Grant presented his Senior Warden's annual report.

Mary Bridget Burns sent a message that Family Worship was there in spirit and thanked the vestry and Diane Nichols for supporting this ministry.

Fr. Richard opened the floor for discussion of any old or new business. There being none, a motion to adjourn the meeting was made, seconded and approved at 10:25.

Respectfully submitted,
Peg Nelson
Secretary for the 2019 Annual Meeting

WORSHIP

Altar Guild Report
Organist/Choir Director's Report
Worship Assisting Ministries Report
Usher Report

PASTORAL CARE

Flower Delivery to Shut-Ins Report
Episcopal Church Women Report
Helping Hands Report
Hospitality Report
Stewardship Prayer Team Report

CHRISTIAN EDUCATION AND NURTURE

Family Worship Report
Vacation Bible School Report

MISSION & OUTREACH

Childreach Report
Mission & Outreach Report
Food Pantry at Blessed John Paul II Parish Ministry Report
United Thank Offering
Winter Coat Closet

WARDEN'S REPORTS

Senior Warden's Report
Junior Warden's Report

ADMINISTRATIVE AND BUILDING

Building and Grounds Report
Website Report
Finance Committee Report
Treasurer's Report

Respectfully submitted Peg Nelson, Clerk

Vestry motions made in 2019

January

A motion was made, seconded and approved to accept the December 2018 vestry meeting minutes, as corrected.

A motion was made, seconded and approved to accept the December 2018 Treasurer's report.

A motion was made, seconded and approved to accept the 2019 budget.

February

A motion was made, seconded and approved to accept the minutes from the January 2019 vestry meeting with modifications.

A motion was made, seconded and approved to accept the financial reports.

A motion was made, seconded and approved to accept the Parochial Report.

A motion was made, seconded and approved to restructure the portfolio and restore the Dirlam Fund. Treasurer Susan Howland will implement the restoration of the Dirlam Fund with \$5,000 by taking:

- \$2,000 from the Legacy Fund
- \$1,700 from the Shepherd Fund
- \$500 from the Buckley Fund
- \$800 from the Story Fund

A motion was made, seconded and accepted to approve funds up to \$3,500 to be taken from the savings to hire an architect or engineer to evaluate the downstairs for the purpose of future building use.

A motion was made, seconded and approved to replace 14 valves for \$50 each in the radiators in the sanctuary.

March

A motion was made, seconded and approved to accept the February 2019 vestry meeting minutes.

A motion was made, seconded and approved to accept the February 2019 Treasurer's report.

A motion was made, seconded and approved that the prayer garden focal point expense of \$478 come out of the Memorial Fund and that the \$469.10 construction expense come out of the Legacy Fund.

March 30 Retreat

A motion was made, seconded and passed to make \$1,350 available for the anniversary celebration.

April

A motion was made, seconded and approved to accept the March 2019 vestry meeting minutes.

A motion was made, seconded and approved to accept the March 2019 Treasurer's report.

A motion was made, seconded and approved to put the Bangor Theological Seminary \$500 honorarium into Mission restricted funds and to revisit the intended use of this money in a year.

Vestry Motions continued on page 5

May

A motion was made, seconded and approved to accept the April 2019 vestry meeting minutes as amended.

A motion was made, seconded and approved to accept the April 2019 Treasurer's report.

A motion was made, seconded and approved that Tamsin will be a facilitator to the community gardens project and will work with Ciro using our letterhead in seeking funds and material goods because this is a mission opportunity to work with this grassroots community effort.

June

A motion was made, seconded and approved to accept the May 2019 vestry meeting minutes.

A motion was made, seconded and approved to accept the May 2019 Treasurer's report.

A motion was made, seconded and approved to go forward with replacement of the ridge cap at the cost of \$1,800.

A motion was made, seconded and approved to increase the already approved amount from \$3,500 to \$4,500 for the building feasibility study and to hire Dixon Salo Architects. Diane voted her approval by email.

July

A motion was made, seconded and approved to accept the June 2019 vestry meeting minutes, as amended.

A motion was made, seconded and approved to accept the June 2019 Treasurer's report.

August

A motion was made, seconded and approved to accept the July 2019 vestry meeting minutes.

A motion was made, seconded and approved to accept the July 2019 Treasurer's report.

A motion was made, seconded and passed to revisit the organist contract including paying an hourly rate rather than as a salaried position.

September

A motion was made, seconded and approved to accept the August 2019 vestry meeting minutes as amended.

A motion was made, seconded and approved to accept the August 2019 Treasurer's report.

October

A motion was made, seconded and approved to accept the September 2019 vestry meeting minutes as amended.

A motion was made, seconded and approved to accept the September 2019 Treasurer's report.

November

A motion was made, seconded and approved to accept the October 2019 vestry meeting minutes.

A motion was made, seconded and approved to accept the October 2019 Treasurer's report.

A motion was made, seconded and approved to accept donations from Joe DiSalvatore of a flat panel Sony TV and a food processor and to purchase an HDMI cord.

A motion was made, seconded and approved to confirm the Worship Leaders/Eucharistic Ministers licenses for Lorraine, Joe, Jean, Laura, Mick, Tamsin, Judy and Lynn.

December

A motion was made, seconded and approved to accept the November 2019 vestry meeting minutes.

A motion was made, seconded and approved to accept the November 2019 Treasurer's report.

A motion made, seconded and approved to accept the 2020 budget with the proviso that we will revisit the budget if necessary in January.

December 29, 2019

A motion was made and approved by email to give Fr. Richard a \$900 bonus for 2019.

Respectfully submitted Peg Nelson, Clerk

FROM THE PARISH REGISTER 2019

DEATHS

Gentilena Nordman
Alma Schnieder
Richard Waugh
Russell Williams II
Mary Demers

MARRIAGES

Jeffrey Alan Perry Jr. to Helena Elizabeth Ives
(performed by Rev. Nathan W. Ives at Old Sturbridge Village)

PRAYER FOR THE PARISH

O God, by whom the meek are guided in judgment, and light *riseth* up in darkness for the godly: Grant us, in all our doubts and uncertainties, the grace to ask what *thou wouldst* have us to do, that the Spirit of wisdom may save us from all false choices, and that in *thy* light we may see light, and in *thy* straight path may not stumble; through Jesus Christ our Lord. Amen.

(from the Book of Common Prayer, p. 832)



Dear Friends,

Parish life is sometimes filled with a plethora of small details; like 'who is going to prepare the dining room?' and 'where did we store the crèche last year?' or also 'where are the batteries?' Sometimes it appears the round robin of questions on little bits of minutia can so dominate the focus in the moment, such that this can obscure the basic purpose of Church and spiritual community. So it pays a benefit to rehearse the facts: The Episcopal Church is not a church per se; the official charter of the Episcopal Church names the national body, and all its constituent parts, as "The Domestic & Foreign Missionary Society," or DFMS for short. The work of the society is filled by all its members, who go on mission in far flung parts of the world and in the adjacent neighborhood with equal vigor and focus. Christian organizations hold buildings and run program to give people skills in sharing the Gospel message. To restate the obvious: we exist for the sake of those who are not yet our members. Our spiritual journey in prayer (both private and public), our use of the sacraments, reading of scripture, participation in formation events; all fuel one purpose - to equip us with desire and skills to speak and act for Christ, that those who do not know the freedom of grace may find for themselves a life transformed in sharing the One Love that heals all the world. So often a quiet, understated, long-term witness is most compelling.

No happier pursuit could animate a human being; nor develop within a stronger faith. God grant you the blessings of another year to simply share the Love we have known.

With every best wish, I remain,

Your friend and Rector,

(The Reverend) Richard S. Signore

WORSHIP

ALTAR GUILD REPORT

The Altar Guild is a small but dedicated group that can be counted on to carry out their ministry every week. The altar is set with fair linens and the colors of the season, the communion is set for Fr. Richard, the candles are filled with oil and the hymn boards are changed. Preparing God's table for worship is a privilege. In addition, setting up for the welcoming of a new member in baptism or preparing for a funeral to say good-bye to a member of our community is a special honor.

We would welcome new members and would mentor you until you felt comfortable. Please see Peg Nelson or Nancy Waugh if this is a ministry you would like to be a part of.

We would like to thank Mick and Barbara Kalber, Bill and Peg Nelson, Suzy Sharp, and Nancy Waugh. In December Mary Demers passed, and she was a dedicated member of our team for more years than we can count. We would like to purchase something for the altar in Mary's name. If you are interested in contributing to a memorial for Mary, please see Peg Nelson or Nancy Waugh.

