**Minutes**

**APPROVED**

Vestry Meeting – Wednesday, December 12, 2018

Present: Fr. Richard, John Grant, Diane Nichols, Susan Howland, Nancy Waugh, Lynn Garland, Tamsin Lucey, Peg Nelson

Absent with regrets: Lana Pieczynski, Lorraine Brumskine, Rose Reith

Fr. Richard opened the meeting with Bible Study, Luke 3: 7-18, at 7:10 p.m.

Business

**A motion was made, seconded and approved to accept the November vestry meeting minutes.**

**A motion was made, seconded and approved to accept the November Treasurer’s report.**

Nancy stated that the current pledge number for 2019 is $71,794 and that we have two new pledges. Susan provided copies of the church repair/maintenance spending to date so that we can understand our financial commitment to keep this building open. She also passed out a copy of the capital improvement spending. This does not include the recent roof repair of $6,500. We need to be alert to opportunities to rent the building. We will continue our connection with Michele at West Street School for potential programs during after school hours. Diane will mention this at the next CHNA5 meeting.

In recognition of Brian Canty’s work in the church, a gift of $50 will be sent to the New England Center and Home to Veterans. A card of thanks, signed by all, will be given to Brian.

**Susan made a motion to approve the salary portion of the 2019 budget. The motion was seconded and approved.**

# Rector’s Items

* License renewals were approved for Lorraine, Joe, Jean, Laura, Mick, and Tamsin for Lay Eucharistic Ministers and for Judy as Lay Eucharistic Visitor. **A motion was made, seconded and approved to accept all licenses.** As Clerk, Peg signed the paperwork. Mick, Tamsin, Jean are licensed worship leaders.
* In response to Fr. Richard’s request regarding Family Worship initiatives, Eileen has suggested that we encourage older children to see if there is a ministry in which they would like to be involved so that they can better understand what it means to be an active church member. Considering our resources, this is a good solution for now.
* While Fr. Richard is away on December 30, Jean has agreed to preside at the Lessons and Carols service. Perhaps we can get some of the youth to participate. Diane will post to Family Worship Facebook page to ask for volunteers to read.

# Review of Last Month’s Events

* The November 18 Stewardship Breakfast was delicious, well presented and had lots of food. Thank you, Nancy.
* Diane and Susan reminded us of the opportunity to share Morning Prayer through the Mission St. Clare posting on the Holy Trinity ECW Facebook Group.

Upcoming Events

* The Family Worship Christmas Pageant will occur on December 16 following coffee hour.
* Christmas Eve Candlelight Service will be at 4 p.m. December 24.
* There will be an Agape brunch in the parish hall on January 6. We will gather at 9:30, have communion at 10 and brunch at 10:35. We will publish the event to the public and put out the sandwich board.
* The Annual Meeting is scheduled for January 27 with a snow date of February 3.

# Building & Grounds

* The exit light over the foyer door is not lit because there is no power to it.
* Brian has the new sacristy locks in hand.
* Susan and Tamsin will go before the board to request a waiver of the $200 building inspection fee.
* Greg’s review went well. He would like a wet vac so that he can do the floor downstairs by himself. He would be happy to take on the rental responsibility if we want.
* Tamsin reiterated that our building funds are being whittled down and that there are more repairs coming along, e.g., the parish hall steps.

# Stewardship

Nancy reported that she has received 22 pledge cards. She estimates that we will probably get about 10 more.

Susan circulated a revised Tidings format. It’s a good idea to freshen the look every so often, and the current file is difficult to upload to the website. Chris will use the new template for the January Tidings.

# Executive Committee Report

The Executive Committee reported on their meeting held an hour before this vestry meeting:

# We will work with Family Worship to include the older children in various ministries, as noted earlier in these minutes.

* The building use policy was reviewed.

# Parrettie Committee

# Peg presented three potential names for the Parrettie Committee and suggested some procedural changes for processing a request.

Closing prayer – Prayer for the Parish

Meeting adjourned at 9:35 p.m.

# Next Vestry Meeting January 9, 2019 @ 7:00 PM.

Respectfully submitted by Peg Nelson, Clerk