



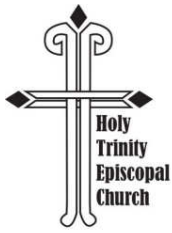
2016 ANNUAL REPORT

ANNUAL MEETING
JANUARY 29, 2017



*Holy Trinity is called to recognize,
God's presence within, among and around*

*communicate, and celebrate
us.*



Holy Trinity Church
Southbridge, Massachusetts
Annual Parish Meeting for the Year 2015
January 24, 2016

Minutes from the Annual Meeting of Holy Trinity Church

The meeting was called to order at 9:40 AM.

Jean Frost was named secretary and she declared a quorum was present.

A motion was made to accept the minutes from the 2015 annual meeting, it was seconded and carried.

Psalm 19 was read by everyone.

The Treasurer's report had been presented at a gathering before the service and a motion was made to accept the report. It was seconded and carried.

The Budget for 2016, which had been approved and accepted by the Vestry at their January meeting, had also been presented before the service. There was a call for any questions regarding the budget; there were no questions. A motion was made to accept the 2016 Budget; it was seconded and carried.

The qualifications for elected office were read by Tamsin Lucey. The slate of officers, Vestry members and other elected positions was presented on a printed sheet and read aloud by Tamsin. The floor was opened for nominations. The service continued with the first reading from 1 Corinthians.

After the Homily nominations from the floor were closed. A motion was made to accept the whole slate as presented; it was seconded and carried.

Tamsin presented additional words to the upcoming Junior and Senior Wardens and the congregation. She gave thanks to the Parish Staff members: Anne Bouvier-Monroe, our organist; Hector Chapa, our sexton, and Fr. Richard Signore, our Priest-in-Charge, soon to be Rector. She thanked those assisting with our services and previous Vestry Members. Tamsin gave thanks to the new Vestry Members and delegates to our Diocesan Convention. She also pointed out the decorative candles in the woodwork above the choir.

Nancy Waugh spoke next and thanked Tamsin for her service to Holy Trinity Church.

Fr. Richard also spoke and thanked Tamsin.

A motion was made to adjourn the meeting, it was seconded and carried. The service continued with the commissioning of Vestry and Delegates.

Respectfully submitted by Jean Frost, secretary for the Annual Meeting

WORSHIP

- Altar Guild Report
- Organist/Choir Director's Report
- Worship Assisting Ministries Report
- Usher Report

PASTORAL CARE

- Flower Delivery to Shut-Ins Report
- Card Ministry Report
- Episcopal Church Women Report
- Pastoral Care Report
- Helping Hands Report
- Hospitality Report
- Stewardship Prayer Team Report

CHRISTIAN EDUCATION AND NURTURE

- Family Worship Report
- Vacation Bible School Report
- Bible Study and Formation Report
- Being Episcopalian Group Report

MISSION & OUTREACH

- Childreach Report
- Community Suppers
- Loaves and Fishes and Foodshare Ministry Report
- Exercise Programs at HTEC Report
- Mission & Outreach Report

WARDEN'S REPORTS

- Senior Warden's Report
- Junior Warden's Report

ADMINISTRATIVE AND BUILDING

- Building and Grounds Report
- Website Report
- Facebook Report
- Green Thumb Ministry Report
- Treasurer's Report
- Finance Committee Report

Respectfully submitted: Jean Frost, Clerk

Vestry motions made in 2016

January

Motion made to accept minutes of Dec. 14, 2015 meeting, seconded and carried. Motion made to accept Finance reports, seconded and carried. Motion made to give Secretary 3 weeks of vacation and our Sexton 2 weeks of vacation per year beginning January 2016, seconded and carried. Motion made to have the three pews on the stage removed within the next 6 months.

February

A motion was made to accept the minutes from the January Vestry meeting, seconded and carried. Motions made to confirm appointments to the: 1. Finance Committee – Lana Pieczynski, Peg Nelson, Josh Spooner, Ex-officio: Nancy Waugh, Sr. Warden, Fr. Richard Signore; 2. Audit Committee--Lynn Garland, chair, Jerry Helbig, Josh Spooner; 3. Endowment Committee: Bill Pieczynski, Jean Frost, (pending approval from Mick) Mick Kalber. Seconded and carried.

March

Motion made to accept the minutes from the February Vestry meeting. Motion made to accept the Treasurer's report, seconded and carried. Motion made to move funds that had been donated by previous organists (\$1250) to the Building Fund into a permanent Organ Fund to help maintain the organ, seconded and carried. Motion made to allow Building Committee to contract with an engineer to get stamped drawings for a fire alarm system for the whole building, carried.

April

Motion made to call Fr. Richard as our Rector, seconded, carried. Motion made to accept the minutes from the March Vestry meeting, seconded and carried. Motion made to accept the Treasurer's Report, seconded and carried.

May

Motion made to accept the minutes as corrected from the April Vestry meeting, seconded and carried. Motion made to accept Susan's report as e-mailed and augmented here at this meeting, seconded and carried. Motion made to adopt the attached Letter of Agreement for Fr. Richard as Rector via e-mail. This recommendation comes from the Executive Committee so no second is necessary. The motion carried.

June

Motion made to accept the minutes as corrected from the May Vestry meeting. Motion made to accept the report from the Audit Committee, seconded and carried. Motion made to accept the bid from Alternative Telecommunications for \$29, 338.44 total; \$10, 715.20 upstairs, \$18,623.24 downstairs. YMCA portion \$9,311.62, HTC Portion \$20,026.82. The motion for the Fire Alarm passed unanimously by email vote on May 17, 2016.

July

Motion made to accept the minutes from the June Vestry meeting, seconded and carried. Motion made to accept Treasurer's report, seconded and carried. Motion made to adopt the Rental Agreement recommended by the building committee, seconded and carried.

August

Motion made to accept the minutes from the July Vestry meeting, seconded and carried. Motion made to accept the Treasurer's report emailed in advance, seconded and carried. Motion made to give electronic-giving a try, seconded and carried.

September – there was no quorum for the meeting, no motions were made.

October

Motion made to accept the minutes from the September Vestry meeting, seconded and carried. Motion made to accept the Treasurer's report emailed in advance. There were no questions, and it was seconded and carried.

November

The minutes from the October Vestry meeting were accepted as presented with the corrections that had been made. Treasurer's report was accepted by those present.

December

Motion to accept the minutes from the November Vestry meeting, seconded and carried. Motion made to appoint Lynn Garland to fill Diane Nichols' open seat, seconded and carried. Motion made to accept the Treasurer's report emailed Dec 5th, seconded and carried. Motion was made to accept the 2017 Budget as adjusted with the provision that if additional pledges come in, lines will be restored as possible, seconded and carried.

Respectfully submitted: Jean Frost, Clerk

FROM THE PARISH REGISTER 2016

DEATHS

Jean Lennox Dexter

Frances Thompson

MARRIAGES

Dustin and Katherine Gibson

CONFIRMATIONS

Lynn Folsom Garland

William Kenneth Pieczynski

Abigail Jesse Bullard

PRAYER FOR THE PARISH

O God, by whom the meek are guided in judgment, and light *riseth* up in darkness for the godly: Grant us, in all our doubts and uncertainties, the grace to ask what *thou wouldst* have us to do, that the Spirit of wisdom may save us from all false choices, and that in *thy* light we may see light, and in *thy* straight path may not stumble; through Jesus Christ our Lord. Amen.

(from the Book of Common Prayer, p. 832)



Every year a new season of Grace

Dear Friends,

There have been a plethora of new initiatives during the last year. They have been undertaken with a sense of playfulness and trust in the Gracious nature of God. Ultimately, our life together best shows the affection of God when we find affirmation in laughter, and a shared willingness to embrace and achieve together. We promise our continued dedication to these same activities. We recall the Church is the only institution on the face of the earth that exists for the sake of those who are not yet its members; we are on God's mission to carry "welcome" beyond our keep. Such gracious hearts show the Spirit that heals the world.

We have sought to serve the "welcome" of God with new variations in our music, that allow us to involve more and more people; old hands and new. We have encouraged the children and Church school participants to "brand" our closing hymn with their "joyful frivolity and playful music." We have also supplemented the solid musical offerings Anne, our organist, (who brings IT week in and week out) with opportunity to add a "garnish" to this main dish with the talents, and art, and spirit of the several gentle souls who have a voice, and delicate instrumental skills to blend within our public worship. Growth!

