

Vestry meeting Jan 27<sup>th</sup> 2013

Present: Peg Nelson, Susan Howland, Jean Frost, Tamsin Lucey, Nancy Waugh, Ellen Lincourt. Regrets: Mick Kalber

Tamsin began the meeting at 9:03 am with an opening prayer.

Response to bible study in vestry resource guide

Discussion of Judith's contract. Question about "\$200 for both services" – each or the two together. The \$200 is for the two together. Negotiations over the fee for interment outside immediate Southbridge area or at a time apart from the service will be between the family and the Rev Judith. Changes were made and the Agreement will be printed for signing after the service. Tamsin will mail signed copies to Ed Farrell.

Tamsin went over some expectations of serving on the vestry

- Vestry Note Book and The Vestry Resource Guide. New Vestry members will receive notebooks.
- Means of communication – email - confirm best address to use. TML use [abritinusa@gmail.com](mailto:abritinusa@gmail.com) for Vestry communications.
- Any issues with opening up attachments, no one does. Please print own copies if needs be.
- Approve minutes by email then at meeting just accept and move onto next agenda item. OKed by all present.
- The executive committee, Sr. and Jr. Wardens, Treasurer and Clerk, will deal with issues that come up between regular Vestry Meetings. Issues that need to be dealt with ASAP. E-mails will be sent out and any Vestry member wishing to be a part of the discussion will be welcome to join in.
- Briefly discuss the possible need to deal with and approve matters by email between vestry meetings.
- In an effort to keep vestry meetings to a reasonable length it will be necessary to read the agenda and related information before vestry meetings and where possible address questions by email beforehand this will allow a short discussion and the meeting can move on.
- How will we manage "office hours" for vestry related matters and preferred styles of retaining information etc.

Review vestry meeting dates, discuss, approve calendar.

Other important vestry meeting dates – see calendar

Social for vestry members at 109 Fiske Hill Road after church (12:00 non) Sunday Feb 17<sup>th</sup> if Tamsin available.

Vestry and Wardens day, explained what is, the need to sign up for workshops, will send out information before Feb. vestry meeting when there will be more discussion. The Ecumenical Stewardship conference will be the same weekend. Treasurers and new Wardens day April 6<sup>th</sup>.

Vestry Retreat: Judith is offering to lead one for us, Vestry bonding opportunity possible dates are April 13, 20 or 27. The executive committee will work with Judith and bring details to the Feb vestry meeting. Discussion about half or whole day, half day seems preferable, not the 27<sup>th</sup>, Susan will be away.

Counters schedule new schedule with Linda Lyons out of the rotation. Linda has decided to resign from the Vestry.

Treasurer report –The first monthly installment of the Church insurance bill is coming due on Feb 1<sup>st</sup>. The whole bill is \$5664, If we make two payments of \$2832 to Church Insurance of VT instead of monthly payments we will save installment fees.

**Motion to make two payments for Church insurance instead of monthly payments to save installment fees. First payment is due Feb 1<sup>st</sup>. Seconded and approved.**

Parrettie committee has been made up of the Priest, Sr. and Jr. Wardens, Treasurer and three members of the parish. Proposal for new format for Parrettie Committee, for this interim period at least:

The Parrettie Committee comprises Senior and Junior Wardens, and three members that are appointed by the vestry; these members may or may not be vestry members.

**Motion to change Parrettie Committee for this interim period to Senior and Junior Wardens and three members appointed by the Vestry, who may or may not be members of the Vestry ...seconded, voted in the affirmative.**

Proposal: that the Parrettie Committee for 2013 consist of Nancy Waugh, Jerry Helbig, Peg Nelson, Barbara Kalber and Tamsin Lucey. Approve new Parrettie Committee members.

Shrove Tuesday Pancake supper need to finalize logistics – will still have time to complete arrangements at next Vestry Meeting

Set up, clean up, advertising: Web page, Facebook, newspapers, sign out front etc.

Kurt will cook, Ed Bair will likely cook and provide sausages, Tamsin will find other sources of materials.

Confirm source of pancake mix, eggs, milk, O Juice, cream (have tea and coffee) butter, sausage, syrup, anything else?

Sign-up for parishioners to bring items.

Postcards for invitations to hand out, Bethlehem Lutheran has been invited to our Shrove Tuesday pancake supper.

They do not do one of their own so they appreciate the invitation.

The Rev Judith does not want homemade bread for Lent. Will use it for Maundy Thursday.

Ash Wednesday Services in Tidings – put on Web site, Face Book and into newspapers –ask Chris to do, Tamsin will write an article.

Ellen brought up doing a share account for documents that we can all work on when needed. Tamsin mentioned the Zimbra that is available via the church web site.

Closing prayer by Tamsin at 10:03 am

Respectfully submitted by Jean Frost, clerk of the Vestry