ORGANIST/CHOIR DIRECTOR'S REPORT

"O come, let us sing unto the Lord: let us make a joyful noise to the rock of our salvation." Psalm 95v1

The wonder of small churches is how many hats a person may wear in order to continue to spread the word of God using our time, talent, and treasure. Holy Trinity Church is a vibrant church with many people doing multiple tasks. Some people have added the choir to that list. Choir members, you are appreciated for your willingness to sing on Sunday mornings and stay for the choir rehearsal after coffee hour. I know this can make for a long Sunday morning. Your dedication is admirable and I hope it is a meaningful time for you in your spiritual journey. ***Let us continue to make a joyful noise to the rock of our salvation***

A choir singing during church adds support, enthusiasm, and spirituality for the congregation, minister, and for the organist. Some of our young people have joined Lynn Garland in singing the service music as the cantor and this is a wonderful addition to the worship service. ***Let us continue to make a joyful noise to the rock of our salvation***

The instrumentalists are willing to step in at different times during the church year to add to the sacred time during communion, healing service, and prelude. It is especially meaningful when there is a special service celebrating a meaningful time in the church calendar such as advent and lent when we center ourselves to become closer to our Lord and Savior, Jesus Christ, and God in heaven. ***Let us continue to make a joyful noise to the rock of our salvation***

In 2019 we had a service of our favorite hymns to make a joyful noise. I really enjoyed the service and the variety of hymns that we sang. Hopefully, we will continue with this service and make it a yearly occurrence. ***Let us continue to make a joyful noise to the rock of our salvation***

I am in search of more contemporary hymns that we might enjoy and that reaches out to the young people and the young at heart. I am hoping that the praise hymn, "Look Toward Christmas" we sang during advent was enjoyable to everyone. I found myself humming that tune during the week. I used "Be Still and Know that I am God" to center myself during that particularly busy time of year. ***Let us continue to make a joyful noise to the rock of our salvation***

As always I am open to any suggestions or requests any time of the year and I will continue with the favorite hymn selections during the summer months and I am looking forward to new ones. It is hard to find one that I don't know, but you have done it a couple of times. ***Let us continue to make a joyful noise to the rock of our salvation***

Organist/Choir Director's Report continued on page 10

Thank you, Fr Richard, for your continued support of the music program and your selection of hymns for the service. You are open to new ideas and suggestions and I appreciate your willingness to listen, discuss, and make changes to the church service music.

Let us continue to make a joyful noise to the rock of our salvation

God's Blessing to all.

Anne M Bouvier-Monroe, Organist

WORSHIP ASSISTING MINISTRIES' REPORT

We would like to acknowledge and thank the following people for their service and dedication:

Readers – Those who read during 2019 were Eileen DeMings, Tamsin Lucey, Joe DiSalvatore, Diane Nichols, Lorraine Brumskine, and John Grant.

Lay Eucharistic Ministers – During 2019 there were 5 people who served at the altar. Laura Gervais, Jean Frost, Tamsin Lucey, Joe DiSalvatore, and Josh Spooner.

Acolytes – We are grateful for the devotion and presence of the Acolytes in 2019. Their contribution to "good order" and focus in the liturgy is immense! Those who offered their services as an Acolyte during 2019 include Jean Frost, Bill Pieczynski and his son Joe; Joe DiSalvatore, Josh Spooner, and Laura Gervais. Jean Frost and Bill Pieczynski and Joe Pieczynski all gave their time to serving during the Ecumenical Thanksgiving Eve service hosted by Holy Trinity. They carried the grace of traditional Anglicanism with poise and gravitas!!! Yea Team!!!

Ushers – Those that offered their services as ushers during 2019 include Paul Aloia, Tricia & Chris Briere, Lynn Garland, Susan & John Grant, Barbara Kalber, Rose Reith, Marilyn Theodoss, and Nancy Waugh

Counters – Diane Nichols, Susan Howland, Peg Nelson, Jean Frost, Lynn Garland, Tamsin Lucey, Nancy Waugh, Lorraine Brumskine, John Grant, and Rose Reith

Family Worship – Cat Reith-Lowery, Eileen DeMings, Heather Bousquet, Mary Bridget Burns, Karen Lacey, Rose Reith.

USHER REPORT

Members of the Usher Ministry at Holy Trinity Church during 2019 again served with great distinction. We thank Paul Aloia, Tricia & Chris Briere, Lynn Garland, Susan & John Grant, Barbara Kalber, Rose Reith, Marilyn Theodoss, and Nancy Waugh for their dedicated service as ushers this past year! We also welcome Robin Yates who will be joining the ushers in 2020.

This ministry requires less than two hours of participation each Sunday before, during, and after the 9:30 a.m. worship service about once every two months. We welcome new members!

Please contact any of us if you have any questions and might consider serving as an usher. Thank you!

*Blessings,
Mick Kalber*

PASTORAL CARE

FLOWER DELIVERY TO SHUT-INS

Those who offered their services to deliver flowers on a regular basis during 2019 include Marilyn Theodoss, Mick & Barbara Kalber, and Laura Gervais.

EPISCOPAL CHURCH WOMEN REPORT

Holy Trinity Episcopal Church Women is an ad hoc group who keep their ears and eyes open for parish and community needs.



Diane Nichols and Susan Howland met on February 8, 2019 to talk about how ECW might explore some different directions for 2020.

We chose two initiatives:

- For Advent we invited anyone interested to read **Things Seen and Unseen** by Nora Gallagher. The book follows Nora through the liturgical seasons for one year in the Episcopal Church. Our intension is to meet four times in 2020 to discuss the book. The first gathering was at Diane's house, Sunday January 12. There is more information on the Holy Trinity ECW Facebook Group. If you are not a group member search Facebook for Holy Trinity ECW and ask to join (It is a closed (private) group.)
- For Lent we offer the idea of reading **The Poetry of Lent: A Lenten Companion to Mary Oliver's "Devotions"**. *"Every journey needs a guide - and what better guide to the 40 days of Lent than the beloved poet, Mary Oliver?"* All you need is this devotional, <http://www.saltproject.org/mary-oliver-and-the-poetry-of-lent> (We will be buying a group license), a Bible, and a copy of Oliver's wonderful collection, *Devotions*. The poems can be found online. All information will be posted to the Facebook Group, or contact Susan (howlands@charter.net, 508-612-3198) directly for information.
- We discussed some other ideas that may surface if there is interest and energy.

Our annual Christmas Cookie Sale was held on Sunday December 15th. A fabulous assortment of cookies was sold, and leftovers once again provided cookies for the Family Worship pageant that followed. \$228 worth of cookies were sold leaving a balance in the ECW Fund of \$498.97. We will be choosing an outreach ministry in 2020.

Praying

It doesn't have to be
the blue iris, it could be
weeds in a vacant lot, or a few
small stones; just
pay attention, then patch
a few words together and don't try
to make them elaborate, this isn't
a contest but the doorway
into thanks, and a silence in which
another voice may speak.
~From Devotions, by Mary Oliver~

Worshipfully submitted, Susan Howland

HOSPITALITY REPORT

Holy Trinity Episcopal Church has been, and hopefully always will be, a most hospitable place to attend. Greeters at the entrance serve as such a welcome into our lovely sanctuary. Our parishioners always help in making our guests feel welcome and never neglect to invite them to our “coffee hour.” The coffee hour at Holy Trinity is an extension of our worshipping together. My sincere thanks go all servers, helpers, and clean-up crew (Paul, Joe, and Josh. They do a great job of getting dishes clean, getting coffee urns, tables, and counters clean, and dishes put away.) Hopefully when visitors leave our lovely church, they are left with a feeling of having been blessed by entering. I have enjoyed being the Hospitality Coordinator where everyone has always been so willing to help whenever needed. It has been a privilege to serve in this way.

The period after our worship service is a time for visiting with friends, welcoming visitors, and has become an important extension of our Sunday gathering. Webster's dictionary states the word hospitality means, “a generous and cordial reception of guests.” Hopefully our “coffee hour” does just this.

Your Hospitality Coordinator, Barbara Wilson

STEWARDSHIP PRAYER TEAM REPORT

The theme for the Pledge Drive this was a “Shining Our Light”. This is something that Holy Trinity does very well. It is clear in the reports from the different ministries, that we at Holy Trinity use our time, talent and treasures to shine our light in many different directions. Most of our congregation contribute their time and talents in at least one ministry. In terms of treasure, I am pleased to report that we had a successful pledge drive and were able to fund our budget for next year.

This year we considered our stewardship of sacred space. The Sanctuary is only available on Sunday but the people's need to spend time in sacred space extends well beyond that. So we created a small Prayer Garden in the front of the Fellowship Hall, easily visible and accessible from the sidewalk, that is available to anyone at any time of the day or night. It consists of a paved area in the shape of a cross. In the center there is a statue of an Infinity Cross that stands about four feet tall. Three concrete benches around the outer edges invite people to come in and spend time.

*Lynn Garland
Stewardship Chair*

DAUGHTERS OF THE KING REPORT

The Mary and Martha chapter of the Daughters of the King has had a very busy and productive year. It is the Order's mission to be the extension of Christ's Kingdom through prayer, service and evangelism. We, the Daughters, who vow to pray daily, maintain a prayer list petitioning for the healing, guidance, special concerns, the departed, and mourning of the parish. Along with our prayer mission, we engage in various outreach missions. We have continued to support St. Luke's Guesthouse by collecting various essential supplies throughout the year.

Every other month, we go to the Southbridge Rehabilitation Center to do arts and crafts with the residents. We provide the materials for the residents to create the crafts. In 2018, the residents made 30 Christmas cards for our servicemen in Iraq. This past Christmas, we doubled our card making, sending out 60 cards, filled with candy, granola bars, and packets of hot chocolate mix. We particularly love this ministry since it gives the residents the opportunity to support our troops with heart felt written messages, as well as providing some Christmas joy for our active servicemen.