Tamsin Lucey leading, and with deepened ecumenical participation with Bethlehem Lutheran, the community gardening project has come to life - and brought the 'hands and feet of Jesus' beyond Hamilton St., and makes action with our surrounding neighborhoods happy and at ease. We have long held open meals with our neighbors, and given away winter coats. And now we have taken our first steps to specifically encourage a bi-lingual participation; first steps on a long road to raising our credibility within our larger community. Growth!

Your Rector has been an active participant in ecumenical dialogue, worship, clergy meetings, and ad hoc responses to sudden social need (our community response to the devastating fire; and our attempt to provide lunches to teens when the Town program failed to respond). As Rector we have extended the outreach of the Parish into Sturbridge with a monthly Eucharist at Heritage Green. Outreach is a first principle of the Jesus Movement: "Go therefore and make disciples of all nations, baptizing them in the Name of the Father, and of the Son, and of the Holy Spirit; and teaching them to obey all that I have commanded you. And remember, I am with you always to the end of the age." (Matt 28:19f) Growth!

Within the Baptized:

We have continued the opportunities for Spiritual growth by living into the long standing disciplines of the Church in all times and places. These are the focal points for personal growth:

Lady Chapel

The Lady Chapel has been set apart for the practice of prayer, both in personal free-form prayer if that is your favorite way, and/or in more traditional methods of ancient times. Services of Evening Prayer have taken place, and your Rector is delighted to offer guidance to any and all who ask in any of the traditional patterns of prayer. Please make use of your priest, and this dedicated space, in order to find comfort in your use of the languages of prayer. We have shared Evening Prayer with the Lutheran Church as well, finding additional tradition in common. Our Prayer Book assumes a pattern of prayer for everyone. Here one finds the nearness of God.

Confirmation Class

This year's Confirmation preparation was a many faceted opportunity. We developed a unique curriculum. Introductory material was presented, using Church history, Theology, human experience, and even portions of current movies - in order to relate the lives we live to the life of faith. The classes then carried on with informal discussion between the students, and with their parents (who brought their own wisdom and experience), to generate a

Letter from your Pastor continued on page 8

contextualizing of the lived life of faith. These class sessions were set in an informal celebration of the Eucharist. This is to yoke the hearing of the "Word of God" and the experiences of "Sacrament of God's Body and Blood" with an environment where patient discussion, dialogue, and nurture become part of the experience of the "Church at corporate prayer." Such a model of Church life is thought to become increasingly useful as the Church moves into a future where the challenge will be to attempt to train and incorporate new members who have no traditional Church background.

First-Communion Class

An existing curriculum was adapted and re-written to allow us to stress the foundational call to care, to "love one another," as the Lord instructed. We set this theme into the broader community-context inherent in "making-Eucharist" together (here read, 'acknowledging God's tremendous blessings'). The class was truly animated by the spirit of Celebration. The children became comfortable and developed additional ways to express the theme of the class sessions. Our thanks goes out to Eileen DeMings who collaborated on the curriculum and designed the structure of the classes - and a glorious time was had by all!!

Book Study for the Vestry

Church leaders are confronted with a rapidly changing culture and shifting demographics. The challenge is to be ready to act to benefit the mission of the Church, through clarity regarding the forces that shape our world. Negotiating the need to proclaim boldly while respecting the needs of the community at large in a changing, pluralistic society are great. Our current study, a book titled "Slow Church," rehearses the foundations of listening and respect that characterize true community.

Bible Study

We have offered Bible study throughout the year in cooperation with the Bethlehem Lutheran congregation. We are currently using "The Complete Idiot's Guide to the Bible." Our cooperative efforts help us gather a good discussion group, and blesses our understanding with perspectives from another tradition - all the while underscoring how similar we are in our sense of mission-challenge and faith response. Smaller, short term study groups will continue to be offered.

Pastoral Care

My thanks to Laura Gervais, who has been tireless agent of care in taking the Reserved Sacrament to folks at Overlook and to homes of the shut-ins. She is truly dedicated. As is Judy "The Card" Reich, 'who knows when to hold them, knows when to fold them;' into a 5" X 7 15/16s" envelope.

For my part I have attempted to respond to serious illness or loss in a timely manner. Due to distance, sadly, the telephone has become a first-responder, too. Please, by all means let me know when you find yourself desirous of pastoral attention. The Pastoral "cure of souls" has continued in the opportunities for formation described above, and through the teaching, preaching, and the sharing of the sacraments in worship. These allow us to "put on the whole armor of God," (Ephesians 6:11) and "in peace," (Ephesians 4:2-4) "walk humbly with our God." (Micah 6:8). Punctuated by the "shouts of joy" (Psalm 89:15) "as in those who keep Holy Day." (Exodus 20:8). And so we grow!

What a delight to serve our Holy Trinity family!! I remain,
Faithfully yours in Christ,
(The Reverend) Richard S. Signore

Holy Trinity Church
446 Hamilton St., Southbridge, MA 01550
www.holytrinitysouthbridge.org holytrinitysouthbridge@gmail.com
www.facebook.com/Holy-Trinity-Church-116994731652392
508-765-9559

WORSHIP

ALTAR GUILD REPORT

Setting the table—that's the ministry of the Altar Guild. We are extremely grateful for the faithful dedication of Barbara and Mick Kalber and Bill Nelson. After many years of service to the Altar Guild, Laura Gervais has decided to focus her energies elsewhere, and we thank her for her work. Meanwhile, we are thrilled that Suzy Sharp and Trisha O'Brien-Briere have decided to join us. Also, we continue to enjoy partnering with our very young parishioners. If this prayerful ministry interests you, or even if you would like to do a test run to see how you like it, please talk to either Nancy or Peg.

*Co-chairs,
Nancy Waugh & Peg Nelson*

ORGANIST/CHOIR DIRECTOR'S REPORT

Thank you for the support and the encouragement that I have received as the organist of Holy Trinity in 2016.

2016 was a good year for the music program with many varied talents being used to enhance the worship service and other special programs. I have really enjoyed the different genres of music that we are using to enhance our worship through music, with traditional hymns, contemporary, spiritual and praise music. The choir has increased in the amount of singing by rehearsing for more than just Christmas and Easter season. We are gathering at 9:00 on Sunday morning to go over the hymns even when we are not singing an anthem. All are welcome to join us during that time.

There were several services and gatherings that allowed us to use different music/hymns. The hymn sing that we gathered for service against gun violence was enjoyable and fun. I loved playing hymns I have not played before, though it was challenging. The music that the Family Worship finds for their programs is fun to listen and play during their programs. Thank you for sharing that ministry and letting me be a part of it. I enjoy having the children take part in our regular service by using the rhythm instruments during the closing hymn.

Taize music has been especially moving and a new experience for me. I have known about the music, but I have used just the short refrains during the services at the other churches I have served. I did not have the instrumentalists to get the complete spiritual experience as we have here at Holy Trinity. For a small church, we are a powerhouse of talent. Thank you to all of the instrumentalists who donate their time and talent to make our festival days and regular morning services so special.

I would like to thank the choir members for all their time and support during the past year. I hope you have enjoyed yourself as we gather together on Sunday morning. We don't have a lot of time to prepare music, but you are always willing to learn something new. I know that I sometimes put too much out for us to sing with the short amount of rehearsal time. I often have to make changes because I get overly ambitious, but the choir is always willing and supportive. Many times I have had to put an anthem away until next year. Hopefully you will hear "The First Noel" by Dan Forrest next Christmas season.

Thank you, Fr. Richard, for the input that you give to the music program. It is often your spiritual and musical vision that is challenging us with different music and the use of different instruments during the service.

The organ needed some work this past year and we were able to replace some of the leathers in the swell portion of the organ. The organ is old and like an old antique car, needs some loving care. At some point, we do need to get the organ cleaned and that is a major expense. It is very dirty because of the passage of time and various construction projects. The organ stays remarkably in tune for a pipe organ. You are very fortunate that the instrument isn't too

sensitive to humidity and temperature changes and does stay in tune. We do have an organ fund if you would like to make a donation at any time because we have a list of small projects that need to be completed; the most important would be the cleaning of the instrument.

To the congregation of Holy Trinity, thank you for your support and your willingness to sing out during the church service. It is fun to play for a congregation that likes to sing. Your singing makes my job easier.

*God's Blessings to you,
Anne*

WORSHIP ASSISTING MINISTRIES' REPORT

We would like to acknowledge and thank the following people for their service and dedication:

Readers – Those who read during 2016 were Eileen DeMings, Tamsin Lucey, Kurt Frisch, Chris Briere, Joe DiSalvatore, Ben Normandin, Diane Nichols, Lorraine Brumskine, Hope Wilson.