In September, we were honored to welcome Lorraine Brumskine into our chapter of the DOK. In October, we Daughters hosted a Provincial Retreat here at Holy Trinity. A significant amount of planning went into this retreat. Lorraine, as our guest speaker, played an integral role in the retreat. The focus of her speech was on growing up in

Daughters of the King Report continued on page 13

Liberia, her struggles, personal loss and pain as the result of a corrupt government coup. Lorraine's presentation was outstanding. She demonstrated how the power of faith can lead one through the most horrendous of circumstances.

As a part of our ministry, we have begun to reach out to and visit various members of our parish, who are unable to attend church services. Through fellow Daughter and Eucharistic Minister, Laura Gervais, Holy Communion can be offered to these individuals, as well as visiting with them.

We also take a collection of funds at each meeting. We then distribute all the funds we raise and donate them to various charitable organizations. Recently, we have donated funds to Reconciliation House, Abby's House and to the Walking Together and Laundry Love ministries.

As the Daughters move into 2020, our goals include continuing our outreach ministries with both St. Luke's Guesthouse and Southbridge Rehabilitation Center. We will also be assisting Suzy Sharp and the Mission Plate committee in identifying various charitable organizations to send our mission plate donations to.

We are looking forward to 2020 to discern what God is calling each of us to do as individuals and as Daughters. We encourage other women in the parish to join us to live out our faith in prayer and service.

*For His Sake,
Susan L. Grant
President of the Mary and Martha Chapter of the DOK
and the DOK Team*

CHRISTIAN EDUCATION AND NURTURE

FAMILY WORSHIP REPORT

Family Worship is the primary Christian Formation program at HTC for children. On average, there are 5-6 children in attendance. We took a step back and started to work with the “Lesson Plans that Work” curriculum from the Episcopal Church website. This is the same curriculum we used when Family Worship was created. We purchased “The Brick Bible” book that has been a creative way to show the stories from the bible to the children during Family Worship Sundays in a Lego-themed way. As we did this, we also met multiple times with Father Richard and others in the church who wanted to help us find a new curriculum to move forward with as our children get older.

There have been many activities that the Family Worship group has participated in. In February, Family Worship attended a Christian skate night at Interskate 91 and had a great time spending it together outside of church. On Good Friday, the children created “resurrection gardens” after the service. A group of our children went through the steps to make first communion in June. We are very proud of all the hard work they put in. We thank Eileen DeMings for running this class on behalf of the Family Worship team. We also put on another Christmas play called “Frozen too”. The play was a huge hit and we enjoyed having so many parish members present.

The Family Worship Ministry is always adapting to the ever-changing needs, ages, and stages of our children - many of whom will be considered “pre-teen” next year!

Cat Reith-Lowery

VACATION BIBLE SCHOOL REPORT

VBS was held at Holy Trinity Episcopal Church in August, during Family Worship on Sunday mornings. This was our 9th consecutive year! The theme was “Yee Haw” and we continue to use the curriculum from Group Publishing as our core group is familiar and comfortable with it. We chose to make this year just Family Worship families and had 14 registered children and 6 adult volunteers. We held everything in the parish hall.

Funding for Vacation Bible School continues to be a high priority. Sponsorships from the congregation, as well as food donations, made a large impact on our budget. Each VBS child was given a T-shirt, bible buddy, and photo frame with a picture of the whole group.

Planning for VBS started late this year. We had one meeting with the core staff. Ordering of materials was done in July. We ordered extra supplies and returned them for a refund after VBS ended. This was helpful!

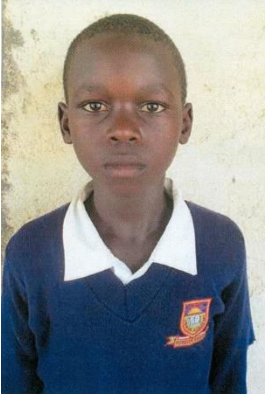
VBS is a strong ministry that continues to provide a safe and loving environment for our children during the summer.

We did like the weekend format and but will continue to tweak the program to fit the needs of our growing children. This format worked great for us during this time of transition for many families.

On behalf of the VBS Ministry

MISSION AND OUTREACH

CHILDREACH REPORT



Holy Trinity Church sponsors a child in Kenya, Africa through an agency called Plan USA (Childreach.) Our sponsor child's name is Nicholas. **We need \$35.00 a month to pay for the sponsorship. (More than one person can collaborate for a month.)** There is a sign-up sheet at the back of the church or you can call the parish secretary, 508-765-9559, and request a month to sponsor. Make your check to Holy Trinity Church with "sponsor child" in the memo and place in the collection plate or mail to the church: 446 Hamilton St. Southbridge, MA 01550. All months were covered in 2019; we hope to continue sponsoring Nicholas in 2020. **Thank you to all who helped to make this ministry possible.**

We would like to sponsor Nichols until he is 18. Nicholas was born on November 22, 2004; he is now 15 years old. He lives with his mother, father, and a younger sister and brother in the Nyangoma area of Kenya, Africa along the shore of Lake Victoria. The family lives in a house made of mud and sticks with a corrugated metal roof. They get water from a rain catchment in the yard, and they share a latrine with neighbors. They are Christian and speak Luo. Nicholas walks 45 minutes to primary school. His favorite subject is Math.

Nicholas would like to receive letters from his adopted family, and he would especially like photos and children's drawings. A birthday card is always welcomed. Include the information below on all enclosures

Whether you sponsor Nichols financially or not you can write to him. To write include this information: Holy Trinity Church S.S # 0328305 Nicholas Onyango Okondo # 2066-801025919 (F) Kenya. Mail to: Plan USA, 155 Plan Way, Warwick RI 02886. You can also send a letter by email. Send to Susan Howland howlands@charter.net and she will send it on for you.

Respectfully Submitted, Susan Howland, for the team

MISSION AND OUTREACH COMMITTEE REPORT

During the past year the donations to the mission plate have gone to seven organizations here in Massachusetts and around the world. They have provided healthcare [Doctors Without Borders]; humanitarian relief to refugees [International Rescue Committee]; relief for the foods in the plains [ERD]; climate change issues [Natural Resources Defense Council]; help for children and families in Zambia [Kid to Kid]; programs for our veterans [Building Bridges and the Veterans Lunch Program]; and also those seeking shelter from their homelessness [St. Luke's Guesthouse]. The donations totaled \$1,357.59, a very good amount that helps so many in varied circumstances.

I hope that you feel blessed by your generosity, and that those who benefited were blessed in ways we cannot even imagine. Every year I am amazed at what the mission plate brings in. Just as Jesus turned water into wine, so God turns our coins and dollars into unexpected miracles for others.

Happy New Year to you all. Thank you so much for your generosity.

*Thanks be to God.
Suzy Sharp
774-230-3426*

FOOD PANTRY AT BLESSED JOHN PAUL II PARISH MINISTRY REPORT

To begin this report, I want to thank everyone who has so generously helped support our local food pantry and encourage everyone to continue these good works. I especially want to acknowledge and thank Bill Nelson for bringing our donations over to the food pantry at St. John Paul II in a timely fashion.

When I first took on this project, I thought that it might be useful and more personal to issue a challenge of sorts; so I suggested that we donate non-perishable food items that we each would like to find at the food pantry if we were in need of a comforting meal and had no money to buy ingredients. Over time, I still think doing that would be an act of love toward those in our community who are less fortunate. While this is supposed to be a report of what has happened this past year, I also want to again issue a challenge: please consider donating one of your favorite foods, a comfort food, a favorite ingredient, or something more unusual that one does not typically find in a food pantry - *something that would nourish one's soul as well as one's stomach.

For the most part, our desire is to provide people who visit the food pantry items that they are actually looking for. The food pantry can get practically free food from the Worcester County Food Bank (WCFB) when it comes to many of the staples we might think of, such as rice, pasta, canned meats, etc. What they do not get practically free are the kind of things that make those staples into a meal. For example, the WCFB prefers not to get donations of items in glass jars, which would mean that foods like tomato sauce and pickles are not among the foods that the food pantry would get from WCFB. I am again including a chart of items that the pantry could use because they do not get them from the Food Bank.

| | | | |
|---|---|--|---|
| <ul style="list-style-type: none"> • Hamburger Helper • Tuna Helper • soups and stews • Spaghettios/Ravioli • soup mixes: <ul style="list-style-type: none"> ○ Lipton's chicken noodle ○ Ramen noodles • spaghetti sauce • crackers | <ul style="list-style-type: none"> • pancake mix • maple syrup • jelly powdered drink mixes <ul style="list-style-type: none"> ○ ice tea ○ lemonade • tea bags • coffee | <ul style="list-style-type: none"> • cold cereals – what they get from the pantry is plain, e.g. corn flakes, rice & wheat Chex, so more “fun” types are appreciated • Challenge Food* | <ul style="list-style-type: none"> • mayonnaise • ketchup • mustard • relish • hot sauce • toilet tissue • soap • dish soap |
|---|---|--|---|

In addition, I want to share an article I recently read online about giving generously.

Sharing our love in Christ,

Rose Reith

I'm a Little Too Fat, a Little Too Giving. I Think I Know Why.