Lay Eucharistic Ministers – During 2016 there were 7 people who served at the altar. Laura Gervais, Jean Frost, Tamsin Lucey, Joe DiSalvatore, Beverly Lavallee, Lorraine Brumskine, and Josh Spooner.

Acolytes – Those who offered their services as an acolyte during 2016 include Jean Frost, Bill Pieczynski, Joe Pieczynski, Joe DiSalvatore, and Laura Gervais.

Ushers – Those that offered their services as ushers during 2016 include Bobbie and Jerry Helbig, Nancy Waugh, Lynn Garland, Marilyn Theodoss, Susan & John Grant, Paul Aloia, Chris and Trisha O'Brien-Briere, Rose Reith, and Barbara & Mick Kalber

Counters – Rose Reith, Jerry Helbig, Susan Howland, Nancy Waugh, John Grant, Diane Nichols, Jean Frost, Mary Bridget Burns, Peg Nelson, Bill Pieczynski, and Tamsin Lucey.

Family Worship – Cat Reith-Lowery, Jean Frost, Lynn Garland, and Susan Grant.

USHER REPORT

Members of the Usher Ministry at Holy Trinity Church during 2016 again served with great distinction. We thank Paul Aloia, Chris Briere, Lynn Garland, Susan & John Grant, Bobbie & Jerry Helbig, Barbara Kalber, Trisha O'Brien, Rose Reith, Marilyn Theodoss and Nancy Waugh for their dedicated service as ushers this past year!

This ministry requires less than two hours of participation each Sunday before, during, and after the 9:30 a.m. worship service about once every two months. We welcome new members!

Please contact any of us if you have any questions and might consider serving as an usher. Thank you!

*Blessings,
Mick Kalber*

PASTORAL CARE

FLOWER DELIVERY TO SHUT-INS

Those who offered their services to deliver flowers on a regular basis during 2016 include Marilyn Theodoss, Mick & Barbara Kalber, and Laura Gervais.

EPISCOPAL CHURCH WOMEN REPORT

- ✦ Our ECW is an ad hoc group of the women at Holy Trinity who keep their ear out for parish and community needs.
- ✦ We held our 26th annual Christmas cookie sale on December 11, 2016. Thanks to all who were involved in organizing, baking, selling, and to all who bought cookies. The sale raised \$152.25, and we committed to supplementing the Mission Plate to buy a sheep through Heifer project. The mission plate was only short \$12.75, so we will be making a decision on what to do with the balance in 2017.

ECW Financial Report

Cash on Hand 1/1/2016 **\$384.17**

Income:

\$152.25. Christmas cookie sale

Expense:

\$10.20 Mailing for cookie sale

\$12.75 Heifer Project

Cash on Hand 12/31/2016 **\$513.47**

Worshipfully submitted, Susan Howland

HELPING HANDS REPORT

We have had a quiet but successful year. To me, being successful is being able to help our parishioners during a busy time in their lives! One aspect that we all know and love is, we here at HTC can cook! Let me THANK our faithful delicious cooks for a job well done. It is such a heartfelt phone call when I ask for a meal and the answer is a resounding SURE! Sometimes it may be a crazy time for a Helping Hand and they pass until next time. That is allowed and I welcome the honesty.

We have 9 active members, but are always looking for more!

We ask that the volunteer cook, hopefully deliver, and even stay for a short visit with the receiver of the meal. A meat, veggie, starch, dessert, casserole. All or part of the above. The grocery stores have a plethora of premade meals which are also acceptable. Our goal is to allow the parishioner a night to not have to THINK about dinner, hopefully 2-3 times in a few weeks period! All that is really needed is to cook a meal that will last the parishioner 1-2 meals. I call and verify food allergies and possible delivery time. I relay the home phone to the Cook/Delivery person and BAM – it's done! God's work!

I try to get 2-3 people to do the job so a family can have more than one meal. A variation in the plan is, if someone

wants to be involved, they can be just the cook or just the delivery person. We can try to make arrangements around that.

We have delivered to three families, multiple meals, and they have all THANKED us from their heart.

Please let Bobbie, Nancy or Father Richard know if you know of someone in need. We rely on others to help us take care of our own!

Taking the five loaves and the two fish and looking up to heaven, he gave thanks and broke them. Then he gave them to the disciples to distribute to the people. They all ate and were satisfied, and the disciples picked up twelve basketfuls of broken pieces that were left over. Luke 9:16-17

Email me if you are willing to become a Helping Hand!

God Bless

Respectfully submitted by.

Bobbie Helbig

HOSPITALITY REPORT

As Hospitality Coordinator, I have come to realize that Holy Trinity is blessed with many generous people. Being the coordinator is a rather easy position to hold because of them.

We hold a "Coffee Time" after morning worship every week for all 52 weeks each year. To make this happen, there are 30 parishioners involved to help keep each part easier. This includes a person to set up a coffee urn and a coffee pot and people to donate cream for the coffee and juice for the children (or adults). It takes several men who are willing to do dishes - namely Paul, Joe, and Josh - and it involves all our servers who donate such a wonderful variety of food.

Our "Coffee Time" is always a nice relaxing time. It is so nice to join our church friends and to welcome visitors who enter our doors.

Our greeters and ushers also extend our hospitality and send a caring message to all who enter here.

Holy Trinity is a warm and friendly place to worship and to meet. Our hospitality is abundant. Making people feel welcome seems to be part of what we all are.

Thanks be to God for this blessing

Your Hospitality Coordinator, Barbara Wilson

STEWARDSHIP PRAYER TEAM REPORT

Living Generously was the theme of the Stewardship Series this year. Bulletin inserts for the series were in the weekly bulletins and posted on the Holy Trinity website. Thank you to the Holy Trinity members who so generously shared their stewardship stories. The following parishioners shared: Cat Reith-Lowry, Eileen DeMings, Mary Bridget Burns, Susan Howland, Dave Monroe, Bobbie Helbig, Suzy Sharp, and Sally Baum. I did not have to twist any arms, which is always my fear. Everyone was genuinely happy to be asked, and I even had a volunteer.

The pledge cards were offered during worship on November 20, 2016, and celebrated at a brunch following the worship service. The pledge cards that were received early helped the Finance Committee make the important decision on how to best use your gifts to fund the mission of Holy Trinity for 2017. Thank you.

Nancy Waugh, Stewardship Chair

CHRISTIAN EDUCATION AND NURTURE

FAMILY WORSHIP REPORT

Family Worship continues to be the leading faith formation pathway for children and youth at Holy Trinity Episcopal Church. Families with children and youth can attend Family Worship on the second and fourth Sunday of the month. Worship begins in the sanctuary and then families are dismissed to the parish hall for a service that includes a Bible story, activity, and a children's church service. All are welcomed back into the sanctuary for Holy Eucharist. Once again, we did not feel the need to purchase a curriculum and continue to use free, online resources.

We are seeing growth within our Family Worship community, with new families joining and continuing to worship. Families participated in a variety of ways in and out of church to fulfill our mission as being "the hand and feet of Christ." A number of children and parents walked in the Southbridge Parade, we set up crafts at various church dinners and have been playing musical instruments at the end of worship in the "big church."

Cat Reith-Lowery has taken the teaching leadership position for the year. She continues to play a vital role in planning and implementing lessons for our families. The children have enjoyed the continuity of having one leader over a long time span. Cat presented an idea to families in September- she wanted to put on a play with the children taking the lead roles. We all agreed this would be a good year for it, as our kids are getting older! In December, Family Worship presented "Star Search" which was very well received and performed to a packed "house." We understand the demand of teaching, along with being a parent of two children, and we will reevaluate her role as the sole leader in February of 2017.

We are grateful to our Family Worship leaders and to our loving and supportive parish families. We pray that the lessons and activities that Family Worship provides keep fulfilling God's promise of love.

Eileen DeMings, on behalf of the Family Worship Team

VACATION BIBLE SCHOOL REPORT

Vacation Bible School was held at Holy Trinity Episcopal Church for five consecutive weeks starting in July and ending in August. The theme for VBS was "Cave Quest." A total of 26 campers attended, with additional 2 youth helpers. Station leaders included Lana Pieczynski, Heather Bousquet, Cat Reith-Lowery and Eileen DeMings, Sue Grant, Christine Neslusen, and Erin Remillard (from St. Christopher's church in Brimfield). Susan Howland staffed the kitchen. Father Richard Signore was a great support to us as he played various roles during our bible stories class and attended each week. VBS was held from 9-11:30 each week with lunch served at dismissal. Lunch was provided by parishioner donations and we felt we offered healthier and more satisfying meals than the Project Bread of the past year. Since the YMCA daycare occupied the downstairs of the church, we had to shift our class locations. We did not feel it was all that difficult. In fact, our Bible stories class was held in the sanctuary! Thank you for allowing our cave to be in the midst of worship for five weeks!