Using the hunger I experienced as a kid to teach mine the power of generosity



[Kristine Levine](#)

Jan 17, 2019 · 6 min read

<https://humanparts.medium.com/i-am-a-little-too-fat-im-a-little-too-generous-i-think-i-know-why-e97cd25b7eeb>

I was five years old when my mom took off with me to the coast. She said she needed a do-over. We were starting fresh, with no belongings, no toys, no furniture. She said we had empty hands so that we could catch new blessings. We also had empty pockets, and she had no job. She'd drunk our whole life away, and the booze had left us washed up in a tiny beach town called Rockaway, Oregon. She was hoping the ocean would catch her tears and loosen her chains.

Food Pantry Report continued on page 17

My mother loves the ocean. She is more herself when it is nearby. She believes that it sees and knows, that it moves and feels. It inspires her wonder and fear. She revels in the uncertainty that it could become angry at any moment and take lives at its will. To my mother, the ocean is God. “Don’t you ever take it for granted, Krissy,” she would say to me. “When you look at that ocean, remember there’s always something bigger than you. Respect her.”

Summer had just ended, and the quaint coastal town had begun to fold up. We found a small cottage—really a motel room with a kitchenette. We never said it was our home; to us, it was just “Number Six.” My mother paid the first month’s rent, enrolled me in kindergarten a block away, and bought us a sack of potatoes and some ketchup. And we began our new life.

“If I were a thief, I would go over there and steal those rotten cabbages for you. But I am not a thief.”

I don’t remember being excited about school. It seemed so frivolous, and I thought I should be getting a job. “I could get a paper route,” I told my mother one night as we walked back to Number Six from the pay phone, where she’d called my dad, begging him to send the \$75 child support check. He promised he’d send it as soon as possible, but I knew the potatoes were running low.

My mother looked for work, but the car we’d used to get to the town had broken down, and there were only two or three restaurants within walking distance of Number Six. She didn’t want to get a job in a bar because she was trying earnestly to stop drinking.

Maybe two weeks passed and still no child support check—no money at all. I sat at the kitchen table one night, watching Walter Cronkite deliver the evening news with his objectivity and journalistic integrity. He said something like, “Here is the news at this supertime.” I remember this because I was so surprised by it. His words were otherwise so dry, so metered, but his mention of it being dinnertime was almost friendly. I wondered if he could see us; how did he know it was time to eat?

My mother was staring out the window with her back to me. I said to her, “Well? He’s right. It is dinnertime. Right, Mom?” I thought I was being clever in catching Cronkite’s sincerity.

She let out a sigh. Without turning around she said, “Do you see that out there? Those people have let their garden grow over. The cabbages have gone to seed now. They’d never know or care if I just snuck over and took one for you.” The quivering in her voice scared me. She turned to me and wiped her eyes. With a look so cool I thought she might have been mad at me, she said, “If I were a thief, I would go over there and steal those rotten cabbages for you. But I am not a thief.” Without another word, she passed me and walked out the front door of Number Six. She left it open, and I followed her. She walked down five cottages and knocked on the door to Number One—a larger cottage, where an old man and woman lived. Even though they were our neighbors, we had no idea who they were. The old lady opened the door, and I wove around my mother so I could see inside. “This is my daughter, Kristine,” my mother stated. “We have no food. She’s had nothing to eat but potatoes for a month, and now we don’t even have any of those left. I don’t care about myself, but could you please give her something to eat?”

The old woman was short and fat with dark skin and black hair twisting around her head. Her name was Anita Vanover. Her husband was a tall white man who was just called Van. I could see into their cottage; the table was set, and Anita and Van were obviously just sitting down to eat. The smells coming from inside made me drool. I don’t remember Anita saying anything to my mother or even asking her husband first if she could give us something, but I remember her packing up her table: the pot roast, the carrots, the gravy, the potatoes. She handed it all to my mother. It turned out that the couple had friends who owned one of the restaurants where my mom had tried to get a job. Anita talked to them, and they hired her. Anita and Van became my caretakers in the evening. They saved my mother and me. At that moment, though, I don’t think Anita and Van thought they were saving lives or forever changing the path of a child. I think they thought they were doing what they were supposed to do when a woman with a little girl comes to the door and says she

needs to eat. What more needs to be said or done? They probably figured that it's just food.

When you give the best you have to someone in need, it translates into something much deeper to the receiver. It means that they are worthy.

Anita gave so effortlessly and so quickly that I doubt she ever thought about it again. But that one moment taught me a lesson about giving that I have never forgotten. There came a day 30 years later, when I passed that lesson on to my own children.

My daughter's school had a food drive, and she was excited to collect food for it. Even at 10 years old, she had a strong sense of community. She wanted to be either a police officer so she could help people or an astronaut so she could protect the planet from wayward asteroids. We had to keep her from watching the news because it moved her to the point of tears. Her heart would break for the human condition. She went to our pantry and started bagging up the canned and dry goods. All the while, she talked. "Oh, I'll put in the green beans, I don't like those... I'll save the Kraft macaroni and cheese. We can give them some no-name brand." And I realized that my daughter—as generous and good as she already was—knew nothing about giving. I felt like I had taught her nothing. She didn't know about Anita and Van. She didn't know about Number Six. She didn't know that she could see the face of a hungry child if she looked long enough at her own mother. So I told her. I told her that my kindergarten teacher thought I was "retarded" because I was so hungry that I didn't perform well in school and was always slower than the rest of the class. I told her that Anita could have just gone to her cupboard and made me a peanut butter sandwich, and my mother and I would have been so grateful. But she didn't. She gave the best she had.

The biggest problem with poverty is the shame that comes with it. When you give the best you have to someone in need, it translates into something much deeper to the receiver. It means they are worthy. If it's not good enough for you, it's not good enough for those in need either. Giving the best you have does more than feed an empty belly—it feeds the soul.

Donate to [your local food bank](#) today, and give them the best you can.

UNITED THANK OFFERING REPORT

".... Let the peace of Christ rule in your hearts, to which indeed you were called in the one body. And be thankful." (Colossians 3: i7)

United Thank Offering (UTO) is a ministry of the Episcopal Church for the mission of the whole church. Through United Thank Offering, men, women, and children nurture the habit of giving daily thanks to God. These prayers of thanksgiving start when we recognize and name our many daily blessings. Those who participate in UTO discover that thankfulness leads to generosity.

United Thank Offering distributes the UTO monies to support mission and ministry throughout the Episcopal Church and Anglican Communion in the developing world.

If you do not have a UTO box but would like to join the many others who say daily prayers of thanksgiving, give offerings and show an appreciation of God's abundance in our life, please take a blue UTO box from the table at the back of the church. At ingathering time, count your coins and put a check or bill in an UTO envelope provided.

Our combined United Thank Offering of \$968 was taken to the UTO ingathering held during the Diocesan Conventions

United Thank Offering Report continued on page 19

Eucharist. Thanks be to God!

“UTO funds are the result of unnumbered prayers of thanksgiving offered daily by unnumbered people throughout our church. These are people who have opened their hearts to God and who are participating in the mission of the church by offering themselves to be the hands and feet in the world. When we look at a mission project funded through a UTO grant, we should imagine all those invisible prayers and outreaching hands that have been offered from grateful hearts, providing yet another reason to give thanks again.” (The Theology of Gratitude, Marge Burke, Rev. Sarah Carver, and Ann Gordan Curran)

*In gratitude, love and faith,
Diane Nichols*

WINTER COAT CLOSET REPORT

Thank you to all who donated to the Winter Coat Closet this year! Through your donations, we were able to give away 344 coats along with hats, gloves and scarves. We had 212 community members come through our doors. A special thank you to the Knights of Columbus of Charlton and Southbridge and many of the area churches for their donations. There were 3 members of Holy Trinity Church that ran the coat closet: Bill Nelson, Lynn Garland, and Sally Baum. There were also three members of the community, Marian & Pedro Santiago & Mary Louise Theriault, that assisted and were a very important addition. Marian and Pedro were a great help as they were able to translate. The generosity of so many in our communities never fails to inspire us. God bless each and every one of you!

Chris McTigue
Coordinator

WARDENS' REPORTS

SENIOR WARDEN'S REPORT

As I complete my term as Senior Warden, preparing this Senior Warden's Annual Report, I reflect upon that which has transpired in the two short years since I took up this position. When I was first approached to join the Vestry, I was humbled. When I was then approached to put in my name for the senior warden position, I was uncertain. The assistance of the leadership community here at HTC has proven invaluable and the guidance of the Holy Spirit has shepherded me through.

This task, which was daunting at first, has been made attainable by the contributions and assistance of all the Vestry, Father Richard, and the entire congregation. Long before I became Senior Warden the lay leadership at Holy Trinity Episcopal Church had adopted "discernment & consensus" as the governance model. We have a wide range of talents and perspectives, when combined cooperatively, we are a force to be reckoned with.

The Holy Spirit has guided us, helping us make connections to the greater church, the Episcopal Diocese of Western Massachusetts and beyond. In April our own Tamsin Lucey attended the "Convocation – 2019 – Brave Change: Courageous Churches" at the BTS Center in Bangor Maine. This was an ecumenical event organized by the Maine Conference of the UCC, The Maine Council of Churches and the BTS Center. Tamsin prepared and delivered a "Pesha Kusha" slide show which showed our journey as a parish, from a full-time pastor to a part time pastor, showing the challenges we faced along the way.

In May, members of the Vestry attended the "Small Church Summit" and again in September attended the "Small Church Summit 2.0". These events were organized and led by the Reverend Pam Mott, Canon of the Ordinary of the Episcopal Diocese of Western Massachusetts. These events gave us the opportunity to meet with the lay leadership of various other "small churches" in the diocese. We listened to issues and challenges facing other parishes. We became aware how other parishes faced challenges such as those that we face at Holy Trinity. We also shared our challenges and successes; our discernment process, the creation of our parish profile, and the acceptance of the fact that a part time pastor could fill our spiritual needs.

Recently, the Diocese had put us in contact with the Reverend José Reyes. Father Reyes is the Diocesan Missioner for Hispanic Ministries, and in Worcester at All Saints and now at St. Marks. Fr. Jose has met with the vestry and has blessed us with his insight and optimism. He has many ideas to connect with the community in Southbridge, not only to connect with the Hispanic community, but to connect to the community at large. We look forward to meeting with Fr. José again soon, this time with the congregation.

As for celebrations, we had a very successful and well attended 150th Anniversary of the church building. Which included the picnic at Westville Dam on Saturday, June 15th, and the service on Sunday, June 16th. The many returning clergy and parishioners highlighted these events, as did the presence of the bishop, the Most Reverend Douglas Fisher who officiated that Sunday.

(I know it was a successful picnic, as the number of hamburgers and hotdogs that I flipped exceeded my projections!)

A list highlighting of some of the more memorable events from our very active year include:

- Jan. 27 Annual Meeting
- Feb 3 Souper Bowl Sunday
- Mar. 2 Parish Leadership Day
- Mar. 5 Mardi Gras Dinner
- May 30 Vestry Retreat
- Jun. 30 Mutual Ministry Review

Senior Warden Report continued on page 21

- Nov. 9 Diocesan Convention
- Aug. 11, 18, 25 VBS
- Oct. 13 Blessing of the Animals
- Nov. 9 Diocesan Convention
- Nov. 16 International Dinner
- Nov. 24 Stewardship Brunch
- Jan 6 Epiphany Service and Potluck Dinner

With gratitude, as Holy Trinity has survived my term as Senior Warden, I must offer my thanks to all vestry members, the previous Senior Wardens, lay leadership, and the entire congregation here at Holy Trinity that have assisted me in these past two years and most especially thank Father Richard, without whose guidance I surely would have stumbled all the more.

Faithfully
John W Grant,
(Former) Senior Warden,
Holy Trinity Episcopal Church,
Southbridge, MA.

JUNIOR WARDEN'S REPORT

While many people were celebrating the end of a decade on January 31, 2019, I found myself reflecting on my year as Junior Warden. It seems that my days seemed to get longer with more e-mails, texts, financial documents, and communications from the diocese to be read and responded to. I must admit that there were times when e-mail strings included twenty or more responses and comments that I felt overwhelmed and overburdened. There were a lot of decisions, large and small to be made daily, weekly, monthly and annually. Trying to balance work, family and church was a challenge but I found that my morning prayer cycle always included "Morning Resolve" found in the introduction to the Forward "Day by Day" daily devotions.

"I will try this day to live a simple, sincere, and serene life, repelling promptly every thought of discontent, anxiety, discouragement, impurity and self-seeking ; cultivating cheerfulness, magnanimity, charity, and the habit of holy silence: exercising economy in expenditure, generosity in giving, carefulness in conversation, diligence in appointed service, fidelity to every trust, and a childlike faith in God.

In particular, I will try to be faithful in those habits of prayer, work, study, physical exercise, eating and sleep, which I believe the Holy Spirit has shown me to be right.

And as I cannot in my own strength do this, nor even with a hope of success attempt it, I look to thee, O Lord God my Father, in Jesus my Savior, and ask for the gift of the Holy Spirit."

Even as my days seemed longer the year seemed shorter and my term as Junior Warden has come to a close in the blink of an eye. The prayer became my mantra and kept me grounded in faith and prayer but above all the support from the vestry, parishioners and all those involved in the ministries of Holy Trinity sustained me through every challenge. It provided me with the courage and confidence to rise above the difficulties and prevent me from becoming recreant in my duties. To all those who have impacted my term as Junior Warden I can only say a huge thank you. I look forward to continuing to serve God and the mission the church in the years to come.

Prayerfully submitted,
Diane Nichols, Junior Warden

ADMINISTRATIVE AND BUILDING

BUILDING AND GROUNDS REPORT

The Building Committee, Tamsin Lucey, Susan Howland, Jean Frost and Nate Lowery look at the current and long-term needs of our 150-year-old building and arrange for work to be done. The building committee met informally in 2019 but primarily by email and text.

The major initiative was to evaluate how we might upgrade the classroom wing with the hope and prospect of renting the space, while also addressing the exterior maintenance.

2019 Capital Improvement and Major Repairs: Cost: \$13,907 \$3,500 from the budget and the balance from the Building and Savings Fund.

- Repaired the foyer steps: \$4,000
- Replaced the metal ridge cap at the rear of the sanctuary: \$1,800 with expert drone work by Joe Pieczynski who took drone photos for evaluation of the roof line and ridge cap.
- Replaced 2 Emergency Exit signs: \$488
- Replaced two programmable Thermostats \$744
- Installation of 3 new window screens in the downstairs Kitchen. \$220
- Purchase of a Vacmaster HEPA Vac \$191
- Replaced all 13 steam radiator vents: \$1,005
- Prayer Garden: \$959
- Architect Contract: Feasibility study of the Classroom wing: zoning, handicap accessibility, building codes. \$4,500

Repair and Maintenance: \$3,031

In addition to the capital improvements, regular repair and maintenance was done: this budget line was under budget, so we put the remaining \$2,000 in reserve as we know we will have a large heating repair bill to pay in 2020. Costs included:

- Boiler tune-up and boiler repairs \$379 00
- Boiler inspection certificates: \$100
- Building inspection certificates: \$200
- The Town of Southbridge Health Department inspected the kitchen. Food service permit issued. No fee with petition for fee waiver.
- Fire Alarm monitoring, inspection and service calls: \$730
- Fire extinguisher and exit light inspection: \$95
- Snow removal: \$1,077
- Supplies for repair and maintenance: \$450
- Episcopal Church sign refurbished
- There were some rather extensive issues with the steam radiators, the big boiler heating system that turned out to be air getting into the fuel line. An old pump has not been reinstalled and has taken care of the problem. We are still awaiting the final report on why this happened along with the bill that took some time and many call outs to get to the bottom of - or words to that effect.

We will identify Capital Repairs and Improvements for 2020. Some already identified:

- Re-shingle the street side of the parish hall ~\$6000
- Replace the Parish Hall windows (One bid \$18,642)
- Repair, scrape and paint the trim on the church (One bid for \$29,363.00, with tower add \$20,924.00)
- There are a few windows that are broken and the stained glass windows need to be evaluated

Brian Canty volunteers his time to work on repair projects. Among the Projects in 2019 were: painting the undercroft kitchen, fixing flaps in both toilets in the undercroft, mending and put up the coat closet sign, building and installing the sign post for the renovated Episcopal Church sign, repairing the concrete on the top step to the undercroft, and putting a breeze block under the ramp to support it on the return corner.

We thank our sexton, Greg Nikolla, for keeping the building clean, neat, and safe, and for keeping the snow cleared. Greg is always responsive to any task that might come his way.

We are ever grateful for all the “Building Angels” (you know who you are!) who take care of small repairs if they see a need. Additionally, a shout-out to Tamsin who gives generously of her time and talent dealing with many day-to-day issues, and keeping the clutter and entropy in check; Jean has taken on the programing of the thermostats and is always willing to think through issues and do what is needed. Nate jumps in when needed especially for architectural advice.

Finally, we thank all the “Grounds Angels” who work in quiet ways taking care of mowing, planting, raking and many other jobs. We thank Bill Nelson for scheduling the mowing in 2019, Ray Beaupre for trimming the foundation plantings, and Paul Aloia rail painting the railings and dealing with the sidewalk weeds. They are all wonderful stewards of our property

*Susan Howland, for the committee. Tamsin Lucey, Jean Frost and Nate Lowery
January 7, 2020*

WEBSITE REPORT



We hope the Website is used to the glory of God and all who would seek out a closer relationship with God. Please visit us at: www.holytrinitysouthbridge.org.

Holy Trinity has had a web presence since 2007. The current website and domain name, www.holytrinitysouthbridge.org, are hosted free of charge by DreamHost with no storage limit; the website is designed using free WordPress software. Susan Howland manages the content with parish members submitting material to be posted. Our church secretary also posts material to the website.

We have an online donation button on our website for those wishing to contribute electronically.

I hope to take a fresh look at the website in 2020 and develop a “team” to help shape the design and content of the website. I would also like to encourage ministries to submit information that will be informative and spiritually uplifting.