Funding for VBS remains a priority of the parish. Financial sponsorship was once again offered. HTEC feels called to offer VBS for the community and parish children and fully supports the needs including supplies, decorations, sets, and snacks.

Once again there was a children's service to conclude the five sessions of VBS. This is an important and vital aspect of VBS. It is our way of expressing ourselves and showing what we have learned. We decided to have the VBS Sunday in the sanctuary (last year it was in the hall). The children felt a great sense of pride singing their beloved VBS songs along with the congregation.

Vacation Bible School Report continued on page 14

The VBS team will evaluate our plans for VBS 2017. We appreciate the complete support financially and spiritually that comes from Holy Trinity Episcopal Church. I know our children are growing by leaps and bounds because of programs like VBS and the love they feel at HTEC.

Eileen DeMings, on behalf of the VBS Team

MISSION AND OUTREACH

CHILDREACH REPORT

Holy Trinity Church sponsors a child in Kenya, Africa through an agency called Plan USA (Childreach.)

Our sponsor child's name is Nicholas. **We need \$33.00 a month to pay for the sponsorship. (Several people can collaborate for a month)**, and there is a sign-up sheet at the back of the church or you can call the parish secretary, 508-765-9559, and request a month to sponsor. Make your check to Holy Trinity Church with "sponsor child" in the memo and place in the collection plate or mail to the church: 446 Hamilton St. Southbridge, MA 01550. All months were covered in 2016; we hope to continue sponsoring Nicholas in 2017. Thank you to all who helped to make this ministry possible.



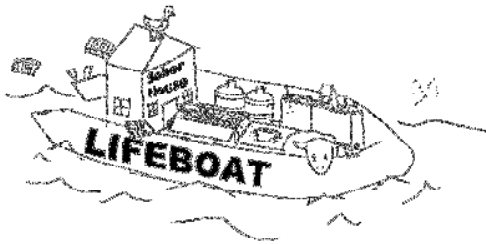
We would like to sponsor Nichols until he is 18. Nicholas was born on November 22, 2004; he is now 12_-years old. He lives with his mother, father, and a younger sister and brother in the Nyangoma area of Kenya, Africa along the shore of Lake Victoria. The family lives in a house made of mud and sticks with a corrugated metal roof. They get water from a rain catchment in the yard, and they share a latrine with neighbors. They are Christian and speak Luo. Nicholas walks 45 minutes to primary school. His favorite subject is Math.

Nicholas would like to receive letters from his adopted family, and he would especially like photos and children's drawings; a birthday card is always special. (Include the information below on all enclosures.) Whether you sponsor Nichols financially or not you can write to him. To write include this information: Holy Trinity Church S.S # 0328305 Nicholas Onyango Okondo # 2066-801025919 (F) Kenya. Mail to: Plan USA, 155 Plan Way, Warwick RI 02886. You can also send a letter online; go to www.planusa.org/writingtips.

Respectfully Submitted, Chris Bolte and Susan Howland, for the team

MISSION AND OUTREACH COMMITTEE REPORT

During the past year the mission plate made donations to eight charities for a total of \$1,276.32! I hope this drawing will help you visualize where your dollars and coins went. I had some help with this drawing from a young friend here in Green Valley who is studying art and graphics.



As you can see from the drawing, our lifeboat is carrying jugs of clean water (ERD, \$165.52); baby chicks and ducks and goslings (Heifer, \$160.23); diapers (for the Laundry Love project, 96.02); Sober House (Church of the Reconciliation in memory of Chris Hobbs, \$256.69); school supplies (West Street School, \$203.37); help for flood victims, represented by the choppy waters and lifeboat (ERD, \$155.44); grocery bags of food (Foodshare, \$119.05; and finally a sheep (Heifer 107.25 plus \$12.75 from ECW. Thanks!)

Together we have contributed to those who need some assistance and hope, along with thousands or millions of other contributors to MAKE A DIFFERENCE IN THE WORLD. Thank you one and all.

Suzy Sharp (774-230-3426)

Green Valley, AZ

COMMUNITY SUPPERS REPORT

Community suppers allow us to enjoy each other's fellowship and share hospitality not only within the Holy Trinity Community, but within the community at large. 2016 found Holy Trinity reaching beyond its comfort zone read on! The Shrove Tuesday, AKA Mardi Gras Pancake Supper, was held in the Undercroft, complete with festive decorations and party games. It seems that whenever food is involved, a fun time is had by parishioners and members of the community alike - with sausages donated by Stearns and homemade pancake mix donated by Susan Howland. Add some eggs, milk, orange juice and coffee – and you have the recipe for good food and a good time. Olivia Richardson, a reporter for the Southbridge Evening News, interviewed several people and took some great photos which were included in a full page write up in the Southbridge Evening News.

Saturday, June 4, found “black gold” compost, dumped rather unceremoniously in front of the foyer door! Partnering with Bethlehem Lutheran Church, this was the first of several Community Gardening events that took place throughout the summer. June 4 found Holy Trinity parishioners assisting several of our neighbors in planting seeds and plants and wheel-barrowing them back to their apartments. June 4 also saw community engagement on Cross Street at the 6 Community Garden plots. Subsequent times found us involved with the Community Garden plots on Worcester Street and Chestnut Street. The Community Garden project culminated with a well-attended Harvest Supper and Pumpkin carving event held in the parish hall at Holy Trinity. Italian sausage, provided by Stearns, was cooked on the BBQ, set up on the pavement at the front of the church. Parishioners provided seasonal side dishes and lemonade, using the VBS recipe. All of this ended with delicious apple crisp. Another successful, fun, and food community event.

For our July 3rd cookout, the BBQ was once again set up on the pavement at the front of the church. Members of the community, our neighbors, and parishioners enjoyed the simple pleasures of conversation and traditional BBQ fare contributed by Stearns and parishioners.

Thanks go to the numerous parishioners who help with set-up and clean-up, making the community suppers and events possible.

*With gratitude and blessings,
Tamsin Lucey*

LOAVES AND FISHES AND FOODSHARE MINISTRIES REPORT **FOOD PANTRY AT BLESSED JOHN PAUL II PARISH**

Food Share

The loose plate offering on the second Sunday of each month continues to support Food Share – the Emergency Food Pantry housed at Catholic Charities.

Fr Richard once again took part in the annual Radiothon on Maundy Thursday. Those in need may access this pantry a total of 6 times a year.

St. John Paul II Food Pantry

Throughout 2016, Holy Trinity parishioners faithfully and generously donated food items that were delivered to the Food Pantry housed in the parish center of St. John Paul II parish. We continued the practice of putting out brown paper bags, each with a list of suggested items attached, on the first Sunday of each month. Parishioners brought in food items during the month and food was delivered soon after the last Sunday of the month. Bill Nelson continues to transport the food to St. John Paul II. Starting in January 2017, a sign-up sheet will be available on the table at the back of the church. By writing your name next to a month (more than one person can sign up for each month and individuals can sign up for multiple months), you pledge to bring food in for that month. All donations are gratefully appreciated.

Loaves and Fishes and Foodshare Report continued on page 17

Those in need may access this pantry monthly.

These ministries continue because of your generous support – thank you! It is your contributions of food and money, which ensures the continuation of our ministry of providing food to those in need in our community.

Respectfully submitted
With gratitude and blessings
Tamsin Lucey

UNITED THANK OFFERING

United Thank Offering (UTO) is a ministry of the Episcopal Church for the mission of the whole church. Through United Thank Offering, men, women, and children nurture the habit of giving daily thanks to God. These prayers of thanksgiving start when we recognize and name our many daily blessings. Those who participate in UTO discover that thankfulness leads to generosity. United Thank Offering is entrusted to promote thank offerings, to receive the offerings, and to distribute the UTO monies to support mission and ministry throughout the Episcopal Church and in invited Provinces of the Anglican Communion in the developing world.



If you do not have a UTO box but would like to join the many others who say daily prayers of thanksgiving, give offerings and show an appreciation of God's abundance in our life, please take a blue UTO box from the table at the back of the church. At ingathering time count up your coins and put a check or bill in an UTO envelope provided.