*Blessings,
Susan Howland, Webminister*

FINANCE COMMITTEE REPORT

The mission and purpose of the Finance Committee is to serve as stewards of the financial resources of the parish. While the Vestry has ultimate responsibility for all the resources of the parish, the Finance Committee can share this responsibility, and that of the treasurer, by bringing its knowledge and experience to bear on parish financial matters.

The Finance Committee is a Committee of advice to the Vestry. The Vestry approves its members. The responsibilities of the Finance Committee are to provide the Treasurer with a group of thoughtful, committed members of the parish with whom the treasurer can discuss ideas and parish financial matters, and assist in the development of the annual parish budget.

The Finance Committee met twice in 2019: once to discuss employee and other human resource matters and a second time to work on the budget. We met numerous times by email; all members spent significant time reviewing financial matters of the parish, working on rental agreements, and possible uses of our unused space.

A draft budget was presented to the vestry in October. By the time the majority of the pledge cards were received we were looking at a significant deficit budget. But, by January we were able, with some minor revisions to present the vestry with a balanced budget.

We would like to thank the members of the 2019 Audit Committee, Lynn Garland, chair, John Grant and Josh Spooner for their diligent and timely work to complete the audit. We also are grateful for the work of our long-time pledge secretary, Mick Kalber, and our bookkeeper, Chris Bolte, who help the parish with financial accounting and accountability. And, we welcome Lynn Garland as the new Stewardship Chair.

As always, we pray for the needs and ongoing work of the church.

*Susan Howland, chair for the committee: Peg Nelson, Josh Spooner, and John Grant
Annual Meeting January 26, 2020*

TREASURER'S REPORT

Operating Budget

Income: overall income was under budget by \$2,700. Some income was over budget, but pledges fell behind this year. We ended the year in a good position to head into 2020.

Expenses: Expenses will be discussed in two categories: Operating expenses and Capital Improvement Expense:

- Operating expenses were \$104,650.56 which is about \$10,000 under budget. This is primarily due to the fact that we did not need to buy a large quantity of oil before the year's end, but the funds have been reserved for when we will make a large purchase for our 7,500 gallon tank.
- The capital improvement expense was \$13,906 which is about \$10,500 over budget. The building committee, with vestry approval recommended a number of necessary building projects and the needed funds were taken from savings. (See Building and Grounds report for details.) An additional capital project was hiring an architect to evaluate what we can and cannot do with the un/underused classroom wing.
- The hospitality line is over budget this year because the 150th anniversary committee was given the go-ahead to plan for the wonderful brunch/lunch we had after the 150th celebration Eucharist with the bishop.
- Many lines were under budget, some because funds were not needed and others because of frugal spending; this helped offset the over budget lines.

Treasurer's Report continued on page 25

Non-operating Budget: The non-operating or other Income/expense section contains extra-budgetary funds received and designated or restricted for a particular mission or purpose.

- We received \$180 to be added to the Legacy Fund principal.
- \$1,313.48 was donated to the Organ Maintenance Fund in honor of and Thanksgiving for Anne Bouvier Monroe.
- A gift of \$100 was given to the Clergy Discretionary Fund.
- A \$1,000 gift was given to fund the purchase of the Lift Every Voice and Sing hymnal. .
- The Parrettie Fund income was \$8,000.

Outreach: Total \$9,562.70

- Childreach/PLAN: \$400 was donated and sent to Childreach to sponsor Nicholas in Kenya.
- The 2019 United Thank Offering was \$908.25
- Food Share: The 2nd Sunday loose plate for Food Share was \$632 which included \$171 from the “Souper Bowl” soup sale.
- The mission plate offerings were \$1,357.59 and were given to various missions (separate report).
- The Good Friday offering was sent to the church in Jerusalem: \$25
- The Ecumenical Thanksgiving Service offering of \$345 was given to St. Luke’s Guesthouse.
- Parrettie Fund alms given to various people in need: \$3,504.86
- The Rector’s discretionary fund inflow for 2019 was \$2,400 funded from the Parrettie Fund, with \$2,390 given in alms to various people in need.

A few other notes:

- In 2019 we re-established the John C. Dirlam Fund, a fund closed in the 1980’s that was intended for building needs. This was done by restructuring the endowment portfolio. The John C. Dirlam Fund will now be a permanent fund and the income reserved for building needs.
- Using funds donated previously, the last Station of the Cross was installed for Easter. This set of 12 Stations of the Cross was crafted by the artist and sculptor, Marc Fuller.
- Community Garden Project: \$600. Tamsin Lucey partnered with Ciro DiMeglio who is passionate about reclaiming abandoned town property. Tamsin wrote two grants funded by Cornerstone (\$300) and Hometown (\$300) Banks to purchase water irrigation for the reclaimed lot on Mechanic Street.
- Prayer/Meditation Garden: the vestry approved money from the legacy Fund and Memorial gifts to construct a prayer garden at the front of the church. All labor and fabrication of stones and benches were donated, primarily by Cat Reith-Lowery (and family) and Lynn Garland. (More on this project in 2020. A 3rd bench was donated by Nancy Waugh in memory of her husband Richard Waugh.

Please see the Statement of Financial Position for the total financial picture.

Respectfully Submitted, Susan Howland, Treasurer January 4, 2020

Budget vs. Actual 2019

January through December 2019

| | Jan - Dec 19 | Budget | \$ Over Budget |
|--|-------------------|-------------------|-------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Flowers | | | |
| 4087 · Flowers-Weekly | 743.00 | 0.00 | 743.00 |
| 4088 · Flowers-Christmas | 200.00 | 250.00 | -50.00 |
| 4089 · Flowers- Easter | 584.69 | 250.00 | 334.69 |
| Total Flowers | 1,527.69 | 500.00 | 1,027.69 |
| Fundraising- Operating Budget | | | |
| 4085 · Fundraising | | | |
| 4986 · VBS Income | 55.00 | 0.00 | 55.00 |
| 4988 · Pies/bake sale | 429.44 | 0.00 | 429.44 |
| 4989 · Coffee Donations | 131.63 | 0.00 | 131.63 |
| 4085 · Fundraising - Other | 0.00 | 1,250.00 | -1,250.00 |
| Total 4085 · Fundraising | 616.07 | 1,250.00 | -633.93 |
| Total Fundraising- Operating Budget | 616.07 | 1,250.00 | -633.93 |
| Income All Other | | | |
| 4040 · Checking Interest | 695.82 | 500.00 | 195.82 |
| 4086 · Online giving fees (Tithe.ly) | -35.48 | 0.00 | -35.48 |
| 4099 · All Other Donations | 806.00 | 0.00 | 806.00 |
| Total Income All Other | 1,466.34 | 500.00 | 966.34 |
| Plate Offering | | | |
| 4001 · Loose Plate | 1,769.26 | 1,300.00 | 469.26 |
| 4002 · Initial Offering | 111.00 | 60.00 | 51.00 |
| 4003 · Easter Offering | 561.00 | 700.00 | -139.00 |
| 4004 · Christmas Offering | 1,260.00 | 600.00 | 660.00 |
| 4009 · Plate Offering - Regular/ Other | 4,179.02 | 2,600.00 | 1,579.02 |
| 4923 · Vigil Light | 167.00 | 0.00 | 167.00 |
| Total Plate Offering | 8,047.28 | 5,260.00 | 2,787.28 |
| Pledge Offering | | | |
| 4013 · Pledge - Last Year | 435.00 | 500.00 | -65.00 |
| 4014 · Pledge - Current Year | 77,440.72 | 88,994.00 | -11,553.28 |
| Total Pledge Offering | 77,875.72 | 89,494.00 | -11,618.28 |
| Rental Income | | | |
| 4090 · Rental Income | 4,466.96 | 3,500.00 | 966.96 |
| Total Rental Income | 4,466.96 | 3,500.00 | 966.96 |
| Trust Income | | | |
| 4043 · Storey Interest | 597.47 | 612.00 | -14.53 |
| 4044 · Hobbs Interest | 170.84 | 169.00 | 1.84 |
| 4046 · Wells Interest | 8,385.80 | 8,290.00 | 95.80 |
| 4047 · Shepherd Interest | 147.05 | 190.00 | -42.95 |
| 4048 · Watson Fund Interest | 81.25 | 80.00 | 1.25 |
| 4053 · Fannie Wall Interest | 244.09 | 241.00 | 3.09 |
| 4054 · Clergy Housing Interest | 5,228.87 | 5,173.00 | 55.87 |
| 4055 · Buckley Interest | 3,038.48 | 3,017.00 | 21.48 |
| 4060 · Legacy Fund Interest | 586.79 | 633.00 | -46.21 |
| 4061 · Dirlam Fund Interest | 134.56 | 0.00 | 134.56 |
| Total Trust Income | 18,615.20 | 18,405.00 | 210.20 |
| 5600 · Unfulfilled Pledges | -6,553.00 | -3,590.00 | -2,963.00 |
| Total Income | 112,615.26 | 115,319.00 | -2,703.74 |

Budget vs. Actual 2019 January through December 2019

Expense

Christian Formation-Adult

| | | | |
|-------------------------------|--------|--------|---------|
| 5195 · Leadership Development | 185.00 | 500.00 | -315.00 |
| 5236 · Christian Education | 303.87 | 700.00 | -396.13 |
| 5290 · Stewardship | 0.00 | 50.00 | -50.00 |

5296 · Hospitality

| | | | |
|----------------------------|----------|--------|----------|
| 5295 · Coffee | 279.00 | | |
| 5296 · Hospitality - Other | 1,480.55 | 240.00 | 1,240.55 |

Total 5296 · Hospitality

| | | |
|----------|--------|----------|
| 1,759.55 | 240.00 | 1,519.55 |
|----------|--------|----------|

Total Christian Formation-Adult

| | | |
|----------|----------|--------|
| 2,248.42 | 1,490.00 | 758.42 |
|----------|----------|--------|

Christian Formation-Youth

| | | | |
|-------------------------------------|--------|----------|---------|
| 5235 · Christian Ed, Family Worship | 531.73 | 300.00 | 231.73 |
| 5986 · VBS Expense | 429.39 | 1,200.00 | -770.61 |

Total Christian Formation-Youth

| | | |
|--------|----------|---------|
| 961.12 | 1,500.00 | -538.88 |
|--------|----------|---------|

Church

| | | | |
|--------------------------------------|-----------|-----------|-----------|
| 5201 · Utilities - Oil Church | 6,466.96 | 10,500.00 | -4,033.04 |
| 5202 · Utilities - Gas Church | 977.61 | 500.00 | 477.61 |
| 5203 · Utilities- Electric Church | 2,376.78 | 2,600.00 | -223.22 |
| 5204 · Utilities- Water/Sewer Church | 939.68 | 900.00 | 39.68 |
| 5206 · Trash/Recycle | 552.00 | 530.00 | 22.00 |
| 5252 · Telephone Church | 1,236.83 | 1,500.00 | -263.17 |
| 5278 · Organ and Piano Maintenance | 755.00 | 700.00 | 55.00 |
| 5301 · Church Repair/Maintenance | 3,031.16 | 5,000.00 | -1,968.84 |
| 5302 · Church, Capital Improvement | 13,906.70 | 3,500.00 | 10,406.70 |
| 5317 · Building/Liability Insurance | 8,195.00 | 7,417.00 | 778.00 |

Total Church

| | | |
|-----------|-----------|----------|
| 38,437.72 | 33,147.00 | 5,290.72 |
|-----------|-----------|----------|

Clergy

| | | | |
|------------------------|------|--------|---------|
| Clergy Sabbatical Fund | 0.00 | 400.00 | -400.00 |
|------------------------|------|--------|---------|

5101 · Clergy Salary

| | | | |
|-----------------------------------|-----------|-----------|--------|
| 5101b · Clergy Bonus | 968.85 | 0.00 | 968.85 |
| 5120 · Clergy Medical/Dental/Life | 780.00 | 744.00 | 36.00 |
| 5101 · Clergy Salary - Other | 29,017.20 | 29,017.00 | 0.20 |

Total 5101 · Clergy Salary

| | | |
|-----------|-----------|----------|
| 30,766.05 | 29,761.00 | 1,005.05 |
|-----------|-----------|----------|

5102 · Clergy Supply

| | | | |
|------------------------------|--------|--------|---------|
| Travel Expense | 80.04 | | |
| 5102 · Clergy Supply - Other | 450.00 | 750.00 | -300.00 |

Total 5102 · Clergy Supply

| | | |
|--------|--------|---------|
| 530.04 | 750.00 | -219.96 |
|--------|--------|---------|

5115 · Clergy FICA

| | | |
|----------|----------|------|
| 2,220.00 | 2,220.00 | 0.00 |
|----------|----------|------|

5127 · Clergy Reimbursables

| | | |
|----------|----------|---------|
| 1,083.95 | 2,020.00 | -936.05 |
|----------|----------|---------|

5242 · Clergy Continuing Ed

| | | |
|------|--------|---------|
| 0.00 | 250.00 | -250.00 |
|------|--------|---------|

Total Clergy

| | | |
|-----------|-----------|---------|
| 34,600.04 | 35,401.00 | -800.96 |
|-----------|-----------|---------|

Diocesan Assessment

| | | |
|----------|----------|------|
| 9,621.00 | 9,621.00 | 0.00 |
|----------|----------|------|

Evangelism

| | | | |
|--------------------------|------|--------|---------|
| 5001 · Parish Visibility | 0.00 | 400.00 | -400.00 |
|--------------------------|------|--------|---------|

Total Evangelism

| | | |
|------|--------|---------|
| 0.00 | 400.00 | -400.00 |
|------|--------|---------|

Flower Expense

| | | | |
|--------------------------|--------|--------|---------|
| 5087 · Flowers weekly | 826.00 | 0.00 | 826.00 |
| 5088 · Christmas Flowers | 148.00 | 250.00 | -102.00 |
| 5089 · Easter Flowers | 413.69 | 250.00 | 163.69 |

Total Flower Expense

| | | |
|----------|--------|--------|
| 1,387.69 | 500.00 | 887.69 |
|----------|--------|--------|

Budget vs. Actual 2019
January through December 2019

| | | | |
|--------------------------------------|-------------------|-------------------|-----------------|
| Liturgical | | | |
| 5266 - Altar Supplies | 534.74 | 650.00 | -115.26 |
| 5267 - Wine | 59.35 | 80.00 | -20.65 |
| Total Liturgical | 594.09 | 730.00 | -135.91 |
| Music Program | | | |
| 5105 - Organist Salary | | | |
| 5105a - Organist FICA | 772.64 | 796.00 | -23.36 |
| 5105b - Organist Continuing Ed | 0.00 | 175.00 | -175.00 |
| 5105c - Organist Bonus | 100.00 | 100.00 | 0.00 |
| 5105 - Organist Salary - Other | 10,000.04 | 10,400.00 | -399.96 |
| Total 5105 - Organist Salary | 10,872.68 | 11,471.00 | -598.32 |
| 5106 - Organ supply | 625.00 | 625.00 | 0.00 |
| 5277 - Music | 433.86 | 500.00 | -66.14 |
| Total Music Program | 11,931.54 | 12,596.00 | -664.46 |
| Program | | | |
| 5221 - Office Supplies | 422.12 | 450.00 | -27.88 |
| 5222 - Postage | 333.05 | 500.00 | -166.95 |
| 5224 - Copier Expense | 1,532.94 | 1,403.00 | 129.94 |
| 5299 - All Other Program Expense | 0.00 | 200.00 | -200.00 |
| 5303 - Sexton Supplies | 232.58 | 600.00 | -367.42 |
| Total Program | 2,520.69 | 3,153.00 | -632.31 |
| Staff | | | |
| 5103 - Secretary Salary | | | |
| 5103a - Secretary FICA | 580.05 | 602.00 | -21.95 |
| 5103b - Secretary bonus | 150.00 | 150.00 | 0.00 |
| 5103 - Secretary Salary - Other | 7,430.24 | 7,872.00 | -441.76 |
| Total 5103 - Secretary Salary | 8,160.29 | 8,624.00 | -463.71 |
| 5107 - Sexton Salary | | | |
| 5107a - Sexton's FICA | 544.66 | 537.00 | 7.66 |
| 5707b - Sextons bonus | 100.00 | 100.00 | 0.00 |
| 5107 - Sexton Salary - Other | 7,020.00 | 7,020.00 | 0.00 |
| Total 5107 - Sexton Salary | 7,664.66 | 7,657.00 | 7.66 |
| 5118 - Workers Comp | 430.00 | 500.00 | -70.00 |
| Total Staff | 16,254.95 | 16,781.00 | -526.05 |
| Total Expense | 118,557.26 | 115,319.00 | 3,238.26 |

Budget vs. Actual 2019
January through December 2019

Other Income/Expense**Other
Income****Designated Income**

| | | | |
|--|----------|------|----------|
| 4911 · Other designated income | 1,331.09 | 0.00 | 1,331.09 |
| 4922 · Food Share& 2nd Sun Loose Plate | 632.00 | 0.00 | 632.00 |
| 4948 · Community Garden Project - In | 600.00 | 0.00 | |
| 4951 · Building Fund | 885.00 | 0.00 | |

| | | | |
|--------------------------------|-----------------|-------------|-----------------|
| Total Designated Income | 3,448.09 | 0.00 | 3,448.09 |
|--------------------------------|-----------------|-------------|-----------------|

Restricted Income

| | | | |
|------------------------------------|----------|----------|----------|
| 4400 · Mission & Outreach | 1,357.59 | 0.00 | 1,357.59 |
| 4401 · Childreach | 400.00 | 396.00 | 4.00 |
| 4404 · Organ Fund | 1,313.48 | 0.00 | |
| 4906 · UTO | 908.25 | 0.00 | 908.25 |
| 4910 · Clergy Discretionary Income | 100.00 | 0.00 | 100.00 |
| 4912 · Good Friday Offering | 25.00 | 0.00 | 25.00 |
| 4920 · Memorial Gifts Received | 1,000.00 | 0.00 | 1,000.00 |
| 4930 · ECW Income | 228.00 | 0.00 | 228.00 |
| 4942 · Parrettie Income | 7,999.62 | 7,915.00 | 84.62 |

| | | | |
|--------------------------------|------------------|-----------------|-----------------|
| Total Restricted Income | 13,331.94 | 8,311.00 | 5,020.94 |
|--------------------------------|------------------|-----------------|-----------------|

| | | | |
|---------------------------|------------------|-----------------|-----------------|
| Total Other Income | 16,780.03 | 8,311.00 | 8,469.03 |
|---------------------------|------------------|-----------------|-----------------|