Ingatherings are held once or twice a year, but coins can be counted up and put in the collection plate with UTO in the memo or on the envelope at any time. Our combined United Thank Offering of \$753.21 was taken to the UTO ingathering held during the Diocesan Conventions Eucharist...Thanks be to God!

Our coins join other offerings from around the world. In 2016, 32 grants for a total of \$1,161,314.62 was granted. The largest grant, \$98,000, went to the *Province of [Burundi](#)*, for a Land and Water Conservation project to Sustain Food Security; the smallest grant, \$17,900, went to *St. James' Episcopal Church Youth Water Ministry*.

Susan Howland

WINTER COAT CLOSET

The Winter Coat Closet sends thanks to all who donated winter coats as well as mittens, scarves, and boots. We were able to help more than 250 individuals stay warmer and we could only do this with help from our community. There is no better joy than seeing someone come in from this frigid cold with a thin sweatshirt on, and go out with a warm coat and big smile!

*Chris McTigue, Coordinator
Winter Coat Closet*

WARDENS' REPORTS

SENIOR WARDEN'S REPORT

It has been a privilege to serve as the Sr. Warden of this caring community. As I was praying about writing this report, it occurred to me that our community is about building relationships with each other. It is evident at the peace, at hospitality hour, and at fellowship when we work together doing what should feel like work on any given mission project. Relationship is about sharing the joy or pain we might see in someone's face or hear in someone's voice and compassion when we share a hug or word of encouragement with each other. So building relationships is about the senses of sight, sound and touch found in community.

It has been a very busy year. Most importantly, Fr. Richard transitioned from Priest-in-Charge to our Rector with a unanimous vote from the vestry when Canon to the Ordinary, Rich Simpson, joined us. The announcement was made when the Bishop visited in June. Thank you, God, for sending us Fr. Richard, and thank you Fr. Richard for choosing to be our rector.

The vestry started with a retreat to listen to where God was calling us to reach out to our neighbors. The vestry attended the Leadership Day at the Diocese in March. Tom Callard and the Latino team from the Cathedral spoke at our May vestry meeting to give us some direction on how to reach out to our neighbors. We have been intentional about advertising in Spanish to be more welcoming. We continued our new tradition of "Walking The Neighborhood" at the August vestry meeting because you can see the neighborhood from a much different perspective than driving by in a car.

In collaboration with Bethlehem Lutheran, a gardening project was born. Led by Karen Bodamer and Tamsin Lucey, the Southbridge Community gardens were revitalized and container gardens were added. Another first was offering a First Communion class to the community. We continued our tradition of a Community Shrove Tuesday Pancake Supper, renamed Mardi Gras Supper, July 3rd cookout and the Harvest Supper. Again in collaboration with BLC and the finale of the Community Gardening Project there was a pumpkin carving activity. The vestry always reviews events at the following vestry meeting. The July 3rd cookout was well attended and it was decided to change the date next year to the Sunday closest to the July 4th holiday. Rice-O-Rama is a fund raising event and we have had a presence for many years. In reviewing the event, the vestry felt it is a lot of work organizing, shopping, setting up, and breaking down. In the past, we were the only stand selling coffee, lemonade, and water; but this year there were multiple stands selling these items. The vestry will review again before committing the time and talents of our volunteers in 2017. This year we also joined Elm Street Congregational for a combined outside worship service at Westville Dam in August. We had many familiar events: a Valentines party, the Good Friday Children's Story Walk and craft project, and Vacation Bible School once a week for five consecutive weeks. The children's Christmas Story pageant the Sunday before Christmas was a tradition I am hopeful will continue next year. Fr. Richard was upstaged by the children at the Epiphany Supper. One parishioner's observation was that the money donated for VBS scholarships was definitely a good investment after listening to the children's answers to Fr. Richard's questions. Epiphany was a wonderful way to start 2017.

Most importantly, thank you to our staff for working so diligently and independently. Their dedication to Holy Trinity is selfless and seamless. There is never any doubt that the music is ready for Sunday morning, the church is clean and spotless or the bulletins and Tidings will be ready. Anne, Chris and Hector, please know your hard work does not go unnoticed. Thank you! I am so blessed with such a wonderful supportive community.

Grace and Peace
Nancy Waugh
Sr. Warden

ADMINISTRATIVE AND BUILDING

BUILDING AND GROUNDS REPORT

In 2016 a Building Committee formed to look at the current and long-term needs of our nearly 150-year-old building. Tamsin Lucey, Susan Howland, Jean Frost and Nate Lowery are the current members.

- We met twice in 2016 and developed a committee mission and purpose.
- We reviewed what we have accomplished in the last four years.
- We reviewed the big picture/future re-purposing possibilities of the building inside and outside, including the organ.
- We reviewed and identified the next round of proactive repairs. Using an established spreadsheet, we listed all the ideas generated. This list is available as a Google Doc for anyone interested, and you can add anything you think needs to be done here, or contact a Building Committee member.

2016 Improvements

- The major building project of 2016 was in the installation of a fire protection system. The church had been “grandfathered” for the old heat detection and other fire safety measures; but when the YMCA started renting the space, a fire inspection certificate was needed for their building use code. Rather than relocate, the YMCA contributed \$11,222, which was 50% of the cost of the downstairs alarm system. The vestry decided to take YMCA rental income, other budgeted building money and reserve funds, and alarm the whole building. If we had not gone ahead, we would have lost more than \$40,000 in rental income, as the YMCA would have moved. Cost: \$34,125.
- The next major capital improvement was the replacement of the asphalt shingles on the backside of the parish hall roof and painting the cupola. The front side was shingled in 1992, so it has a few years left. Cost:\$5,940.
- The unexpected capital improvement was the repair of the collapsed brick wall at the back of the church. It turned out to be just a façade section of the wall; the foundation is in good shape. Cost \$5,995.00.
- Re-leathering the organ swell primary, which had failed. Cost: \$2,400.
- We had an emergency clean out of the sewer line exiting the classroom wing, and we installed an accessible clean out should it clog again with roots. The classroom toilets no longer overflow, which had been happening for a number of years. Cost: \$1,200.
- The storm drain at the base of the undercroft steps was replaced and the water now drains instead of flooding the undercroft. Cost: \$1,100.
- Further upgrades were done to the boiler when the pressuring tank failed; we now have a “tiger loop” system for pressurizing the oil. Cost: \$1,575
- Electrical upgrades for the fire inspection. Cost: \$1,110.

2017 Anticipated Capital Improvement:

- The Undercroft kitchen was discussed in 2016 and much investigation into codes and design has been done. To meet current Board of Health requirements and continue our kitchen license, we need to make the following improvements:
 - install a dedicated handwashing sink.
 - install a commercial dishwasher, or modify the present one, to sterilize the dishes.
 - install a deep sink large enough to wash our largest pot.
- Re-point and repair the brick at the back of the church.
- Programmable thermostat for parish hall.
- Windows: repair/replace in the parish hall.
- Major organ repairs.

Building and Grounds report continued on page 20

Tangible Property added in 2016:

- Locking filing cabinet for the office.
- Dehumidifier.
- Laptop for Fr. Richard's use in the office.
- Knox Box to store keys for the fire department on the outside of the building.
- String trimmer for "weedwacking".
- Programmable thermostat in the undercroft.

Repair and Maintenance: In addition to the capital improvements, regular repair and maintenance was done. This included:

- Boiler tune-up and inspection certificates. Cost:\$329.
- Fire extinguisher and exit light inspection. Cost:\$167.
- Snow blower tune-up Cost: \$186.
- Snow shoveling. Cost: \$1,850 (Some of this cost is charged as a direct YMCA expense.).

We are ever grateful for all the "Building Angels" (you know who you are!), but especially Tamsin, who deals with many day-to-day issues, Jean for her ability to "jump in" and do what is needed, Nate, who is the thermostat guardian extraordinaire and consultant architect, and Cat, who has worked on architectural designs and code requirements for the downstairs kitchen and given her time for meetings with various inspectors and other planning.

Much gratitude also goes to all the "Grounds Angels" who mow, trim, plant, rake and do many other jobs. They are wonderful stewards of our property!

Finally we would like to acknowledge our faithful and flexible sexton, Hector Chapa. Not only does Hector keep the building clean and neat, but he willingly takes on any project that we ask of him.

Susan Howland, for the committee. Tamsin Lucey, Jean Frost and Nate Lowery

WEBSITE REPORT



Holy Trinity has had a web presence since 2007. The current website and domain name, www.holytrinitysouthbridge.org, are hosted free of charge by DreamHost with no storage limit; the website is designed using free WordPress software. Susan Howland manages the content with many parish members submitting material to be posted.

We hope the Website is used to the glory of God and all who would seek out a closer relationship with God. Please visit us at: www.holytrinitysouthbridge.org.

The vestry adopted a social media policy and it is on file in the office and is given to all who are responsible for social media.

Blessings, Susan Howland

FACEBOOK REPORT

What a year we have had to share on FB and all the inspirational thoughts that were shared and liked! Items from our Diocese, Sr. Warden, Vestry, children's programs, special meals, ongoing and weather reports. If you are a fan of FB make sure that you like and share what you like. If you are not friends with us on Facebook, you might be missing something that you would like to be a part of! All are welcome to be our friend and help share the good news of HTC. In addition, I am sharing our events on the Southbridge Facebook page.

Thank you, Bart Krug

TREASURER'S REPORT

Operating Budget

Income: overall income exceeded budget by \$6,478.44. Budget: \$127,074 Actual: \$ 133, 552.44

Why?

- Holy Trinity parishioners are very generous!
- Fundraisers: \$204 over budget.
- Rental income exceeded the budgeted amount by \$1,654, not including the YMCA rent.
- Trust income was up by \$708.
- Other income over budget: checking interest \$630; Other Plate Offering \$4,272, along with other miscellaneous unbudgeted income.

Expenses: overall expenses were more than budget by \$32,086. This figure represents, almost entirely, the fire alarm system, and was paid through an unbudgeted donation from the YMCA and unbudgeted YMCA rent income.

Additionally:

- Many lines were under budget, some because the funds were not needed and others because of frugal spending.
- Oil was significantly under budget, but that money was put into the fuel fund reserve. Because we have a large oil tank we are able to take advantage of buying oil in bulk at a low price.
- The expense figure includes all the capital improvement including expense for the parish hall roof and major brick repair.
- Other lines were intentionally over budget and were paid with reserve funds and income over budget.

Non-operating Budget

The Non-operating Budget contains funds received that are outside of the operating budget and designated or restricted for a particular mission or purpose.

- We received memorial donations in 2016 of \$475; \$450 was spent to purchase one station of the cross.
- **Outreach**
 - \$360 was sent to Childreach/PLAN to sponsor Nicholas in Kenya.
 - The 2015 United Thank Offering was \$753.21.
 - The 2nd Sunday loose plate for Food Share was \$334.00 with an additional \$202.50 from the "Souper Bowl" soup sale.
 - The mission plate offerings were \$1,261.57, with \$1,263.57 plus \$12.75 from ECW given to various missions (separate report)
 - Parrettie alms given \$3,638.50
 - The Rector's discretionary fund inflow for 2014 was \$2,575, with \$2,482 given in alms.

♥ **Outreach Total \$9,046.53**

- YMCA Rental and direct expense will not be budgeted for 2017 and will be tracked under non-operating budget.
- Please see the Statement of Financial Position to see the total financial picture.

Respectfully Submitted, Susan Howland, Treasurer January 10, 2017

FINANCE COMMITTEE REPORT

The Finance Committee is a committee of advice for the vestry; all decisions made at meetings go to the vestry for their consideration. The Finance Committee met twice in 2016 on April 25 and on September 22, and by email in between. The committee was involved with the new contract for Fr. Richard now that he is Rector, and we reviewed new rental contracts; both were ultimately adopted by the vestry.

- Meetings are spent reviewing the budget vs. actual reports to be sure we are staying within the budget or are intentionally making adjustments. We also connect our budget to mission keeping year-round stewardship in view.
- We continue to use Fund accounting where sub funds of the checking account are utilized to present a realistic picture of what money is available for each ministry area, to reserve funds for yearly bills, and to track restricted funds.
- We look at best financial practice and move to implement change.
- The purchase order and reimbursement form system is working very well.
- The audit committee had no suggestions for best practices.

At budget time various ministry chairs were contacted about their budgetary needs with the goal of having the ministry areas oversee their budgets and have spending authority. The committee then reviewed and discussed budget lines and needs as they were brought to the committee from the ministry areas and drafted a “dream budget” in September, which was presented to the vestry in October.

After the pledges came in showing a \$16,000 deficit, several budget revisions were drafted. Ultimately, with some December/January pledges and using more YMCA rent, we were able to restore most of the budget lines to the proposed amounts.

One topic that was on the agenda but not discussed was electronic giving. We will take that up in 2017.

We would like to thank the members of the 2016 Audit Committee, Lynn Garland, chair, Jerry Helbig and Josh Spooner for their diligent and timely work to complete the audit; and, acknowledge the work of our long-time pledge secretary, Mick Kalber, and our bookkeeper, Chris Bolte, who help the parish with financial accounting and accountability.

As always we pray for the needs and ongoing work of the church.

*Susan Howland, chair for the committee: Peg Nelson, Lana Pieczynski, and Josh Spooner
Annual Meeting January 29, 2017*

Holy Trinity Church 2016
Budget vs. Actual
 January through December 2016

| | Jan - Dec 16 | Budget | \$ Over Budget |
|--|-------------------|-------------------|------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 5600 · Unfulfilled Pledges | -7,337.00 | -5,300.00 | -2,037.00 |
| Income All Other | | | |
| 4099 · All Other Donations | 321.30 | 400.00 | -78.70 |
| 4040 · Checking Interest | 629.95 | 0.00 | 629.95 |
| Total Income All Other | 951.25 | 400.00 | 551.25 |
| Fundraising- Operating Budget | | | |
| 4085 · Fundraising | | 2,000.00 | |
| 4987 · Yard Sale | 104.06 | 0.00 | |
| 4984 · Aprons | -10.00 | 0.00 | |
| 4985 · Rice-O-Rama | 448.66 | 0.00 | 448.66 |
| 4986 · VBS Income | 621.00 | 0.00 | 621.00 |
| 4989 · Coffee Donations | 109.16 | 0.00 | 109.16 |
| 4988 · Pies/bake sale | 878.00 | 0.00 | 878.00 |
| 4085 · Fundraising - Other | 53.07 | 0.00 | 53.07 |
| Total Fundraising- Operating Budget | 2,203.95 | 2,000.00 | 203.95 |
| Rental Income | | | |
| 4093 · AA-Sunday | 50.00 | 600.00 | -550.00 |
| 4090 · Rental Income-general | 810.00 | 1,000.00 | -190.00 |
| Total Rental Income | 860.00 | 1,600.00 | -740.00 |
| Flowers | | | |
| 4089 · Flowers- Easter | 287.00 | 0.00 | 287.00 |
| 4088 · Flowers-Christmas | 585.00 | 0.00 | 585.00 |
| 4087 · Flowers-Weekly | 791.00 | 0.00 | 791.00 |
| Total Flowers | 1,663.00 | 0.00 | 1,663.00 |
| Pledge Offering | | | |
| 4013 · Pledge - Last Year | 1,332.00 | 0.00 | 1,332.00 |
| 4015 · Pledge - Next Year | 400.00 | 0.00 | 400.00 |
| 4014 · Pledge - Current Year | 104,077.17 | 111,414.00 | -7,336.83 |
| Total Pledge Offering | 105,809.17 | 111,414.00 | -5,604.83 |
| Plate Offering | | | |
| 4009 · Plate Offering - Regular/ Other | 4,272.00 | 1,100.00 | 3,172.00 |
| 4923 · Vigil Light | 125.00 | 0.00 | 125.00 |
| 4004 · Christmas Offering | 1,457.00 | 600.00 | 857.00 |
| 4003 · Easter Offering | 622.00 | 475.00 | 147.00 |
| 4002 · Initial Offering | 77.50 | 75.00 | 2.50 |
| 4001 · Loose Plate | 1,093.61 | 1,000.00 | 93.61 |
| Total Plate Offering | 7,647.11 | 3,250.00 | 4,397.11 |
| Trust Income | | | |
| 4054 · Clergy Housing interest | 5,052.02 | 4,855.00 | 197.02 |
| 4053 · Fannie Wall Interest | 235.83 | 214.00 | 21.83 |
| 4048 · Watson Fund Interest | 78.50 | 71.00 | 7.50 |
| 4047 · Shepherd Interest | 186.28 | 179.00 | 7.28 |
| 4046 · Wells Interest | 8,102.20 | 7,700.00 | 402.20 |
| 4044 · Hobbs Interest | 165.05 | 149.00 | 16.05 |
| 4043 · Storey Interest | 598.08 | 542.00 | 56.08 |
| Total Trust Income | 14,417.96 | 13,710.00 | 707.96 |
| Total Income | 133,552.44 | 127,074.00 | 6,478.44 |