Other Expense**Designated Expense**

| | | | |
|---------------------------------------|--------|------|--------|
| 5911 · Other designated expense | 651.09 | 0.00 | 651.09 |
| 5922 · Food Share - Out | 632.00 | 0.00 | 632.00 |
| 5948 · Community Garden Project - Out | 595.82 | 0.00 | 595.82 |

| | | | |
|---------------------------------|-----------------|-------------|-----------------|
| Total Designated Expense | 1,878.91 | 0.00 | 1,878.91 |
|---------------------------------|-----------------|-------------|-----------------|

Restricted Expense

| | | | |
|-------------------------------------|----------|--------|----------|
| 5400 · Mission and Outreach | 1,357.59 | 0.00 | 1,357.59 |
| 5401 · Childreach-Out | 402.00 | 396.00 | 6.00 |
| 5906 · UTO - Expense | 908.25 | 0.00 | 908.25 |
| 5910 · Clergy Discretionary Expense | 2,390.00 | 0.00 | 2,390.00 |
| 5912 · Good Friday Offering-Out | 25.00 | 0.00 | 25.00 |
| 5920 · Memorial Gifts Spent | 1,607.52 | 0.00 | 1,607.52 |
| 5930 · ECW Expense | 0.00 | 0.00 | 0.00 |
| 5942 · Parrettie Disbursements | 3,504.86 | 0.00 | 3,504.86 |

| | | | |
|---------------------------------|------------------|---------------|-----------------|
| Total Restricted Expense | 10,195.22 | 396.00 | 9,799.22 |
|---------------------------------|------------------|---------------|-----------------|

| | | | |
|----------------------------|------------------|---------------|------------------|
| Total Other Expense | 12,074.13 | 396.00 | 11,678.13 |
|----------------------------|------------------|---------------|------------------|

Respectfully Submitted,

Susan Howland, Treasurer

12.31.19

**Holy Trinity Church 2019
 Statement of Financial Position
 As of December 31, 2019**

Dec 31, 19

ASSETS

Current Assets

Checking/Savings

| | |
|---|------------------|
| 1003 · HTC Main Checking | |
| Budget Reserve | 5,792.00 |
| Temporarily Restricted Funds | |
| Building Fund | 4,096.74 |
| Clergy sabbatical & CE | 4,061.00 |
| Community Garden Project | 4.18 |
| ECW Funds | 498.97 |
| Flower Fund | 954.28 |
| Legacy Fund Income | 1,147.82 |
| Memorials Fund | 31.68 |
| Mission and Outreach | |
| Mission Donations | <u>4,538.32</u> |
| Total Mission and Outreach | 4,538.32 |
| Organ Maintenance Fund | 5,184.39 |
| VBS | <u>113.69</u> |
| Total Temporarily Restricted Funds | 20,631.07 |
| Vestry Designated Funds | |
| Altar Guild Fund | 1,383.26 |
| Equipment Fund | 503.06 |
| Fuel Fund | 11,006.42 |
| Holy Trinity Savings Fund | <u>43,571.50</u> |
| Total Vestry Designated Funds | 56,464.24 |
| 1003 · HTC Main Checking - Other | <u>9,630.48</u> |
| Total 1003 · HTC Main Checking | 92,517.79 |
| 1004 · HTC Parrettie Checking | 4,195.82 |
| 1005 · Petty Cash | 13.19 |
| 1025 · Clergy Discretionary Fund | <u>959.10</u> |
| Total Checking/Savings | <u>97,685.90</u> |

Total Current Assets 97,685.90

Other Assets

Trust Funds

| | |
|-------------------------------------|-----------------|
| 1101 · Parrettie Fund | 162,936.28 |
| 1104 · Storey Fund | 11,790.26 |
| 1105 · Buckley Fund | 61,650.98 |
| 1106 · Wells Fund | 170,801.84 |
| 1108 · Hobbs Fund | 3,479.59 |
| 1109 · Shepherd Fund | 2,189.77 |
| 1110 · Fannie Wall Fund | 4,971.50 |
| 1111 · Fitzpatrick Fund | 8,356.97 |
| 1112 · Emeline & George Watson Fund | 1,654.82 |
| 1114 · Holy Trinity Legacy Fund | 11,184.32 |
| 1115 · HTC Clergy Housing Fund | 106,501.58 |
| 1116 · John C. Dirlam Fund | <u>5,110.01</u> |

Total Trust Funds 550,627.92

Statement of Cash Flow 2019

Cash Accounts

Main Checking

| | | | |
|--------------------------|---|------------|---------------------|
| Account | Bank Balance 1-1-2019 | 96,138.65 | |
| Petty Cash | Balance 1-1-2019 | 13.19 | |
| | Total Cash on Hand 1-1-2019 | | \$96,151.84 |
| Additions | Total Operating income | 112,615.26 | |
| | Total Other income | 16,500.03 | |
| | Total Income | | \$129,115.29 |
| Disbursements | Total Operating Expense | 104,650.56 | |
| | Total Capital Improvements | 13,906.70 | |
| | Total Non operating Expense | 6,179.27 | |
| | Total Expense | | \$124,736.53 |
| Transfers | Transfer to Parrettie Fund | 7,999.62 | |
| | Transfer to Rector's Discretionary Fund | 100.00 | |
| | Transfer to Trust Fund (Legacy Fund) | 180.00 | |
| | Total Outflow | | \$132,736.15 |
| Summary | | | Balances |
| HTC Main Checking | Bank Balance 12-31-2019 | 92,517.79 | |
| Petty Cash | Balance 12-31-2019 | 13.19 | |
| | Total Cash on Hand 12-31-19 | | 92,530.98 |

Liabilities

Total Liabilities **\$0.00**

Clergy Discretionary Fund Checking Account: restricted

| | | | |
|----------------------|--|----------|-----------------|
| | Bank Balance 1-1-2019 | | \$849.10 |
| Additions | Transfer From Parrettie Fund | 2,400.00 | |
| | Donations to Clergy Discretionary Fund | 100.00 | |
| Disbursements | Total Disbursements | 2,390.00 | |
| | Bank Balance 12-31-19 | | \$959.10 |

Parrettie Fund Checking Account: restricted

| | | | |
|----------------------|---|----------|-------------------|
| | Bank Balance 1-1-2019 | | \$2,101.06 |
| Additions | Income from Parrettie Trust Fund | 7,999.62 | |
| Disbursements | Parrettie recipients | 3,504.86 | |
| | Transfer to Rector's Discretionary Fund | 2,400.00 | |
| | Bank Balance 12-31-19 | | \$4,195.82 |

Susan Howland,

Treasurer

Tuesday, December 31,
2019

**Holy Trinity Church 2020
Budget 2020**

| | <u>2020 Budget</u> |
|--------------------------------------|--------------------|
| Ordinary Income/Expense | |
| Income | |
| Total Flowers | 500.00 |
| Total Fundraising- Operating Budget | 650.00 |
| Total Income All Other | 550.00 |
| Total Plate Offering | 6,310.00 |
| Total Pledge Offering | 89,824.00 |
| Total Rental Income | 3,600.00 |
| Total Trust Income | 18,720.00 |
| 5600 · Unfulfilled Pledges | -4,500.00 |
| Total Income | <u>115,654.00</u> |
| Expense | |
| Total Christian Formation-Adult | 1,550.00 |
| Total Christian Formation-Youth | 1,000.00 |
| Church | |
| 5201 · Utilities - Oil Church | 10,500.00 |
| 5202 · Utilities - Gas Church | 500.00 |
| 5203 · Utilities- Electric Church | 2,400.00 |
| 5204 · Utilities- Water/Sewer Church | 900.00 |
| 5206 · Trash/Recycle | 580.00 |
| 5252 · Telephone Church | 1,390.00 |
| 5278 · Organ and Piano Maintenance | 700.00 |
| 5301 · Church Repair/Maintenance | 5,000.00 |
| 5302 · Church, Capital Improvement | 3,500.00 |
| 5317 · Building/Liability Insurance | 8,195.00 |
| Total Church | <u>33,665.00</u> |
| Total Clergy | 35,917.00 |
| Diocesan Assessment | 9,352.00 |
| Total Evangelism | 200.00 |
| Total Flower Expense | 500.00 |
| Total Liturgical | 730.00 |
| Total Music Program | 12,596.00 |
| Program | |
| 5221 · Office Supplies | 450.00 |
| 5222 · Postage | 400.00 |
| 5224 · Copier Expense | 1,592.00 |
| 5299 · All Other Program Expense | 100.00 |
| 5303 · Sexton Supplies | 500.00 |
| Total Program | <u>3,042.00</u> |
| Staff | |
| Total 5103 · Secretary Salary | 8,715.00 |
| Total 5107 · Sexton Salary | 7,937.00 |
| 5118 · Workers Comp | 450.00 |
| Total Staff | <u>17,102.00</u> |
| Total Expense | <u>115,654.00</u> |
| Net Ordinary Income | 0.00 |