Holy Trinity Church 2016
Budget vs. Actual
 January through December 2016

| Expense | Jan - Dec 16 | Budget | \$ Over Budget |
|--|--------------|-----------|----------------|
| Reserve Fund | 0.00 | 7,982.00 | -7,982.00 |
| Evangelism | | | |
| 5001 · Parish Visibility | 731.48 | 750.00 | -18.52 |
| 5002 · Local Outreach | 0.00 | 0.00 | 0.00 |
| Total Evangelism | 731.48 | 750.00 | -18.52 |
| Liturgical | | | |
| 5267 · Wine | 53.95 | 115.00 | -61.05 |
| 5266 · Altar Supplies | 617.23 | 800.00 | -182.77 |
| Total Liturgical | 671.18 | 915.00 | -243.82 |
| Program | | | |
| 5224 · Copier Expense | 1,354.92 | 1,350.00 | 4.92 |
| 5299 · All Other Program Expense | 37.71 | 500.00 | -462.29 |
| 5222 · Postage | 447.98 | 800.00 | -352.02 |
| 5221 · Office Supplies | 457.20 | 600.00 | -142.80 |
| 5303 · Sexton Supplies | 268.67 | 500.00 | -231.33 |
| Total Program | 2,566.48 | 3,750.00 | -1,183.52 |
| Christian Formation-Youth | | | |
| 5986 · VBS Expense | 1,253.48 | 600.00 | 653.48 |
| 5235 · Christian Ed, Family Worship | 853.68 | 900.00 | -46.32 |
| Total Christian Formation-Youth | 2,107.16 | 1,500.00 | 607.16 |
| Christian Formation-Adult | | | |
| 5296 · Hospitality | | | |
| 5295 · Coffee | 285.00 | 75.00 | 210.00 |
| 5296 · Hospitality - Other | 91.27 | 300.00 | -208.73 |
| Total 5296 · Hospitality | 376.27 | 375.00 | 1.27 |
| 5290 · Stewardship | 0.00 | 100.00 | -100.00 |
| 5236 · Christian Education | 860.95 | 550.00 | 310.95 |
| 5195 · Leadership Development | 555.35 | 500.00 | 55.35 |
| Total Christian Formation-Adult | 1,792.57 | 1,525.00 | 267.57 |
| Staff | | | |
| 5118 · Workers Comp | 789.00 | 350.00 | 439.00 |
| 5107 · Sexton Salary | | | |
| 5707b · Sextons bonus | 150.00 | 150.00 | 0.00 |
| 5107a · Sexton's FICA | 492.67 | 482.00 | 10.67 |
| 5107 · Sexton Salary - Other | 6,292.08 | 6,292.00 | 0.08 |
| Total 5107 · Sexton Salary | 6,934.75 | 6,924.00 | 10.75 |
| 5103 · Secretary Salary | | | |
| 5103b · Secretary bonus | 150.00 | 150.00 | 0.00 |
| 5103a · Secretary FICA | 546.85 | 573.00 | -26.15 |
| 5103 · Secretary Salary - Other | 7,000.00 | 7,488.00 | -488.00 |
| Total 5103 · Secretary Salary | 7,696.85 | 8,211.00 | -514.15 |
| Total Staff | 15,420.60 | 15,485.00 | -64.40 |

Holy Trinity Church 2016
Budget vs. Actual
 January through December 2016

| | Jan - Dec 16 | Budget | \$ Over Budget |
|---|-------------------|-------------------|-------------------|
| 5302 · Church, Capital Improvement | 53,080.77 | 5,600.00 | 47,480.77 |
| 5206 · Trash/Recycle | 487.00 | 500.00 | -13.00 |
| 5278 · Organ and Piano Maintenance | | | |
| Organ major repairs | 2,400.00 | 0.00 | 2,400.00 |
| 5278 · Organ and Piano Maintenance | 340.00 | 800.00 | -460.00 |
| Total 5278 · Organ and Piano Maintenance | 2,740.00 | 800.00 | 1,940.00 |
| 5252 · Telephone Church | 1,565.93 | 1,200.00 | 365.93 |
| 5317 · Building/Liability Insurance | 6,058.00 | 5,400.00 | 658.00 |
| 5301 · Church Repair/Maintenance | 3,134.28 | 3,500.00 | -365.72 |
| 5204 · Utilities- Water/Sewer Church | 1,446.64 | 1,071.00 | 375.64 |
| 5203 · Utilities- Electric Church | 3,483.02 | 2,800.00 | 683.02 |
| 5202 · Utilities - Gas Church | 506.77 | 1,040.00 | -533.23 |
| 5201 · Utilities - Oil Church | 5,599.37 | 11,000.00 | -5,400.63 |
| Total Church | 78,101.78 | 32,911.00 | 45,190.78 |
| Music Program | | | |
| 5277 · Music | 438.60 | 500.00 | -61.40 |
| 5106 · Organ supply | 250.00 | 500.00 | -250.00 |
| 5105 · Organist Salary | | | |
| 5105b · Organist Continuing Ed | 0.00 | 175.00 | -175.00 |
| 5105a · Organist FICA | 763.00 | 773.00 | -10.00 |
| 5105 · Organist Salary - Other | 9,975.04 | 10,100.00 | -124.96 |
| Total 5105 · Organist Salary | 10,738.04 | 11,048.00 | -309.96 |
| Total Music Program | 11,426.64 | 12,048.00 | -621.36 |
| Clergy | | | |
| Clergy Sabbatical Fund | 0.00 | 400.00 | -400.00 |
| 5102 · Clergy Supply | | | |
| Travel Expense | 0.00 | 0.00 | 0.00 |
| 5102 · Clergy Supply - Other | 0.00 | 750.00 | -750.00 |
| Total 5102 · Clergy Supply | 0.00 | 750.00 | -750.00 |
| 5242 · Clergy Continuing Ed | 0.00 | 250.00 | -250.00 |
| 5127 · Clergy Reimbursables | 927.96 | 4,970.00 | -4,042.04 |
| 5115 · Clergy FICA | 2,395.92 | 2,396.00 | -0.08 |
| 5101 · Clergy Salary | 31,282.08 | 31,289.00 | -6.92 |
| Total Clergy | 34,605.96 | 40,055.00 | -5,449.04 |
| Flower Expense | | | |
| 5089 · Easter Flowers | 265.00 | 0.00 | 265.00 |
| 5088 · Christmas Flowers | 620.50 | 0.00 | 620.50 |
| 5087 · Flowers weekly | 798.00 | 0.00 | 798.00 |
| Total Flower Expense | 1,683.50 | 0.00 | 1,683.50 |
| Diocesan Assessment | 10,153.00 | 10,153.00 | 0.00 |
| Total Expense | 159,260.35 | 127,074.00 | 32,186.35 |
| Net Ordinary Income | -25,707.91 | 0.00 | -25,707.91 |
| Other Income/Expense | | | |
| Other Income | | | |
| Restricted Income | | | |
| 4960 · Restricted Donations | 11,222.00 | | |
| 4920 · Memorial Gifts Received | 475.00 | 0.00 | 475.00 |
| 4042 · Buckley Int tangible property | 2,948.73 | 2,500.00 | 448.73 |
| 4910 · Rector's Discretionary Income | 175.00 | 0.00 | 175.00 |
| 4942 · Parrettie Income | 7,729.09 | 6,475.00 | 1,254.09 |
| Total Restricted Income | 22,549.82 | 8,975.00 | 13,574.82 |

**Holy Trinity Church 2016
Budget vs. Actual
January through December 2016**

| | Jan - Dec 16 | Budget | \$ Over Budget |
|---------------------------------------|---------------------|-----------------|-----------------------|
| Designated Income | | | |
| 4030 - YMCA Rental | 30,250.00 | 0.00 | 30,250.00 |
| 4930 - ECW Income | 152.25 | 0.00 | 152.25 |
| 4903 - In/Out Income | 206.50 | 0.00 | 206.50 |
| 4922 - Food Share-2nd Sun Loose Plate | 334.00 | 0.00 | 334.00 |
| 4906 - UTO | 753.21 | 0.00 | 753.21 |
| 4401 - Childreach | 390.00 | 360.00 | 30.00 |
| 4400 - Mission & Outreach | 1,261.57 | 0.00 | 1,261.57 |
| Total Designated Income | 33,347.53 | 360.00 | 32,987.53 |
| Total Other Income | 55,897.35 | 9,335.00 | 46,562.35 |
| Other Expense | | | |
| Restricted Expense | | | |
| 5900 - Fitzpatrick Scholarship | 0.00 | 0.00 | 0.00 |
| 5920 - Memorial Gifts Spent | 450.00 | 0.00 | 450.00 |
| 5910 - Rector's Discretionary Expense | 2,482.00 | 0.00 | 2,482.00 |
| 5942 - Parrettie Disbursements | 3,638.50 | 0.00 | 3,638.50 |
| Total Restricted Expense | 6,570.50 | 0.00 | 6,570.50 |
| Designated Expense | | | |
| 5030 - YMCA Direct Expense | 855.00 | 0.00 | 855.00 |
| 5930 - ECW Expense | 10.20 | 0.00 | 10.20 |
| 5903 - In/Out Expense | 206.50 | 0.00 | 206.50 |
| 5922 - Food Share - Out | 334.00 | 0.00 | 334.00 |
| 5906 - UTO - Expense | 743.21 | 0.00 | 743.21 |
| 5401 - Childreach-Out | 360.00 | 360.00 | 0.00 |
| 5400 - Mission and Outreach | 1,276.32 | 0.00 | 1,276.32 |
| Total Designated Expense | 3,785.23 | 360.00 | 3,425.23 |
| Total Other Expense | 10,355.73 | 360.00 | 9,995.73 |

Susan Howland, Treasurer
12.31.16

Holy Trinity Church
2016 Statement of Cash Flow
As of December 31, 2016

Cash Accounts

| | | | |
|------------------------------|---|------------|---------------------|
| Main Checking Account | Bank Balance 1-1-2016 | 56,534.44 | |
| Savings Account | Bank Balance 1-1-2016 | 10.62 | |
| Petty Cash | Bank Balance 1-1-2016 | 13.19 | |
| | Total Cash on Hand 1-1-2016 | | \$56,558.25 |
| <i>Additions</i> | Total Operating income | 133,552.44 | |
| | Total Other income | 55,722.35 | |
| | Savings accountclosed: transfer to checking | 10.62 | |
| | Total Income | | \$189,285.41 |
| <i>Disbursements</i> | Total Operating Expense | 106,179.58 | |
| | Total Capital Improvements | 53,080.77 | |
| | Total Non operating Expense | 4,235.23 | |
| | Total Expense | | \$163,495.58 |
| <i>Transfers</i> | Transfer to Parrettie Fund | 7,729.09 | |
| | Total Outflow | | \$171,224.67 |
| <i>Summary</i> | | | Balances |
| HTC Main Checking | Bank Balance 12-31-2016 | 74,595.18 | |
| Savings Account | Closed | | |
| Petty Cash | Bank Balance 12-31-2016 | 13.19 | |
| | Total Cash on Hand 12-31-16 | | 74,608.37 |

| | | | |
|--------------------|--------------------------|---------|----------------|
| Liabilities | Security Deposits | \$30.00 | |
| | Total Liabilities | | \$30.00 |

Rector's Discretionary Fund Checking Account: restricted

| | | | |
|----------------------|------------------------------|------------------------------|-----------------|
| | | Bank Balance 1-1-2016 | \$278.74 |
| <i>Additions</i> | Transfer From Parrettie Fund | 2,400.00 | |
| | Donations | 175.00 | |
| <i>Disbursements</i> | Total Disbursements | 2,482.00 | |
| | Bank Balance 12-31-16 | | \$371.74 |

Parrettie Fund Checking Account: restricted

| | | | |
|----------------------|---|------------------------------|-------------------|
| | | Bank Balance 1-1-2016 | \$2,184.22 |
| <i>Additions</i> | Income from Parrettie Trust Fund | 7,729.09 | |
| <i>Disbursements</i> | Parrettie recipients | 3,638.50 | |
| | Transfer to Rector's Discretionary Fund | 2,400.00 | |
| | Bank Balance 12-31-16 | | \$3,874.81 |

Susan Howland, Treasurer
31-Dec-16

Holy Trinity Church 2016
Statement of Financial Position
As of December 31, 2016

| | Dec 31, 16 |
|--|----------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1030 - YMCA Security Deposit Account | 1,250.00 |
| 1003 - HTC Main Checking | |
| Reserve Fund | 11,800.00 |
| Designated Funds | |
| Organ Maintenance Fund | 877.20 |
| YMCA | 23,446.50 |
| Organist Continuing Ed Fund | 325.00 |
| ECW Funds | 513.47 |
| Altar Guild Fund | 1,023.00 |
| Clergy sabbatical & CE | 2,300.00 |
| Next Year's Pledge | 400.00 |
| Insurance Reserve | 370.00 |
| Equipment Fund | 501.11 |
| Flower Fund | 705.00 |
| Brennan Reserve | 8,961.29 |
| Fuel Fund | 9,549.76 |
| Building Fund | 1,000.56 |
| VBS | 1,115.29 |
| Memorials Fund | 1,252.20 |
| Total Designated Funds | 52,340.38 |
| 1003 - HTC Main Checking - Other | 10,454.80 |
| Total 1003 - HTC Main Checking | 74,595.18 |
| 1004 - HTC Parrettie Checking | 3,874.81 |
| 1005 - Petty Cash | 13.19 |
| 1025 - Clergy Discretionary Fund | 371.74 |
| Total Checking/Savings | 80,104.92 |
| Total Current Assets | 80,104.92 |
| Other Assets | |
| Trust Funds | As of 9.30.16 |
| 1115 - HTC Clergy Housing Fund | 101,416.91 |
| 1114 - Holy Trinity Legacy Fund | 2,483.44 |
| 1112 - Emeline & George Watson Fund | 1,575.83 |
| 1111 - Fitzpatrick Fund | 6,749.15 |
| 1110 - Fannie Wall Fund | 4,734.16 |
| 1109 - Shepherd Fund | 3,739.70 |
| 1108 - Hobbs Fund | 3,313.44 |
| 1106 - Wells Fund | 162,647.27 |
| 1105 - Buckley Fund | 59,194.22 |
| 1104 - Storey Fund | 12,005.91 |
| 1101 - Parrettie Fund | 155,157.24 |
| Total Trust Funds | 513,017.27 |
| Liabilities | |
| Current Liabilities | |
| YMCA Tenant Account | 1,250.00 |
| 1028 - Security Deposits | 30.00 |
| Total Other Current Liabilities | 1,280.00 |
| Susan Howland, Treasurer | |
| 12.31.16 | |

**Holy Trinity Church
2017 Budget
1.13.17**

Holy Trinity Church Southbridge, MA

Operating Budget Income/Expense

Income

| | | |
|-------------------------------|-----------|-------------------|
| Income All Other | 1,400.00 | |
| Fundraising- Operating Budget | 1,250.00 | |
| Rental Income | | |
| YMCA | 5,000.00 | |
| Rental Income-general | 1,500.00 | |
| Total Rental Income | 6,500.00 | |
| Pledge Offering | 99,978.00 | |
| Unfulfilled pledges | -4,400.00 | |
| Plate Offering | 3,325.00 | |
| Trust Income | 17,248.00 | |
| Total Income | | 125,301.00 |

Expense

| | | |
|------------------------------|-----------|-------------------|
| Evangelism | 900.00 | |
| Liturgical | 880.00 | |
| Program | 3,190.00 | |
| Christian Formation-Youth | 1,500.00 | |
| Christian Formation-Adult | 2,029.00 | |
| Staff | 15,955.00 | |
| Church | | |
| Building/Liability Insurance | 6,028.00 | |
| Church Repair/Maintenance | | |
| Organ and Piano Maintenance | 900.00 | |
| Church, Capital Improvement | 5,200.00 | |
| Church Repair/Maintenance | 4,000.00 | |
| Utilities | 16,908.00 | |
| Total Church | 33,036.00 | |
| Music Program | 12,280.00 | |
| Clergy | 40,077.00 | |
| Flower Expense | 500.00 | |
| Diocesan Assessment | 9,354.00 | |
| Reserve Fund | 5,600.00 | |
| Total Expense | | 125,301.00 |
| Income/Expense difference | | 0.00 |

Susan Howland, Treasurer

1.13.17